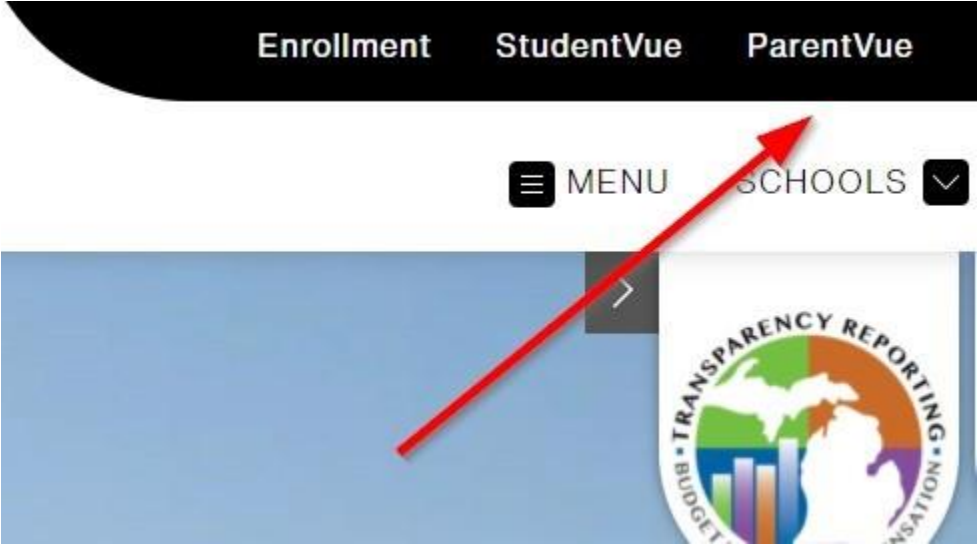


All student information provided to the district at the time of a student’s enrollment can be updated at any time in the **ParentVue** portal. To update enrollment information, we recommend accessing the portal in Chrome web browser by going to www.lindenschools.org and clicking on the **ParentVue** link in the top right corner of the district’s home page.



Once logged into your ParentVue account, click on **CURRENT Student Information Update**.

SELECT REGISTRATION TO BEGIN

Please select the appropriate school year for your online registration. If applying for next school year, do NOT select the current school year.

2023-2024 School Year

Two registration buttons are shown. The left button is 'CURRENT Student Information Update' and the right button is 'NEW Student and Preschool Registration'. A red arrow points to the 'CURRENT Student Information Update' button.

Then click **Begin New**. At the **Welcome screen**, click **Continue** until you reach the **Signature screen**. Enter your name as it appears in the upper right corner of the screen. Click **Save and Continue**.

Linden Community Schools
Good morning, Jennifer Bentley, 11/16/2021

2021-2022

INTRODUCTION

Signature

Please enter your first and last name below:
(As it appears in the Upper Right Corner of your screen)

By typing your name below and pressing the button at the base of the page you attest that you are the account holder, are authorized to provide the information and agree that the information provided is accurate to the best of your knowledge.

Electronic Signature

Parent's Name

Save And Continue >

This will bring you to the **Review/Submit screen**. To make address and transportation changes, click on the **Family** section of the CURRENT Student Information Update module. The first screen is the **Home Address** screen. Click on the **check box** if your home address has changed.

Introduction

Family

Parent/Guardian

Emergency

Students

Documents

Review/Submit

Delete Registration

Home Address

Instructions

You certify that as the parent (or legal guardian) of Community School District.

If you do not reside within the **boundaries** of the Lir enrollment window to be admitted to our Schools o at Linden Community Schools website.

Upon submission of a completed application and received a letter of approval, you may proceed with

If your address has changed, you will be required to provide proof of residence.
Falsification of residency

Check here if your address has changed.

Fields will appear for entering your address in detail. Once complete, click **Save and Continue**.

Check here if your address has changed.

Q Type to find an address...

Street Number * Fraction Direction Street * Type *

18500 1/2 Wabaker Road

Post Direction Unit Type Unit Number

City * State * Zip Code * +4

Linden MI 48451

Address as entered from above:

18500 Wabaker Road
Linden, MI 48451

Save And Continue >

Continue to click **Save and Continue** until you reach the **Students screen**. Select the student in your household that you wish to **Edit** transportation information for.


- Students**
- Documents
- Review/Submit
- Delete Registration

Students to enroll in 2021-2022

	First Name	Last Name	Gender	Grade	Status
Edit Exclude	Grant	Bentley	Male	11	In Progress

Students shown here will not be registered. If the list contains the name of a student you wish to register online, click the "Include" button next to the students' name.

On the first student **Demographics** page, enter the date that the address change is effective. Click **Save and Continue**.

Address Change Date * 

Home Address
~~123 Main Street~~
Linden, MI 48451

Mail Address
~~123 Main Street~~
Linden, MI 48451

Be sure the student name is entered exactly as it appears on the

[< Previous](#) [Save And Continue >](#)

Continue to click **Save and Continue** until you reach the **Transportation Method** screen. Select the mode of transportation for both **pick up** before school and **drop off** after school. Click **Save and Continue**.

Before school pick up method of transportation 

After school drop off method of transportation 

[< Previous](#) [Save And Continue >](#)

If your student needs bus transportation, click on the check box and enter any pick-up or drop-off information that has changed. Click **Save and Continue**.

Student Bus Transportation Needed

Pick-up

Responsible Person

Phone

 () -

 Pick-up address same as home address

123 Main Street
Lincoln, NE 68501

Continue to click **Save and Continue** until you return to the **Student screen** where you can either select another student to update or click **Save and Continue** to complete your updates.

Students

Documents

Review/Submit

Delete Registration

Students to enroll in 2021-2022

	First Name	Last Name	Gender	Grade	Status
<input type="button" value="Edit"/> <input type="button" value="Exclude"/>	Morgan	Smith	Female	5th	<input checked="" type="button" value="Complete"/>
<input type="button" value="Edit"/> <input type="button" value="Exclude"/>	John	Smith	Male	5th	<input checked="" type="button" value="Complete"/>

This will bring you to the **Documents screen**. *If your home address was changed*, you must provide proof of residency. In the **Family section**, pull down the **Document Type** menu to choose the document you wish to use as proof of residency. Select the **Upload** button to upload an image of that document or click on the checkbox indicating that you will deliver a hard copy of the document to your student's building. Click **Save and Continue**.

Family

Primary Home Address Verification:

I will deliver a hard copy to my student's building instead of uploading it.

Document Type*

Select document*

Click **Review** to review your changes.

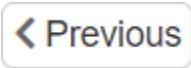
REVIEW/SUBMIT



Review allows you to confirm all data entered during the Registration process to en below:

Status	Verify Information	Student	Grade Level	School Sel
<input type="button" value="Ready To Submit"/>		Current Enrollment	11	1. LINDEN HI

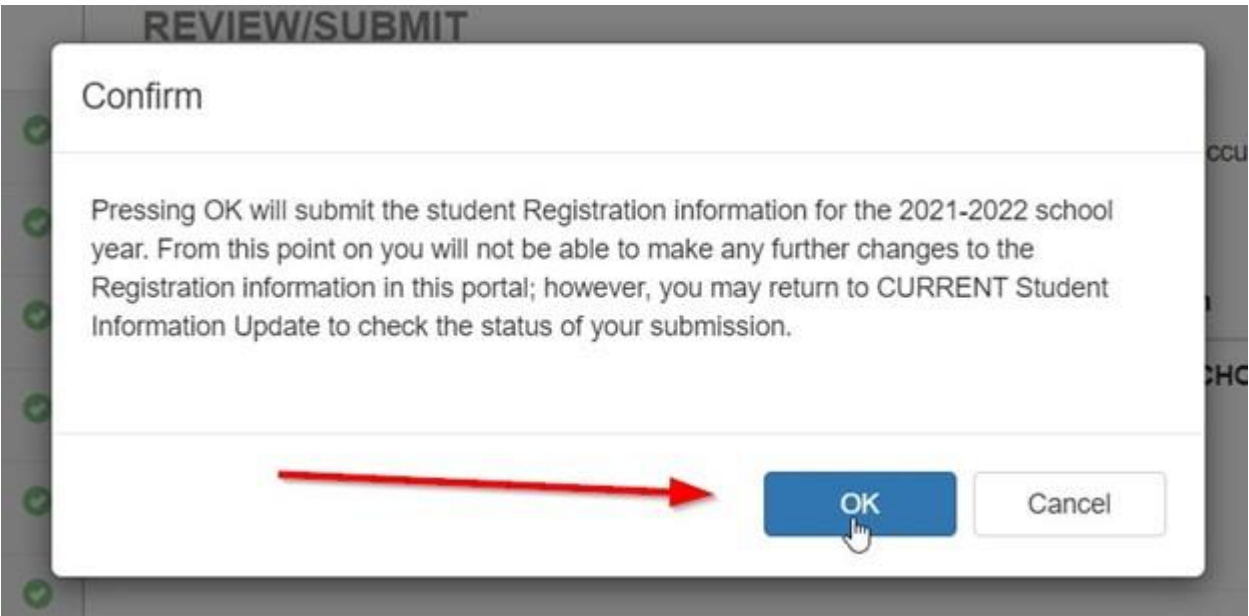
At the bottom of the Review page, click on the **Previous** button to return to the submission screen.



Now click **Submit**.



Click **OK** to confirm your submission.



Once your student's main office staff have reviewed and accepted your address changes, transportation is notified overnight and may take up to three business days to plan the bus route changes necessary.

