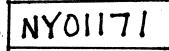


# QUICK REFERENCE GUIDE FOR STUDENTS HOW TO GET STARTED WITH CHOICES360

Sign in to Choices 360 to access all of the planning features and your own personal portfolio.

### **HOW TO CREATE AN ACCOUNT**

- 1. Go to www.Choices360.com
- 2. Click Create an Account.
- 3. Enter Access Key: (please contact your location coordinator to obtain an access key)



- 4. Click Next.
- 5. Click the name of the role that best describes you in the Who Are You? section
- 6. Enter your date of birth and select your school. If your school does not appear on the list, choose the option **My school/program is not on the list.** Click **Next**.
- 7. Enter your account information. Select your **Account Name** and **Password** with care. You will use this to access the site each time you log in. Write your Account Name and Password in the spaces provided:

•	Account Name:	
•	Password:	

- 8. Provide a secret question and answer to help if you forget your password.
- 9. Check the box if you agree to the privacy policy and terms of the site, and then click Next
- 10. Click on Create Your Account and start using Choices360!

### **GET STARTED WITH CHOICES360**

Here are some of the helpful features you'll find in Choices360...

## **Career Planning**

Take an assessment, explore careers, create a resume and practice a job interview.

## **High School Planning**

• Create a high school plan of study and locate a helpful high school planning timeline.

## **College Planning**

Get help with test prep for the ACT or SAT, explore colleges and apply to college.

# Financial Aid Planning

• Learn about grants and loans, use financial aid calculators and search for scholarships.

#### **Your Portfolio**

- · Review the work you've completed in other sections of the program upload documents, and more!
- Complete activities in your ILP, track a planning Milestone, or you can begin or restart a Guideway.

