

FILLMORE CENTRAL HIGH SCHOOL
2023-2024 COURSE SYLLABUS
ACCOUNTING I & ACCOUNTING 2

Instructor Information

Instructor: Brittney Patterson

E-mail: brittney.patterson@fillmorecentral.org

COURSE DESCRIPTION/OVERVIEW: Accounting I is a practical course available to 10th-12th grade students. The introductory course covers the accounting cycle in its simplest form—double entry accounting for a sole proprietorship. This course will be very useful! The principles covered will be used in your everyday transactions, future family budgeting, workplace survival, and are required by many college programs of study.

COURSE RESOURCES:

Course Websites

- www.ngl.cengage.com
- MindTap On-line Automated Accounting

Required Course Text

- Century 21 Accounting; Cengage Publishing; 11th edition; Gilbertson, Lehman, Gentene

Course Supplies

- Bring to class ALWAYS: Textbook and accompanying workbook (Please have the book covered by the end of the first week.)
- Pencil and a calculator will be used daily
- Inexpensive pocket folder for holding study guides and completed work

IF MATERIALS ARE FORGOTTEN, YOU CANNOT DO YOUR WORK AS THIS IS A VERY HANDS-ON CLASS WHERE MUCH OF YOUR HOMEWORK IS DONE IN CLASS!

GRADING:

Grades will be entered weekly on PowerSchool. Students will be graded on daily work and tests as follows:

Summative

- Chapter tests account for 80% of your average.

Formative

- Daily work will count 20%

CLASSROOM RULES:

Since this is a business classroom, I expect businesslike behavior.

- **Sharing work**—Please do your own work. You may check with someone else to see how to do something, but do not **DEPEND** entirely on someone else. The tests are problem oriented, and if you rely on someone else, you will be lost very soon.
- **Keep up! Accounting will seem easy at first**—BUT the concepts build upon each other from day one. If you get lost in a chapter, you will be frustrated the rest of the year.
- **Use of time** – Some feel accounting to be repetitive and a lot of busy work. This is indicative of what accountants do. By the time class is over, you have an idea if a career in business administration is for you. Class is given for doing assigned work for many days. It is not for talking, working on other subjects, playing games or other laptop distractions, etc. Reasonable time will be allowed and deadlines will be given. You will have homework in this class!
- **End of class** – Please work up until the bell rings. Students are to remain in their assigned seats until the bell.
- **Punctuality** – This is a very important trait for workplace success. Be on time (this means in the door and preferably in your seat ready to do the bell ringer.
- **Responsibility** – Responsible workers care for all materials in their possession. Please care for texts, desks, chairs, and walls.
- **Show a positive attitude towards the class.** This can be shown through politeness towards the teacher and others. Resting one's head during class will not be allowed.