

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

October 18, 2021

East Hanover Middle School

477 Ridgedale Avenue

MINUTES

Mr. Sullivan commenced the meeting at 6:30pm

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Mitchell, Ms. Pasquale, Ms. Pfund-Olsen, Mr. Ucci, Mr. Sullivan

Absent: Mr. Troise

Also Present: Mrs. Bartlett, Superintendent

Mrs. Delsandro, Business Administrator

PUBLIC COMMENTS: None

PRESENTATION

East Hanover Middle School Students of the Month, Mr. Calomino recognized the following students:

Grade 6 - Callen Yadlovski

Grade 7 - Joseph Jacob

Grade 8 - Morgan Zwigard

SUPERINTENDENT'S REPORT

Mrs. Bartlett thanked the BOE and all of the staff for their continued support and hard work. She reported that there are very few COVID cases in the school. It is a joy to watch the students participating in normal activities. She thanked all of the East Hanover families for their continued support.

HIB Report - There were five HIB reports of which none were considered to be HIB.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mrs. Delsandro informed the BOE that the contractor came back last weekend to finish the coping, liters, and LED lights at Central School. She informed the BOE that they will be caulking the windows at Central school next weekend.

The proposal for the A/C upgrades at EHMS came back from the Architect and she would like to schedule a Buildings and Grounds meeting to go over it.

COMMITTEE REPORTS

Personnel- None

Education/Technology: Ms. Pfund-Olsen reported that there was a meeting on 9/20/21 and the team reviewed the opening of school. They reviewed the curriculum the teachers updated over the summer, reviewed our technology status. The main offices received new computers, we purchased several smartboards and chrome books. They reviewed the new website, Mr. Tuorto did an excellent job rolling out the new website and she thanked him. In 2022 several curriculums will need to be updated. Mr. Tuorto is in the process of making a schedule for the updates.

Finance- Mr. Sullivan reported that he and Mr. Ucci met with the mediator on 9/15/21 and the session went very well. He expects the MOA to be voted on at the next meeting.

Policy/Public Relations- None

Buildings and Grounds/Transportation- None

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary’s Office.

Minutes Items 1 and 2

Personnel Items 1 through 16

Policy Items 1 and 2

Education Items 1 through 9

Finance Items 1 through 25

Ms. Mitchell moved and Mr. Ucci seconded. 6 ayes 0 nays

MINUTES

1. Approve the minutes of the September 13, 2021, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the September 13, 2021, Executive Session.

PERSONNEL

1. Accept a letter of resignation for retirement purposes from Paula Liotta, kindergarten teacher, Frank J. Smith School, effective date January 1, 2022.
2. Accept the resignation from Alexandra Allonardo, EHTASCC, effective date October 19, 2021.
3. Approve the appointment of Stephanie Yannuzzi, part-time Instructional Aide, Central Elementary School, with an annual salary of \$10,444.72, prorated, effective date October 19, 2021 through June 30, 2022.
4. Approve the appointments for the following staff members to provide mentoring for the 2021-2022 school year:

Mentee	Position	Paid/Not Paid	Mentors
Mary Jo Rizzitello	BSI	Unpaid- Standard	Danielle Gilroy

5. Approve Valentina Delbarba, as a Counselor in the EHTASCC Programs, subject to enrollment, at a rate of \$13.00 per hour, not to exceed 29 hours per week, including training, pending NJDOE Criminal History Review, effective date October 19, 2021 through June 30, 2022.
6. Approve the below requests for a leave of absence:

Employee ID#	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)
391	9/15/21	12	N/A	N/A	10/4/21	11/8/21
4695	9/30/21	12	N/A	N/A		10/19/21
4393	9/01/21	34	N/A	N/A		revised from 9/27/21 to 10/26/21
406	10/5/21	10	N/A	N/A		10/18/21
4214	9/15/21	25	N/A	N/A		10/25/21
4900	10/04/21	TBD	N/A	N/A		TBD

7. Ratify/ Approve the extra pay for Michael Calomino, Director of Planning, Research and Evaluation, to receive a stipend for serving as Acting Principal, East Hanover Middle School, at a rate of \$150.00 per diem, at the request of the Superintendent of Schools, effective date October 5, 2021 through October 18, 2021.
8. Rescind the appointment of Mary Jo Rizzitello, part time Basic Skills Instruction Teacher, Frank J. Smith School, 19.6 hours per week, .56, with an annual salary of of \$31,869.60, prorated, (BA, Step 1 on the 2020-2021 Teacher’s Salary Guide, pending the settlement of the EHEA Agreement), effective on or about October 1, 2021 through June 30, 2022.
9. Approve the appointment of Mary Jo Rizzitello, part time Basic Skills Instruction Teacher, Frank J. Smith, 19.6 hours per week, .56 with an annual salary of \$32,583.60, prorated, (BA+15, Step 1 on the 2020-2021 Teacher’s Salary Guide, pending the settlement of the EHEA Agreement), effective date October 4, 2021 through June 30, 2022.
10. Approve the appointment of the following individuals as district substitutes for the 2021-2022 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Nadira Ahmed	Substitute Instructional Aide
Elizabeth Turner	Substitute Teacher
Barrie Schwarz	Substitute Teacher (Pending NJDOE Substitute Certification)
Carma Maccario	Substitute Instructional Aide, Bus Aide and Cafeteria Aide

11. Approve the below list of Unpaid Interns:

Intern	University	Cooperating Staff	School	Dates
Lauryn Patracuolla	Fairleigh Dickinson U	Grade 5 Inclusion Kaisershot/Dathe	Central	12/15/21 - 1/21/22
Carly Calderone	Montclair State U	Counseling Lauren Parker	Frank J Smith	10/19/21 - 12/20/21

12. Approve the school nurses to do summer hours, \$35.00 per hour not to exceed 15 hours, to work on paperwork, physicals, care plans, meeting with parents/staff.
13. Approve Tom Corea as District Technical Support for the 2021-2022 school year with an annual stipend of \$1,096.
14. Rescind the appointment for Melissa Natirboff, as Middle School Mock Trial Advisor, \$1,379.00 for the 2021-2022 school year..
15. Approve the appointment of Michelle Scrocco, Middle School Mock Trial Advisor, \$1,379.00 for the 2021-2022 school year.
16. Approve all School Nurses as before/after school medical support for students attending East Hanover Township School District extracurricular and non-academic activities at a rate of \$35.00 per hours (pending the settlement of the EHEA Agreement).

POLICY

1. Approve the second reading of the below Policy:

P1648.13	School Employee Vaccination Requirements	Doc. PL-1
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2. Approve the first reading of the below Policy:

P3216	Conduct and Dress	Doc. PL-2-1
P2425	Emergency Virtual or Remote Instruction Program	Doc. PL-2-2
P1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19	Doc. PL-2-3

EDUCATION

1. Affirm and approve the Superintendent’s HIB Report for September 13, 2021, through October 18, 2021.
2. Approve the Nursing Services Plan for the 2021-2022 school year, as attached. (Doc. E-2)
3. Ratify/ Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Jennifer Nadel	Clemson University	Behavior 102 - Foundations of Behavior Analysis	6/18-8/10/21	3
		Behavior 104 - Ethics & Professional Conduct	1/11-3/8/22	3

		Behavior 105 - Organizational Behavior Management	4/13-6/7/22	3
Robert Gaeta	Rutgers University	Information Systems	10/18-11/1/21	Certification
	Rutgers University	Structural & Mechanical Systems	11/8-11/22/21	Certification

4. Approve the 2020-2021 Frank J. Smith Elementary School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-4)
5. Approve the 2020-2021 Central Elementary School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-5)
6. Approve the 2020-2021 East Hanover Middle School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, as per attached. (Doc. E-6)
7. Approve the East Hanover Township School District Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year, as per attached. (Doc. E-7)
8. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of September 2021:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	9/10/21	9/15/21 Shelter In Place
Central Elementary School	9/10/21	9/13/21 Lockdown
East Hanover Middle School	9/10/21	9/15/21 Lockdown

9. Rescind the Confidential Secretary to the Business Administrator / Board Secretary job description.

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated September 30, 2021 through October 18, 2021 for the 2021-2022 school year in the amount of \$621,122.69 (Doc. F-2)

General Fund	\$581,311.80
Special Revenue Fund	\$ 30,679.74
EHTASCC Account	\$ 131.15
3. Approve the report of the Secretary A-148 and Treasurer’s Report for the month ending July 31, 2021. (Doc-F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of July 31, 2021, pursuant to N.J.C.A. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C 6A:23-x.11(a).
5. Certify that as of July 31, 2021, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

6. Approve the list of transfers dated July 31, 2021. (Doc F-6)
7. Approve the report of the Secretary A-148 and Treasurer’s Report for the month ending August 31, 2021. (Doc-F-7)
8. Approve the certification of the Business Administrator/Board Secretary that as of August 31, 2021, pursuant to N.J.C.A. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C 6A:23-x.11(a).
9. Certify that as of August 31, 2021, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A:23-s.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year.
10. Approve the list of transfers dated August 31, 2021. (Doc F-10)
11. Rescind the travel and related expenses for Nick Dorey, Wilson Level 1 Certification, \$2,000.00 for the 2021-2022 school year.
12. Approve the Mathematical Consultant Services with Denis Sheeran, Sparta NJ for the 2021-2022 school year in the amount not to exceed \$14,000 to be funded by Title IIA grant monies.
13. Approve the disposal of an obsolete Smartboard TV SBID-6065-HD, S/N:F101KW11F0638.
14. Accept the Play Unified grant for Central Elementary School in the amount of \$1,000.
15. Accept the Play Unified grant for Frank J. Smith School in the amount of \$1,000.
16. Accept the Play Unified grant for East Hanover Middle School in the amount of \$1,000.
17. Approve PSISJS of Stratford NJ to provide State Reporting services for the 2021-2022 school year in the amount of \$8,000.
18. Approve the submission of the Comprehensive Maintenance Plan and the Annual Maintenance Budget Worksheet (Form M-1) to the Interim Executive County Superintendent for the 2021-2022 school year and submits that the district’s required maintenance activities are reasonable to keep the school facilities open and safe for the use or in its original condition and that it maintains the validity of the warranties, as per attached (Doc. F-18)
19. Approve an hourly rate of \$22.88 for Instructional aides when providing coverage outside their contracted hours.
20. Approve the payment of accumulated unused vacation days for Neyde Daboul in the amount of \$175.44. The final amount may be subject to change based on the exact number of accumulated unused vacation days as of November 1, 2021.
21. Approve the payment of accumulated unused sick days for Neyde Daboul in the amount of \$2,835.00. The final amount may be subject to change based on the exact number of accumulated unused sick days as of November 1, 2021.
22. Ratify/ Approve the submission of the Grant Application for the American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Fund in the amount of \$1,022,488 as follows, local funds are available if the projects exceed the grant allowance.
 - ARP ESSER First Installment \$548,314.00
 - ARP ESSER Second Installment \$274,734.00
 - Accelerated Learning Coaching & Educator Support Grant \$74,440.00
 - Evidence-Based Summer Learning & Enrichment Activities Grant \$40,000.00
 - Evidence-Based Comprehensive Beyond the School Day Activities Grant \$40,000
 - Mental health Support Staffing Grant \$45,000.00

- 23. Approve Learning Tree for Child Study Team bilingual evaluations, as needed, at a rate of \$800.00 per evaluation.
- 24. Approve Homebound Instruction Agreement for general education student #2022092, to receive homebound instruction by a NJ Certified teacher through Silvergate Prep, Livingston location at a rate of \$31.00 per hour for a total of 10 hours per week for an estimated length of stay of 30 days.
- 25. Approve the acceptance of the School Security Grant award in the amount of \$47,039 for the use of approved school security improvements, local funds are available if the projects exceed the grant allowance.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS

Adam Schneider, 45 Silver Spring Court

Asked several questions

- Agenda Item 22, ESSER Funds
- What is the change to the climate curriculum?
- What is the change to the Social Studies curriculum?
- What is the update to the Health/Phys Ed Curriculum?
- He is concerned of the media coverage of sex education being taught in schools
- Is there a BOE policy regarding pronouns?
- Are the students masked?

The Administration and BOE answered all of his questions.

EXECUTIVE SESSION: NONE

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on October 18, 2021.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at 7:00 p.m.

Moved: Ms. Mitchell

Seconded: Mr. Ucci

6 ayes

Next Meeting: Monday, November 15, 2021, at 6:30 p.m. – East Hanover Middle School

Respectfully Submitted,

A handwritten signature in black ink that reads "Carol Delsandro". The signature is written in a cursive, flowing style.

Carol Delsandro
Business Administrator/Board Secretary