

**LAYTONVILLE UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF OCTOBER 19, 2021**

A. CALL TO ORDER/ROLL CALL:

The Governing Board of the Laytonville Unified School District held a special meeting in the Board Room via ZOOM on October 19, 2021. Board Clerk Meagen Hedley called the meeting to order at 8:35 AM

ROLL CALL:

Trustees Present: Erin Gamble, Meagen Hedley, and Elina Agnoli

Administrators Present: Joan Potter

Student Representative:

B. PUBLIC INPUT re CLOSED SESSION ITEMS:

C. CLOSED SESSION AGENDA:

CS-1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

CS-1

CS-2 CONSIDERATION OF STUDENT MATTER

CS-2

D. ANNOUNCEMENTS FROM CLOSED SESSION: Board Clerk Meagen Hedley announced that on Closed Session Item 1: Public Employee Discipline/Dismissal/Release, the Board voted unanimously to dismiss Arro Kanavle and to accept the resignation of Lindsey Van Loan. No other action was taken in Closed Session.

E. ACCEPTANCE OF AGENDA:

- **Motion** to approve the Agenda by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 3-0 vote.

F. PUBLIC INPUT: None

G. DISCUSSION / ACTION:

G.1. Approval of Revised 2020/2021 Unaudited Actuals

- When the county office reviewed Unaudited Actuals they recommended some changes on both the Debt and Asset forms.
- The Asset form tracks changes in capital assets and depreciation. The correction was needed due to the discovery of an outdated Capital Assets workbook. Once the formulas in the workbook were adjusted the new report reflecting the updated numbers was generated.
- The debt form is used to track bond obligations, OPEB liability and compensated absences. The wrong number was picked up for the OPEB liability and when discovered, the correction was made.
- The changes have no effect on Cash or the Unaudited Actuals numbers as they effect the budget.
- Due to the adjustments made, an updated Official Unaudited Actuals DAT file had to be generated and sent to the Mendocino County Office of Education.
- **Motion** to approve the changes to the Capital Assests and Debt Forms in the Updated 2020/2021 Unaudited Actuals by Elina Agnoli, seconded by Erin Gamble, unanimously approved with a 3-0 vote.

H. ADJOURNMENT:

Motion to adjourn the meeting by Erin Gamble, seconded by Elina Agnoli, unanimously approved with a 3-0 vote. The meeting was adjourned at 9:15 am. The next regular meeting will be held on November 4, 2021.

Respectfully submitted,

Adopted as Final
November 4, 2021

Joan Viada Potter
Secretary to the Board

Meagen Hedley
Clerk of the Board