

**Oakridge Board of Directors
October 11, 2021
Virtual Meeting
6:00 p.m.**

AGENDA

1. Call Meeting to Order

Chair Martin called the Regular Meeting of the Board of Directors to order at 6:13 pm.

Present: Chair Martin, Vice Chair Hardy, Director McPherson, Director Pope, Director Samuelson, Superintendent Doland, Business Manager Peggy Mahla, Confidential Secretary Jayme Martin, Jeff Sinclair with Brown and Brown Insurance.

Pledge of Allegiance occurred.

2. Changes or Additions to the Agenda

Site Council Policy Review was removed from the agenda.

3. Action Items

A. Consent Agenda (Action)

Director McPherson moved to approve the consent agenda. Director Pope seconded the motion. The motion passed with all directors voting yes.

4. Discussion

A. Veterans Day – Thursday, November 11, 2021

The Board discussed how they want to perform the annual Veterans Day celebration.

5. Information/Reports

A. Superintendent Report

Each Administrator, Beth Kruziki, Tina Maher and Tracy Ross gave a brief summary of celebrations in their buildings and/or programs.

Enrollment

	<u>21-22</u>	<u>19-20</u>
OES -	297	325
MS -	96	83
OJSH-	151	163
Total-	544	572

Director Pope asked if the Online Student numbers were included in the enrollment numbers. Superintendent Doland stated yes.

Bus Transportation

Superintendent Doland spoke about the bus driver shortages around the state and country. She spoke about the impact it has had on sports.

Director Martin stated he had been contacted by several parents regarding buses being late to pick up students in the morning as well as sports events being missed because there wasn't transportation. Superintendent Doland stated the issues with transportation were shortages in bus drivers, drivers being out for various reasons, and the lag time between when new bus drivers are hired and when they can actually start driving. She acknowledged that First Student Drivers were working incredibly hard with longer hours to aid in the shortfalls of transportation. First Student is doubling up routes, running 2nd routes, recruiting drivers by offering incentives and hire pay. When

buses are doubling up or having to do a 2nd route, it means drivers are not available for the athletic routes until later in the day.

Director Pope asked if arriving late affected student seat times and if it was the same students each time. Superintendent Doland stated she has asked that question to Kathy Greenwaldt, the bus dispatcher, but had yet to receive an answer. If that was happening, she stated she is going to work on ways to mitigate the same group of students and possibly have a study hall time while the students waited for their bus to recapture missed time.

Chair Martin requested a copy of First Student's contract be sent to all the Board Members and with that information be able to educate parents correctly.

Superintendent Doland stated First Student has given Oakridge a 2nd activity bus, and there is type 10 bus training being offered for coaches and staff. She pointed out that Oakridge is generous with their transportation routes given that no student has to walk to school even though the legal ramifications state that students living in a mile or mile and a half radius to school do not need bus transportation.

Director Pope asked if there had been discussion regarding parents becoming certified to drive students either in a bus or in their personal vehicles.

Superintendent Doland referenced Board policy EEAE and related ARs – Student Transportation in Private Vehicle outlining the process for parents driving students. The considerations for parents transporting students is the spread of COVID, driver background checks, permission slips, insurance, the use of safety restraints etc.

Geoffrey Sinclair, Insurance Agent with Brown and Brown NW, gave his viewpoint of parents driving students. He stated in order to be covered under the liability insurance of the District, a person needs to be under the direction and control of the District and within the course of the scope of ones duties. Parents driving students will more than likely not be covered under the Districts insurance as say an actual volunteer would be. Mr. Sinclair spoke about points to be aware of if the Board allowed parents to drive students:

- Driving Record

- Vehicle Insurance

- Vehicle Condition

- Transportation Training

- Background Checks

- Pick Up at School and Drop off at School instead of going house to house for each individual student.

Mr. Sinclair stated he was not a proponent of parents transporting students due to it being a difficult process to manage operationally in a meaningful way.

Director Pope asked what the insurance definition of a volunteer would be. If a parent takes the bus training, would they be considered a volunteer? Mr. Sinclair responded that volunteers are unpaid employees. If the parent is given a job description, a specific task and the District wanted to take on that liability, the coverage would extend to them, but extensive administrative processes would have to be in place in order to prove this parent is a volunteer if an accident were to occur.

Director Pope asked if other school districts were allowing parent transportation to sporting events. Mr. Sinclair responded that other districts were doing the "divorce it" strategy stating the district is not providing transportation but simply stating the event starts at a specific time. However, the concern then becomes coaches directing how kids are getting to those events making the district liable.

Director Pope spoke about First Student being in breach of their contract. Peggy Mahla stated the base contract minimum obligated to pay is 6 home to school routes with everything else being a per mile rate. It was unknown if they were obligated for any trip other than the 6 routes. Superintendent Doland stated she would look into the contract, but believed the extra trips were subject to bus driver availability.

Chair Martin stated his priorities with the school buses is first that the students are not late to school and second the sporting events. Director Pope agreed. Chair Martin stated he wasn't in favor of allowing parents drive students in their personal vehicles, but he would like to see parents that are interested in taking kids to go through the process of becoming volunteers, completing the driving training and taking students in an activity bus.

Superintendent Doland stated she believed the activity buses were for employees to drive being that they were

the property of First Student. She spoke with the Athletic Director about getting coaches to take the bus training so they will be able to take the students when necessary. Chair Martin asked how much it would cost to buy an activity bus so we could own one. Superintendent Doland stated the cost is around \$50,000-\$60,000 and it is on the ESSER list to purchase but the supply and demand is great which may cause receiving the bus to be a year or two away.

Chair Martin asked that transportation be placed on the agenda for the next meeting after reviewing the contract and discussing the topic of parents driving District owned activity bus. Superintendent Doland stated she would ask Jeff Sinclair for his thoughts on parents driving District owned buses.

Chair Martin brought up the equity issue with some teams being able to go and others not having the same capability. Superintendent Doland agreed and stated there is also an equity issue with parents that don't have a vehicle to take their children.

6. Unfinished Business

A. Policy Update (2nd Reading/Possible Action)

1. IICC – Volunteers

Discussion was had on the recommendations from OSBA. Board agreed volunteers need to have a more thorough background check being run through state and national.

*Director McPherson moved to adopt IICC-Volunteers policy with the changes made.
Vice Chair Hardy seconded the motion. The motion passed with all directors voting yes.*

2. GBL – Personnel Records

Discussion was had on the updates to GBL addressing the notification to the staff member when their personnel record has been requested through a public records request. Board Chair Martin suggested adding the verbiage that states, "District will attempt to notify a current employee of the request," in order to save the District the hassle of tracking down past employees. Superintendent Doland expressed a concern for the possibility of not being able to disclose to staff members that there was a public records request. She was going to get further clarification and this policy would be brought back to the next meeting.

3. GBLA – Disclosure of Information

*Director McPherson moved to adopt GBLA-Disclosure of Information policy.
Director Pope seconded the motion. The motion passed with all directors voting yes.*

4. JBA/GBN (GBN/JBA) – Sexual Harassment

Discussion was had on the recommendations from OSBA.

*Director Pope moved to adopt JBA/GBN and GBN/JBA – Sexual Harassment policy.
Director McPherson seconded the motion. The motion passed with all directors voting yes.*

7. New Business

A. LESD School District Transit Dollar Request for Fiscal Year 2022-23 (Action)

Peggy Mahla explained the District buys services through LESD such as SPED Director, Psychologist, Nurse and Behavior Specialist with Flex dollars. These funds will also buy placement for students that attend Lane School for behavior. If we don't spend the full amount, 50% of the unused allotment will be returned to us.

Vice Chair Hardy moved to approve the LESD School District Transit Dollar Request for Fiscal Year 2022-23. Director Samuelson seconded the motion. The motion passed with all directors voting yes.

~~B. Site Councils IFCA Policy (Review)~~

C. Division 22 Standards Report (Action)

Superintendent Doland stated this report is required to show our compliance with Division 22 Standards. The reasons for this report shows ODEs support and commitment to providing a high quality education experience and equitable opportunity for our students. Division 22 standards articulate the minimum of the education that will be provided for our students. The process offers Districts the opportunity who may not have realized the laws have changed to get in compliance by receiving assistance from the Department of Education. Superintendent Doland explained the areas that were waived or altered due to COVID last year and the additions to this years report. She explained the one area of noncompliance for the District was in the area of curriculum. Last year the distance learning curriculum was not brought to the Board for approval as the core curriculum. She stated she is going to bring two curriculums as the online content, Accelus and Edmentum as the core curriculum for Board approval. World Languages curriculum was due to be adopted and implemented in fall of 2021, but did not go through that process. The Social Studies curriculum is also not in place, but all of the adoptions are budgeted for and scheduled to take place this year and will be presented to Board for adoption.

Vice Chair Hardy moved to acknowledge the Division 22 Standards Report presented by the Superintendent. Director Pope seconded the motion. The motion passed with all directors voting yes.

Division 22 Standards Public Comment

Nicole iPhone: She spoke about the Instructional Materials Adoption Schedule from ODE. She stated she believes there hasn't been curriculum adoption since 2018. She stated she cannot speak to how the schedule from ODE lines up to the Division 22 report since she had not yet seen it.

D. Sale of Surplus Equipment Resolution 22-07

Peggy Mahla explained new weight equipment has been purchased so the district is declaring the old weight equipment, two wood lathes, and one metal lathe as surplus with the estimated value of \$3500.00.

Vice Chair Hardy moved to approve the Sale of Surplus Equipment. Director McPherson seconded the motion. The motion passed with all directors voting yes.

E. Transportation (Information)

Discussed in Superintendent Report

F. Policy (1st Read)

- 1. GCPC/GDPC – Retirement of Staff**
- 2. IJ – School Counseling Program**
- 3. IKFB – Graduation Exercises**
- 4. JB – Equal Educational Opportunity**
- 5. JFCM - Threats of Violence**
- 6. LBE – Public Charter Schools**

Superintendent Doland gave a summary of each policy to be brought back to the next meeting for action.

8. Next Meetings

- **Work Session October 18, 2021 5:30 pm**
- **Regular Board Meeting, November 8, 2021 6:00 p.m.**

9. Public Comment

Nicole I-Phone: Stated she believed the Board had asked for site committee reports last year. She stated in the Site Committee policy, the Site Committees are required to submit a plan of operation to the Board for approval. She expressed her hope of seeing Site Council on the agenda soon. She thanked the Board for recording the meeting and asked where the recordings were going to be posted for the public to access.

10. Adjourn

Meeting was adjourned at 8:23

APPROVED:


JRM


Chairman


Superintendent

