



**Rankin Independent  
School District**  
*Home of the Red Devils*



## **Rankin ISD School Health Advisory Council (SHAC)**

### **Mission Statement**

The mission of Rankin ISD SHAC is to advocate for a healthy environment, promote school health and safety, encourage maximum academic potential and healthy life long practices while motivating students to help themselves and their community to live vigorous, productive lifestyles.

### **Bylaws**

- Name & Purpose:** The Rankin ISD SHAC (School Health Advisory Council) will assist the District in ensuring that local community values are reflected in the District's health education instruction. See *Education Code 28.004(a)* & Legal EHAA regarding the duties of the SHAC.
- Membership:** The composition of the SHAC will, at minimum, be composed of the school nurse or health aide, a nutrition representative (usually from the cafeteria), a member of the coaching staff, an administrator, the school counselor, 2-4 students, and a minimum of 4 parents and/or community members. The total number of parents, community members and students should be larger than the total number of Rankin ISD employees. All appointments will last for two years. Each member will receive one vote. Members no longer wishing to be a member of the committee may resign by submitting a letter of resignation to the SHAC Chair. Those interested in joining the SHAC may do so by visiting with members of the SHAC and being approved at the next meeting. Attendance at every meeting is encouraged but not mandatory. At least five members must be present and at least one of the five must be a non-district-employee parent or community member for a quorum to be established."
- Meetings:** At least four meetings will be conducted during a school year. Two should be in the fall semester and two in the spring semester. Additional meetings may be added as the SHAC deems necessary. Time and date will be determined at the end of each meeting. Minutes of previous minutes will be reviewed and approved at the beginning of each minutes. A website will be created to post the agenda and minutes for each meeting. This website allows for public input and provides an "open door" policy to the SHAC. Members will be reminded of meetings via SHAC approved methods (remind101, email, telephone call, etc.). Roberts Rules of Order will be used to conduct each meeting.
- Officers:** The chair of the SHAC will be a parent or community member. A school employee may help with the general business of the Council including, but not limited to, creating and maintaining the website, taking minutes, publishing the

agenda, etc. The secretary position may be filled by any member of the SHAC. Other appointments may be created according to the needs of the moment and with approval of the Council.

**Voting Procedures:** There should be at least 51% of the SHAC available to establish a quorum. Two thirds must vote for a motion for approval.

**Committees:** Committees may be created as the Council sees fit. For example, committees may be created for purposes of each of the eight components of the SHAC's responsibilities.

**Communications:** Remind App and the Rankin ISD website will be used to communicate with members of the SHAC as well as members of the community. Contact information for at least one of the chairs and/or members responsible for communications will be posted on the website.

**Amendments:** All amendments to the Rankin ISD SHAC bylaws require a two-thirds vote, which will not be approved until the next meeting (emergency or regular).