



**PAC Agenda
November 4, 2021**

I. Opening of Meeting

- 1. Meeting Norms**
 - a. Start on time
 - b. Have an agenda
 - c. Mute unless speaking
 - d. Keep it positive
 - e. Post PAC minutes to District website
- 2. Introductions: Name, School, “Put em up”- (break out groups)**
- 3. District Update – Dr. Lucas**
- 4. School Building Update- Jeff Sheehan Central, Nicole Kurz- McDowell East**
- 5. Presentation By Special Ed Department**
- 6. Questions**
- 7. Next meeting January 6, 2022 at 6:00 pm via Zoom**

II. PAC Member of the Month

We will have a staff member of the Month by PAC please email nominations prior to our January 6, 2022 meeting.

Nominations:

- Name of the staff person
- Where the staff person works
- Name of the person who is nominating
- Reason for the nomination
- (tania.alexander@lf.k12.de.us)

We will discuss Teacher Appreciation ideas. Teacher Appreciation is May 2 - May 6, 2022.

PAC Minutes

Mrs. Alexander thanked everyone for attending. Mrs. Alexander reviewed the meeting norms. Next, Mrs. Alexander asked for everyone to click on the link in the chat box and enter their name and email address so she can send out reminders about the next PAC meeting. Mrs. Alexander led the put-em-ups. Put 'em ups are shout-outs. Mrs. Alexander started the “Put 'em ups”, acknowledging the staff, District and community returning to community and family activities. It was really nice to see everyone in person.

Shout outs/Put ‘Em Up’s

- Dr. Lucas shout out to Mrs. Piccolo for I Love Lake Forest Day and all the effort she put into making it a success.
- Mrs. Spence – I love Lake Forest Day. First time attending in person. The kids loved it good job.
- Mr. Sheehan – Parents that have come joined tonight, and Mrs. Alexander for organizing and facilitating this PAC meeting tonight.
- Mr. Dick – acknowledged administration – being a principal in the building is not easy during a pandemic and they are doing an amazing job working through all issues they have encountered.
- Mrs. Bever – everyone at East for doing an amazing job motivating students, and Nicole is doing a great job and is super responsive to the PTA.
- Mrs. Thompson – Mrs. Callaway for collaborating on a presentation for tonight.
- Mr. Dustin Weller – students of Lake Forest, the past 18 months, students have had to adjust on the fly and transition into buildings that some have never attended. The students have even been role models for most of the adults, in how to go with the flow.
- Mrs. Voshell – over 120 people registered for the Gobble Wobble. Thank you to North for hosting us for the event.
- Mrs. Callaway – Kim Thompson– for all the support and help in answering questions any time they have them.
- Mrs. Willey – school nurses - especially Mrs. Jarrell at Lake Forest North and everything they deal with on a daily basis. They are amazing patient individuals and we love them for all they do.
- Mrs. Troutman – High School for trying really hard to get everything back on track after being out of school pretty much for the entire school year.
- Nicole Kurtz-McDowell – a shout out to our PTA and East parents who have been so supportive and flexible. We couldn’t do it without you.

Dr. Lucas – Status of Lake Forest School District

- November has a number of hiccups in the calendar with the number of holidays. This week, we had our first day off on Monday. We have another one on the 11th and we are out the 22nd thru 26th. Don't forget the Gobble Wobble. If you don't want to walk or run, please come volunteer and hand out the waters.
- Next Strategic Planning meeting will be via Zoom on November 10.
- We are now offering COVID testing in all our schools for asymptomatic students and staff. We are trying to do as many winter events as we can. We have a lot of concerts and a talent show at the High School. We are trying to do them all to the best of our ability. We may have to wear a mask and social distance, but we are going to try to make it happen.
- A monthly view calendar is available on the District website.

School Update Jeff Sheehan (Principal Central)

Lots of exciting things at Central. Today was picture day. Exciting to see all the kids dressed up. Excited to share we have new mulch, so our playground is back open again. They have additional support in our cafeteria and are working on a holiday spirit week to get out to our families. This will get parents and staff feeling festive. We have a new assistant principal that started with Central about 2 weeks ago. She's been in and out of classrooms doing a great job. We are also looking at contacting the NFL play 60 program and getting it rolling at Central.

School Update Nicole Kurz McDowell (Principal East)

There are a lot of exciting things going on at East. We are starting every day with the morning show, and if you haven't seen it she encourages everyone to check it out. It's different characters every day and it's a fantastic way for kids and adults to start their day. PBS event last week and it was very exciting to see the children get to celebrate. East is mindful of mental health; their Art teacher is taking the lead looking at growth mindset and mindful minutes and using the therapy dog. East is also doing a targeted reading intervention, called differentiated reading, and she is very excited to see the PTA president on Zoom because the parents have been a great support.

Special Education

Ms. Calloway, the Special Education Coordinator at South Elementary, and Mrs. Thompson the Special Education Coordinator at North Elementary presented information to the Committee regarding Special Education.

Questions

Mrs. Alexander opened the floor for any questions.

- Dr. Lucas asked if Central was having a band concert for the winter.
 - Mr. Sheehan said they will be performing on the December 15 at the High School.
- Dr. Lucas asked how the District and the community could see the awesome Morning Show at East.
 - Mrs. Kurtz-McDowell said the Morning Show is posted on YouTube, and it's posted on the East website.
- Dr. Lucas asked Mrs. Kurz-McDowell to expand on the literacy training going on at East Elementary.
 - Mrs. Kurz- McDowell responded by stating the reading specialist is really working hard to hit the foundational skills early so kids have rock-solid decoding and phonological awareness and its bridging over to the vocab and comprehension. Working in conjunction with UD. The University of Delaware coach came in last week and this past Monday to work with teachers and staff to work on targeted needs and look ahead so when they go to 4th and 5th grade and beyond they are solid readers.
- Mrs. Voshell asked how the PAC funding will be spent.
 - Mr. Dick responded stating that parent involvement funding is included in Title I funding. Title I funding is provided to each school.
- Melinda Troutman asked if there was a representative for the High School.
 - Dr. Lucas stated that a lot of cool things are happening at the High School and the High School Administrators will be at a future meeting.
- Mrs. Troutman asked about Delaware Tech and Wilmington University course offerings.
 - Mr. Dick stated that the number of teachers we have in the buildings is determined by unit counts and the number of teachers we have in dual enrollment. Mr. Dick explained that teachers must be trained in order to teach dual enrollment courses.
- Mrs. Troutman asked if PAC funding could be used to hire teachers for dual enrollment teachers
 - Mr. Dick explained that they would not use PAC funds to hire dual enrollment staff.
 - Dr. Lucas explained that a lot comes down to course enrollment requests. If a lot of students request a specific class, then the District works hard to ensure they get a teacher certified to lead the class in the fall.
- Mrs. Troutman stated that colleges want to see that you are taking the absolute most difficult courses. She understands staff change and move around, but wants to know if we are researching replacement dual enrollment courses, she said her senior has study hall and leaves a half-day for an internship. Mrs. Troutman stated that she did not feel that her daughter at her level should be in a study hall, and would like to see that there is a plan to replace teachers who leave.
 - Mr. Dick said that she could call and speak with him directly, it was a good question for him.
 - Mrs. Voshell stated that she agreed that there need to be backup plans for when teachers leave.

- Mrs. Troutman shared that there are a lot of options including the University of Wilmington and she wants the District to look into them.
 - Dr. Lucas stated that this was a great topic for PAC.
- Mrs. Troutman asked that the School Board recognize Jackson Sylvester for his work with FFA in LFSD. She would like it on the school website or posted on the marquis to recognize him.

Mrs. Alexander shared that the next PAC meeting will be January 6, 2022 at 6:00 pm via zoom and asked that everyone fill out the google form with their information. Mrs. Alexander shared that if anyone would like to nominate a staff member for PAC staff member of the month to send their nomination to Mrs. Alexander's email.

Dr. Lucas stated that he would get Mrs. Alexander to send out a survey to see how the parents and Committee want to spend PAC money, something will be coming out for ideas.