## Pike Valley U.S.D. #426 TRANSPORTATION ASSIGNMENT

This form must be completed when any district vehicle is driven, even if no students are riding. If there are no students riding place a zero on the "number of students" line.

DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time	Superintendent	Driver signature	
TIME OF RETURN ENDING ODOMETER READING  DEPARTURE TIME BEGINNING ODOMETER READING  TOTAL HRS.INVOLVED TOTAL MILEAGE FOR TRIP  EXPENSES: (Please attach itemized receipts)  Meals  Tolls Other  TOTAL  Credit cards issued  Returned  I herby certify that the above claim is true and correct and is due and unpaid.			
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return timeBUS/CAR/VAN/SUBURBAN BUS DRIVER	APPROVED FOR PAYMENT:		
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER  ASSIGNED BY DATE, 20  APPROVED BY DATE, 20	herby certify that the above claim is true	ct and is due and unpaid.	
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER  ASSIGNED BY DATE, 20  APPROVED BY DATE, 20			
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER			
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DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER  ASSIGNED BY DATE, 20  APPROVED BY DATE, 20  PRE-INSPECTION COMPLETED (initial) DATE, 20  (to be completed by driver)  TIME OF RETURN ENDING ODOMETER READING  DEPARTURE TIME BEGINNING ODOMETER READING			
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER  ASSIGNED BY DATE, 20  APPROVED BY DATE, 20  PRE-INSPECTION COMPLETED (initial) DATE, 20  (to be completed by driver)  TIME OF RETURN ENDING ODOMETER READING	OTAL HRS.INVOLVED	L MILEAGE FOR TRIP	
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DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time  BUS/CAR/VAN/SUBURBAN BUS DRIVER	APPROVED BY	DATE	
DEPARTURE TIMEa.mp.m. (From Courtland) Approximate Return time	ASSIGNED BY	DATE	
	BUS/CAR/VAN/SUBURBAN BUS		
DEPARTURE TIMEa.mp.m. (From Scandia) Approximate Return time	DEPARTURE TIMEa.m.	_p.m. (From Courtland) Approximate Return time	
	DEPARTURE TIMEa.m.	_p.m. (From Scandia) Approximate Return time	
TYPE OF TRANSPORTATION REQUESTED: BUS CARVANSUBURBAN	TYPE OF TRANSPORTATION REQUE	JSCARVANSUBURBAN	
DESTINATIONNUMBER OF STUDENTS	DESTINATION	NUMBER OF STUDENTS	
ORGANIZATIONSPONSOR	PRGANIZATION	SPONSOR	
TYPE OF EVENT	YPE OF EVENT		
DATE OF EVENT	DATE OF EVENT	, 20	

TURN INTO OFFICE UPON RETURN