

MEETING MINUTES OF THE CATEC CENTER BOARD

May 16, 2017

At 5:04 p.m., Mr. Dave Oberg called to order the meeting of the CATEC Center Board.

BOARD MEMBERS PRESENT: Mrs. Pam Moynihan, Mr. David Oberg, Mr. Juandiego Wade, Mr. Ned Michie, Mrs. Leah Puryear, and Mr. Steve Koleszar (arrived at 5:06).

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Dr. Daphne Keiser, Strategic Planning Officer; Mrs. Deborah Gannon, Assistant Principal; Mr. Bruce Bosselman, Adult Education Coordinator; and Ms. Leslie Chisholm, Clerk.

OTHERS PRESENT: Dr. Rosa Atkins, Charlottesville City Superintendent; Dr. Pam Moran, Albemarle County Superintendent; Mr. Madison Cummings, CATEC Foundation Board member; and Mr. Scott Puccio, Pharmacy Tech instructor.

AGENDA ITEM 17-21 AGENDA

Mrs. Puryear offered a **motion** to approve the agenda. Mr. Wade **seconded** it and the motion **passed** with Mr. Koleszar absent.

AGENDA ITEM 17-22 MINUTES

Mr. Wade offered a **motion** to approve the Center Board minutes for March 21, 2017. Mrs. Moynihan **seconded** the motion. The motion **passed** with Mr. Koleszar absent and Mrs. Puryear abstaining. (She was not at the 3/21/2017 meeting.)

AGENDA ITEM: 17-23 APPROVAL OF FINANCIAL STATUS

Mr. Wade offered a **motion** to approve the financial status and Mrs. Puryear **seconded** the motion. The motion **passed** unanimously. Mr. Michie stated that he appreciated the new report with the expenditures.

AGENDA ITEM: 17-24 PHARMACY TECH PROGRAM PRESENTATION

Mr. Scott Puccio, the Pharmacy Tech instructor, presented information about his program. Topics he covered included his background, a detailed overall view of the program, and his goals for the class. Mr. Puccio gave some career data about pharmacies in the area and his work with PVCC to build both programs and align the competencies. In addition, he provided information about the National Certification exams and the career paths that students, including some of his former students, could follow; this program opens up a lot of medical career possibilities.

AGENDA ITEM: 17-25 LOCAL PLAN

Dr. Keiser explained what the Perkins Plan is and the funding that is allocated to CATEC from

Charlottesville City and Albemarle County. She reviewed the highlights for this year and the professional development that is planned for the future. Mr. Michie offered a **motion** to approve the Local Plan and Mrs. Puryear **seconded** the motion. It **passed** unanimously.

AGENDA ITEM: 17-26 **FOUNDATION BYLAWS**

Dr. Keiser stated that the Foundation Board reviewed and discussed the Foundation bylaws this past spring. The Foundation Board would like to make a recommendation that the Center Board adopt the bylaws. The Foundation Board will periodically review the bylaws and notify the Center Board of changes; they will review the bylaws again in August 2017. There was a great deal of discussion about the process, including the Center Board's role, and the revisions that were proposed. Mr. Koleszar offered a **motion** to refer the suggested changes to the Foundation Board for their review. Mrs. Puryear **seconded** the motion and it **passed** unanimously.

AGENDA ITEM: 17-27 **ENROLLMENT**

Mr. Koleszar offered a **motion** to move the topic of enrollment to the Joint Board meeting. Mr. Michie **seconded** the motion and it **passed** unanimously.

AGENDA ITEM: 17-28 **CLOSED SESSION**

Mr. Wade offered a **motion** that the CATEC Center Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Subsection (1) for the purpose of discussing personnel. Mr. Koleszar **seconded** the motion and the motion **passed** unanimously.

Certify Closed Meeting

Mr. Wade offered a **motion** that the Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. Mr. Koleszar **seconded** the motion and **roll was called**:

AYES: Mr. Koleszar, Mr. Michie, Mrs. Moynihan, Mr. Oberg, Mrs. Puryear, and Mr. Wade.

NAYS:

ABSENT:

The motion carried by a 6:0:0 vote.

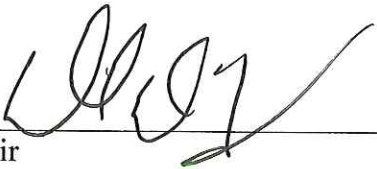
Mr. Wade offered a **motion** that the Board accept the resignations and approve the suggested salaries listed. Mrs. Puryear **seconded** the motion and it **passed** unanimously.

AGENDA ITEM: 17-29 **OTHER BUSINESS**

There was no other business.

ADJOURNMENT

There was no motion to adjourn; the Joint Board meeting began at this point.


Chair

10/17/2017
Date


Clerk

10.20.2017
Date