

BUFFALO COAP FAQs

WHAT IS COAP?

COAP is an all-expense paid four-day early summer program that is held at several college campuses across New York state. The program is an important component of the New York State Society of CPAs efforts to recruit young people into the CPA profession. Recruitment for COAP is focused on minority groups historically underrepresented in the CPA profession.

WHEN AND WHERE WILL THE BUFFALO COAP BE HELD?

The Buffalo COAP will begin with a short orientation program with parents/guardians on Sunday, June 28, and the full-day sessions will run Monday, June 29 and through Thursday, July 2. The program will conclude with a banquet, with parents, on Thursday evening. All sessions, other than the banquet, will be held in the Jacobs Management Center at the University at Buffalo's North Campus. This is a non-residential program. The daily schedule, other than the Sunday orientation, runs from 8:00 a.m. to 5:00 p.m. Breakfast and lunch is provided each day.

IS TRANSPORTATION TO THE UB NORTH CAMPUS PROVIDED?

You can take a free shuttle bus from the University at Buffalo South Campus to the North Campus. You will need to provide your own transportation to the South Campus. NFTA Metro trains and various buses go to the metro station on the South Campus. The UB North Campus is also served by some NFTA Metro bus lines. More information can be found at <http://www.nfta.com/>.

WHAT CAN I EXPECT FROM A TYPICAL DAY AT COAP?

You will be attending workshops on topics such as accounting career opportunities, use of technology in the business world, financial literacy, interviewing skills and resume preparation, business communication skills and etiquette and the college application process. There will be field trips to CPA firms and a corporate headquarters.

WILL THERE BE HOMEWORK?

No homework, but there will hands-on activities while at UB such as resume drafting, a business development project, technology-based activities in the computer lab and practice interviews.

WHO WILL TEACH THE WORKSHOPS?

All sessions are taught by CPAs and other business professionals who have first-hand experience and knowledge. You will also be able to talk to current college students majoring in accounting and recent graduates to find out more about what college and the accounting professional world is like.

CAN I APPLY IF I HAVE NOT TAKEN ANY ACCOUNTING/BUSINESS COURSES AND IF I'M NOT A MATH WHIZ?

Absolutely—we welcome any high school student who plans to go on to college and who would like to learn more about business and financial career opportunities.

HOW CAN I (or my parents) GET MORE INFORMATION?

- Website address for the COAP program: <http://www.nysccpa.org/futurecpas/>
- Other professional information:
<http://www.nysccpa.org/page/future-cpas/high-school-students>

SEE THE BUFFALO COAP VIDEO!

Visit: http://www.youtube.com/watch?v=q_SL0PesI7Q

THIS IS A SAMPLE COAP AGENDA

Sunday	
1:00 pm to 1:30 pm	Registration and Lunch
1:30 pm to 2:00 pm	Welcome and Introduction <i>Ann Cohen, CPA, Associate Professor, University at Buffalo School of Management</i> <i>Barbara J. Smith, CPA, Chief Financial Officer, Buffalo Public Schools</i> <i>"Taking Care of Business"</i>
2:00 pm to 3:00 pm	Students: Getting to Know You... Ice Breakers Parents: College Admissions and the Financial Aid Process <i>Carmela Thompson, Director of Admissions; Buffalo State College</i>
Monday	
8:00 am to 9:00 am	Continental Breakfast ** Pick up Program Materials and Get Reacquainted!
9:00 am to 10:00 am	The Accounting Profession: 360 Degrees of Possibilities Panel facilitated by <i>Daniel Tirone, CPA; MyBooks LLC</i>
10:00 am to 11:00 am	Introduction to Accounting Concepts: Build Your Own Business! <i>Andrew Onyeji, CPA PricewaterhouseCoopers, LLP</i> <i>Alicia Alexander, CPA, Assurance Manager, PricewaterhouseCoopers, LLP</i> <i>Franca Trincia, CPA, Controller, GAR Associates Inc.</i>
11:00 am to 11:15 am	Break
11:15 am to 12:00 pm	Introduction to Accounting Concepts, continued...
12:00 pm to 1:30 pm	Lunch: Putting Your Best Fork Forward! <i>Elizabeth Englert</i>
1:30 pm to 2:45 pm	Group Work for <i>Build Your Own Business</i>
2:45 pm to 4:00 pm	Accounting & Profitability: <i>Cupcake Business</i> <i>Lorrie Metzger, CPA, U.B. School of Management</i>
4:00 pm to 5:00 pm	How to Make the Most of Your Time and Still Have Fun! <i>Gerry Murak, President; Murak & Associates</i>
Tuesday	
8:00 am to 9:00 am	Continental Breakfast and Group Work for <i>Build Your Own Business</i>
9:00 am to 9:45 am	I've Been in Your Shoes... A "Speed Meeting" Event Facilitated by <i>Melanie Bentley-Cruz, New Student Programs, University at Buffalo</i>
9:45 am to 10:45 am	Selling Your Most Important Asset: You! Business Writing Etiquette <i>Stephanie Wilkinson, Director of Human Resources; Lumsden & McCormick LLP</i>
10:45 am to 11:00 am	Break
11:00 am to 1:00 pm	You've Got an Interview – Now What? Preparing to Interview <i>Caitlin Rush; UB School of Management Career Resource Center;</i> Protecting Your Brand <i>Arlene Hibscheweiler; University at Buffalo School of Management</i>

1:00 pm to 3:15 pm	Lunch: Working Lunch for Build Your Own Business
3:15 pm to 3:45 pm	Ice Cream Social Break!
3:45 pm to 4:45 pm	Group Work for <i>Build Your Own Business</i> <i>Excel, Powerpoint presentations</i>
Wednesday	
8:00 am to 8:45 am	Continental Breakfast and Group Work for <i>Build Your Own Business</i>
8:45 AM	Depart for Lumsden & McCormick, LLP
9:30 am to 11:00 am	Introduction and Tour of Lumsden & McCormick, LLP <i>Sherry DelleBovi, CPA, Partner; and Vice President of the NYSSCPA</i> Introduction to Brisbane Consulting Group, LLC <i>Thomas Schwartz, Staff Analyst; Brisbane Consulting Group</i>
11:00 am to 11:30 am	Depart for New Era Cap
11:30 am to 12:30 pm	Introduction to New Era Cap and Panel Discussion <i>Facilitated by Lori Miterko, CPA & Marianne Kelly, CPA; New Era Cap Accounting Professionals</i>
12:30 pm to 1:30 pm	Lunch with New Era Cap Accounting Professionals
1:30 PM	Depart for UB
2:15 pm to 4:00 pm	Group Work for <i>Build Your Own Business</i> / live presentation practice
4:00 pm to 5:00 pm	Dress for Success! <i>Monica White, Associate Vice President; SUNY Fredonia Office of Student Affairs and Student Models</i>
Thursday	
8:00 am to 9:45 am	Continental Breakfast & Group Practice –for Build Your Own Business---Final Preparation
9:45 AM	Depart for PricewaterhouseCoopers (PwC)
10:30 am to 12:00 pm	Introduction and Tour of PwC; Mock Interview <i>Facilitated by Mark Bruno, Market Sourcing Leader; PwC</i>
12:00 pm to 1:00 pm	Lunch with PwC Associates
1:00 PM	Depart for UB Campus
1:45 – 2:15	Set Up for Presentations
2:15 pm to 3:30 pm	Student Business Presentations and Feedback <i>Alicia Alexander, CPA, and Panel of Judges</i>
3:30 pm to 3:45 pm	Final Q&A
3:45 PM	Students Depart for home...
6:00 PM	Accounting Banquet and Keynote Presentation <i>Hotel Lafayette, 391 Washington Street, Buffalo, NY 14203</i>

**New York State Society of CPAs
The Foundation for Accounting Education
CAREER OPPORTUNITIES IN THE ACCOUNTING PROFESSION**

**AT
UNIVERSITY AT BUFFALO**

Sunday, June 28 through Thursday, July 2, 2015
(Please type or print clearly)

YOU MUST BE A HIGH SCHOOL JUNIOR TO APPLY

NAME:

Last _____ First _____ MI _____

ADDRESS: _____ **APT.** _____

_____ **ZIP** _____

PHONE: () _____ **CELL:** () _____

EMAIL (student): _____

AGE: _____ **DATE OF BIRTH:** _____ **SEX:** MALE: _____ FEMALE: _____

Racial/Ethnic Identification (Please select the group with which you identify):

American Indian____, Asian____, Pacific Islander____, Black (not of Hispanic origin)____, Hispanic____,
White (not of Hispanic origin)____; Other_____

HIGH SCHOOL: _____

CURRENT GRADE: _____

PARENT SIGNATURE: _____ **Date** _____

PARENT NAME: _____ **Date** _____
(PLEASE PRINT)

PARENT WORK PHONE NUMBER: _____ **Parent Email** _____

STUDENT SIGNATURE: _____

Guidance counselor signature

Date

Guidance counselor name (please print)

Guidance counselor phone number

E-mail

PLEASE ATTACH TO THIS FORM A COPY OF:

- YOUR TRANSCRIPT (from your guidance office)
- YOUR MOST RECENT JUNIOR YEAR GRADE REPORT

SEE THE BUFFALO COAP VIDEO!

http://www.youtube.com/watch?v=q_SL0PesI7Q

Name _____

PART-TIME WORK EXPERIENCE:

EXTRA-CURRICULAR ACTIVITIES:

BRIEFLY DESCRIBE YOUR POST-HIGH SCHOOL GOALS:

Application must be received by **April 17, 2015**

For more information log onto: <http://www.nysscpa.org/futurecpas>

Mail completed applications to:

Lelia Dickenson
c/o New York State Society of CPAs
14 Wall Street – 19th Floor
New York, NY 10005
(Phone) 212-719-8366 (Fax) 800-271-0066
(Email) ldickenson@nysscpa.org

ATTACH A COPY OF YOUR HIGH SCHOOL TRANSCRIPT & RECENT GRADE REPORT TO THIS FORM