



## November 8th, 2021

6:00 Closed Session

6:20 Open Session

### Meeting Location:

Zoom:

<https://us02web.zoom.us/j/86317799771?pwd=YTQ5U0x6d2l3WlJBMHg4eWpHdmtydz09>

Meeting ID: 863 1779 9771

Password: BayTech

#### REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Willow Education and Bay Area Technology School, 8251 Fontaine St. Oakland, CA, [\(510\) 382-9932](tel:(510)382-9932) or [director@baytechschool.org](mailto:director@baytechschool.org)

**The public, including the public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.**

**A. CALL TO ORDER** - The meeting was called to order at 6:03pm by Sabyrov.

**B. ROLL CALL** - Kairat Sabyrov, Fatih Dagdelen, Volkan Ulukoylu, Amy Holt, Sewellyn Kaplan and Shannon Ortland

**C. APPROVAL OF AGENDA FOR REGULAR MEETING for November 8th, 2021**

Kaplan motioned to approve the agenda for the Regular Board Meeting for November, 8th, 2021. The motion was seconded by Dagdelen. The motion was approved 6-0.

**D. PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

There were no public comments

**E. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION**



## 1.0 FOR POTENTIAL DISCUSSION AND POSSIBLE ACTION

- i. Matters Related to Students (Education Code §35146, §48912, §49070)
  - The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may hear matters related to student suspensions/other disciplinary actions, student grade change appeals, and confidential student matters according to CA Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.
- ii. Public Employee Discipline/Dismissal/Release/Updates (Government Code §54954.5, §54957)
- iii. Conference with Legal Counsel—Anticipated Litigation (Government Code §54956.9 (d)(2) or (3))
- iv. Public Employee Performance Evaluation (Government Code §54957)

## 2.0 PUBLIC COMMENTS ON CLOSED SESSION ITEMS

*Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card into the Board Secretary prior to this agenda item.*

**There were no public comments**

**F. CLOSED SESSION** - The Board recessed to Closed Session at 6:05pm.

**G. RECONVENE TO OPEN SESSION** - The Board reconvened to Open Session at 7:21pm.

**H. SECOND ROLL CALL** - Kairat Sabyrov, Fatih Dagdelen, Volkan Ulukoylu, Amy Holt, Sewellyn Kaplan and Shannon Ortland

## I. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

- o The Board motioned to:
  - i. Change the title of Executive Director to Executive Director/Principal
  - ii. Approve the proposed onsite obligations of 8 days per month with advanced notice to the Board with regards to which days the Executive Director/Principal will be on campus
  - iii. Maintain the number of working days per the Board approved addendum of 250 days

The motion was approved 4 - 0 with 2 votes to abstain.

## J. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA



*The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.*

There were no public comments

## K. REPORTS

### 1.0 Correspondence

### 2.0 Executive Director's Report

#### 1. Employee Retention Credit (ERC) Funding

- The Employee Retention Credit is a refundable tax credit against certain employment taxes equal to 50% of the qualified wages an eligible employer pays to employees after March 12, 2020, and before January 1, 2021.
- We may be eligible from \$100,000-\$800,000 depending on how we qualify. The first step is engaging a firm to file our application with IRS or the proper government agency. After interviewing 3 firms, we are suggesting to engage with our current auditors, Eide Bailly, on this task.

**Motion:** The Board directs the Executive Director and Chief of Staff to engage with Eide Bailly in the reporting of the appropriate documents to qualify for the Employee Retention Credit.

Kapland motioned to direct the Executive Director and Chief of Staff to engage with Eide Bailly in the reporting of the appropriate documents to qualify for the Employee Retention Credit. The motion was seconded by Holt. The motion was approved 6-0.

#### 2. Building Update

#### 3. Volleyball Championship

**Motion:** The Board of Directors formally congratulates the Women's Volleyball Team on their Championship Win.

- Holt motioned to formally congratulate the Women's Volleyball Team. The motion was seconded by Dagdelen. The motion was approved 6-0.

### 3.0 Board Member Reports

### 4.0 Financial Report

#### 1. [Budget Committee Report out from 11/3/21 Meeting](#)

Kaplan motioned to direct the Executive Director/Principal to open a credit card The motion was seconded by Ortlund. The motion passed 6-0.

Kaplan motioned to direct the Budget Committee to align the budget to



maximize student support services and minimize general administrative costs. The motion was seconded by Holt. The motion was approved 6-0.

## F. NEW BUSINESS

### 1.0 OUSD Resolution No.2122-0012

- [Proposed BayTech Board Resolution](#)

Holt motioned to approve the Board resolution concerning measures to require COVID-19 Vaccinations for eligible students, in support of OUSD Resolution No.2122-0012. The motion was seconded by Kaplan. The motion was approved 6-0.

## G. ITEMS SCHEDULED FOR CONSENT

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

### 1.0 [Check Register for October 2021](#)

### 2.0 November 2021 Personnel Report

- No Personnel Updates

### 3.0 [Minutes from Regular Board Meeting 10/4/21](#)

Dagdalen motioned to approve the Consent Agenda. The motion was seconded by Kaplan. The motion was approved 6-0.

## H. INFORMATION (I) / DISCUSSION (D) / ACTION (A) ITEMS

### 1.0 [AB361 Proposed Resolution \(A\)](#)

- On Thursday, September 16, the Governor signed Assembly Bill 361 into law, amending the Ralph M. Brown Act to allow fully virtual board meetings during a state of emergency until January 1, 2024. Note that to continue to hold virtual meetings, legislative bodies must adopt a resolution that permits them to do so and must comply with the newly enacted provisions of AB 361.

Kaplan motioned to approve the AB 361 Proposed Resolution. The motion was seconded by Holt. The motion was approved 6-0

### 2.0 [Educator Effectiveness Fund Information Sheet \(I\)](#)

## I. ADJOURNMENT - The meeting was adjourned at 8:09pm.

Kaplan motioned to adjourn the meeting. Ortlund seconded the motion. The motion was approved 6-0.

This agenda has been posted at the following locations;



- BayTech School Website: [www.baytechschool.org](http://www.baytechschool.org)
- On The School Board Meeting Bulletin Board at 8251 Fontaine Street Oakland, CA

If you need special assistance to attend the meeting, please notify Ms. Caitlin Emig by email, [cemig@baytechschool.org](mailto:cemig@baytechschool.org) or by phone, (510) 382-9932, to make arrangements and accommodate your disability.

72 Hours prior to each Board meeting, a copy of all available documents supporting the agenda items are available on The School Board Meeting Bulletin Board at 8251 Fontaine Street Oakland, CA and <https://www.baytechschool.org/o/baytech-charter-school/browse/165538>