

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
MINUTES
MARCH 12, 2018

The Little Axe Board of Education met in regular session, Monday, March 12, 2018 in the Administration Building meeting room. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Thursday, March 8, 2018. The President, Beverly Felton, called the meeting to order. Roll call was made with the following members present:

Beverly Felton – President	Rickey Gourley - Member
Tommy Hamilton-Member	Tessa Proffitt – Member
Al Heitkamper- Vice President	

Let the minutes reflect there was a quorum.

FLAG SALUTE

Mrs. Felton led the flag salute.

ESTABLISHMENT OF THE 2018 BOARD OF EDUCATION

1. Oath of Office and Seating of Tommy Hamilton, Post # 3

Cathey Miller, Board Clerk administered the Oath of Office to Mr. Hamilton.

2. Election of Officers (President and Vice-President) for 2018

On motion made by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to elect Ms. Felton as President of the Board for 2018.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- abstain	

On motion made by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to elect Ms. Proffitt as Vice President of the Board for 2018.

Mr. Hamilton – aye	Ms. Proffitt – abstain
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

RECOGNITION OF VISITORS

Pam Sharp said she has been in contact through email with the Oklahoma Regional Food Bank, they would like to continue to provide food for students if there is a teacher walk out and are considering the community center as a possible food site. Ms. Sharp also said if the arming of designated school personnel is passed she would like the Board to be very careful about choosing gun carriers. Ms. Sharp said she is not in favor of hiring an Ag Teacher until the Board hires a Certified Librarian at the High School.

Zac Miller talked about being in favor of arming of designated school employees after they have had proper training. He said as a Father, Spouse of an employee, and Law enforcement he feels the time it takes law enforcement to reach us is too long if there is an active shooter involved.

CONSENT DOCKET

1. Approval of Minutes from the February 12, 2018 regular meeting.
2. Approval of transfer of \$75.00 from LAMS, account #911 to BPA, account #899 to feed teachers Indian tacos during Parent –Teacher Conferences on 2-8-18.
3. Approval of transfer of \$130.00 from LAHS, account #847 to BPA, account #899 to feed teachers Indian tacos during Parent –Teacher Conferences on 2-8-18.
4. Approval of transfer of \$125.00 from LAHS, account #847 to Life Skills, account #941 to feed teachers Baked Potatoes during Parent –Teacher Conferences.
5. Consider a request to vote to approve the following items listed within the Activity Fund Accounts:
 - a. Sale of muffins and cinnamon rolls by the Jr. Class, account # 836 to raise funds for Prom.
 - b. Sale of coffee and glow scented candles by FCCLA, account # 822 to raise funds for school/ community activities, Star Events, and other FCCLA related activities.

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the Board voted to approve the following items under Consent Docket: 1, 2 3, 4, 5a and b.

Mr. Hamilton – aye
Mr. Heitkamper-aye
Ms. Felton- aye

Ms. Proffitt – aye
Mr. Gourley-aye

REQUESTS

1. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$995,000 General Obligation Combined Purpose Bonds of the School District.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board vote to approve a resolution determining the maturities of, and setting a date, April 12, 2018; time, 1:00p.m.; and place, Little Axe Administration Board Room for the sale of the \$995,000 General Obligation Combined Purpose Bonds of the School District.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

2. Discussion and possible action regarding teacher support.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to approve a resolution in support of our teachers.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

3. Discussion and possible action regarding a policy which would allow arming of designated school personnel.

On motion by Ms. Proffitt, and seconded by Mr. Heitkamper, the Board voted to table the policy which would allow arming of designated school personnel.

Mr. Hamilton – nay	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-nay
Ms. Felton- aye	

4. Accept or reject the bid from Pro Presenters for the district wide PA system.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to accept the bid from Pro Presenters for the district wide PA system to be paid for out of the Bond money.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

5. Discussion and possible hiring of a Construction Manager.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to hire AC Owen as Construction Manager.

Mr. Hamilton – aye
Mr. Heitkamper-aye
Ms. Felton- aye

Ms. Proffitt – aye
Mr. Gourley-aye

REPORTS

Mr. Thomas, High School Principal, gave a five year statistical report on AP Enrollment, Concurrent Enrollment, Career Tech Enrollment and Attendance Rates. He also invited everyone to the Dessert Cabaret on Tuesday, March 13, 2018.

Mr. Griffin, Middle School Principal, displayed art work from some of the 6th grade student showing their talent and talked about what a great teacher they have. He said the Middle School is getting ready for the April 2nd testing.

Mr. Tupper, Elementary Principal, invited everyone to the upcoming talent show on Thursday, March 15, 2018 at 10:00a.m. and 2:00p.m. Mr. Tupper also announced the Elementary will be having Summer School for Pre-K-5th grade students again this year.

Tammy Thele gave the Treasurer report.

Discussion

1. School Safety Construction Update.

Superintendent Thomas talked about the upgrades being made to the school district to increase security. Some of the upgrades will include a fencing between the High School and Middle School, sliding windows at the offices, close in breezeways between main elementary building and the wings, new windows at the High School, and a sidewalk to the new secondary shelter to allow students to stay towards the back of campus.

FINANCE CONSENT

1. Vote to accept Treasurer's report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2016-2017 General Fund Warrants for Approval 2-01-2018 through 2-28-2018 (Report Date: 3-06-2018)
- b. 2017-2018 General Fund Encumbrances for Approval Purchase Orders 414-457 Attachment (A)
- c. 2017-2018 General Fund Warrants for Approval 2-01-2018 through 2-28-2018 (Report Date: 3-06-2018)

BUILDING FUND

- a. 2017-2018 Building Fund Encumbrances for Approval Purchase Orders 29-30 Attachment (B)
- b. 2017-2018 Building Fund Warrants for Approval 2-01-2018 through 2-28-2018 (Report Date: 3-06-2018)

CHILD NUTRITION FUND

- a. 2017-2018 Child Nutrition Encumbrance for Approval Purchase Orders 38-41 Attachment (C)
- b. 2017-2018 Child Nutrition Warrants for Approval 2-01-2018 through 2-28-2018 (Report Date: 03-06-2018)

3. Vote to approve expenditures for the following cash funds for the 2017-2018 school year as listed in the March 12, 2018 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the board voted to approve the following items in finance consent: 1, and 2; General Fund a, b and c; Building Fund a and b; Child Nutrition Fund a and b; and 3 a.

Mr. Hamilton – aye
 Mr. Heitkamper-aye
 Ms. Felton- aye

Ms. Proffitt – aye
 Mr. Gourley-aye

New Business

- a. Vote to approve the following Resident Committee’s for the 2017-2018:
 - 1. Amber Harp, Scot Crowder, Dana Stroud and Tommy Trott for Jerryd Nelson.
 - 2. Jamie Roberts, Tommy Price and Misty Canary for Sammy Leisinger.
 - 3. Tina Ciulla, Doug Farris and KaSondra Foster for Susan Swopes.
 - 4. Brian Tupper, Patty Ceida and Laura Lawson for Wesley Lawrence.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the board voted to approve the Resident Committees a 1, 2, 3 and 4 as read.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

b. Vote to approve the following contract for the 2018-2019 fiscal year:

1. Consolidated Networks Corporation
2. AT&T
3. Jive

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the board voted to approve the following contract for the 2018-2019 fiscal year: Consolidated Networks Corporation, AT&T, and Jive.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

c. Vote to approve PO # 42, Child Nutrition to Keystone for \$100,000.

On motion by Mr. Gourley, and seconded by Mr. Hamilton, the board voted to approve PO# 42, Child Nutrition to Keystone for \$100,000.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

PERSONNEL

Proposed executive session to approve sending school personnel who have been issued a handgun license pursuant to the Oklahoma Self-Defense Act to attend an armed security guard training program as provided in 59 O.S. Section 1750.5 or a reserve police officer training program as provided in 70 O.S. Section 3311. Upon successful completion and certification or licensure as listed in the referenced statutes the employees will be allowed to carry a weapon on school premises. This authority is provided to the board of education via 21 O.S. Section 1280.1 and 70 O.S. Section 5-149.2. The identities of such personnel shall be maintained as confidential pursuant to 51 O.S. Section 24A.7. This executive session is authorized by 25 O.S. Section 307(B) (7) and 51 O.S. Section 24A.28 and the following items Listed under Personnel: 25 O.S. Section 307 (B) (1).

On motion made by Mr. Hamilton, and seconded by Mr. Heitkamper, the board voted to enter into executive session at 9:10p.m.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Acknowledge Board's return to open session.

Let the minutes reflect that the Board returned to Open Session at 10:45p.m.

Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Al Heitkamper, Tessa Proffitt, and Tommy Hamilton, and Rickey Gourley along with Jay Thomas, Superintendent; Cathey Miller, Board Clerk.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes take while in executive session.

Vote to approve sending approved employees to armed security guard training/reserve police officer training and upon successful completion of required training to allow said employees to be allowed to carry a handgun on school premises in compliance with 21 O.S. Section 1280.1 and 70 O.S. Section 5-149.2. The identities of these employees will be maintained as confidential as per 51 O.S. Section 24A.28. The board hereby authorizes the administration to list the names of those employees approved in this item by the board and place said list in a confidential sealed envelope that will not be a public record.

No action taken on this item.

Vote to approve or not approve resignation of Shannon Reed, Elementary Full Time Substitute, effective April 13, 2018.

On motion by Mr. Heitkamper, and seconded by Mr. Gourley, the Board voted to approve resignation of Shannon Reed, Elementary Full Time Substitute, effective April 13, 2018.

Mr. Hamilton – aye
Mr. Heitkamper-aye
Ms. Felton- aye

Ms. Proffitt – aye
Mr. Gourley-aye

Vote to approve or not approve resignation of Jessica Schlax, Custodian, effective immediately.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve resignation of Jessica Schlax, Custodian, effective immediately.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve or not approve resignation of Jacklyn Acree, Elementary Teacher, due to retirement, effective May 25, 2018.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve resignation of Jacklyn Acree, Elementary Teacher, due to retirement, effective May 25, 2018.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve or not approve employment of Elementary Paraprofessional, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the Board voted to employ Pam Edmondson, Elementary Paraprofessional, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve or not approve employment of 4th grade Teacher Assistant, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the Board voted to employ Emily Miller, 4th grade Teacher Assistant, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to hire or not hire an Agriculture Teacher.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the Board voted to hire Ashley Thompson, Agriculture Teacher.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve or not approve employment of Elementary Full Time Substitute, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper vote to employ Jamie Martin, Elementary Full Time Substitute, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve or not approve employee stipends.

On motion by Mr. Gourley, and seconded by Mr. Hamilton, the Board voted to approve employee stipends.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

ADJOURNMENT

On motion by Ms. Proffitt, and seconded by Mr. Hamilton, the Board voted to adjourn at 10:55p.m.


Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	


Respectfully submitted,

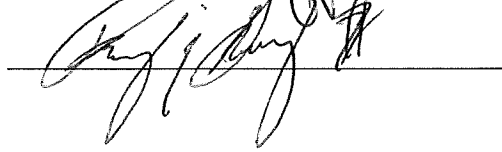


Cathey Miller
Board Clerk

APPROVAL OF MINUTES











Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 414 - 457

PO No	Date	Vendor No	Vendor	Description	Amount
414	02/12/2018	718289	SUPPLYHOUSE.COM	auxiliary switch/2 position actuator/hs gym	1,771.80
415	02/08/2018	33625	LOCKE SUPPLY	SUPPLIES/PARTS MISC	3,500.00
416	02/08/2018	70800	SCHOOL TECH SUPPLY	25 DELL OPTIPLEX 9020 SFF INTEL CORE i5-3GHZ DVD	8,725.00
417	02/13/2018	33725	MID-AMERICA VO-TECH	CDL TRAINING	900.00
418	02/08/2018	71493	JUSTIN GARRETT	CPR CERT	750.00
419	02/14/2018	52157	AMAZON.COM	WACOM INTRUOS PRO PEN AND TOUCH TABLETS	6,898.65
420	02/14/2018	52157	AMAZON.COM	26 LOGITECH USB HEADSET H340 USB WINDOWS/MAC	740.04
421	02/14/2018	69133	NCS PEARSON INC	RECORD FORMS SP ED	269.00
422	02/14/2018	34575	QUILL CORPORATION	TABLET CART/#901-350249LUX MODEL LLTM30-B LUXOR	779.00
423	02/14/2018	51882	CDW-G	WIRELESS ACCESS POINT CISCO AIRONET 1702i	430.90
424	02/14/2018	71077	SUPPLIESGUYS.COM	TONER/HIGH YIELD BLK COMPATIBLE HP CF230X	79.90
425	02/15/2018	32030	CROSSLANDS RENT-ALL & SALES	SCISSOR LIFT/HTR/HS GYM	800.00
426	02/15/2018	25451	BRYANT BRIGGS	CDL	110.00
427	02/13/2018	28759	CHARLES THOMAS TROTT JR	CDL	110.00
428	02/14/2018	25584	SAMANTHA LEISINGER	CDL	110.00
429	02/15/2018	71694	CARD SERVICES-TIB MASTERCARD	LUNCH FOR CONFERENCE	75.00
430	02/19/2018	69518	PIONEER EQUIPMENT	1EA 725DT MOWER -61" MOWER DECK	16,500.00
431	02/15/2018	25582	DOUGLAS FARRIS	CDL	110.00
432	02/19/2018	25617	FERRAN JOHNSON	CDL	110.00
433	02/15/2018	53371	ATTEST SERVICES LLC	LAOR REPL OF UTS RECTIFIER	250.00
434	02/15/2018	69312	LASER QUEST	G & T TRIP	523.90
435	02/19/2018	70392	GORDON COOPER TECHNOLOGY CENTER	BUS DR TRAINING	495.00
436	02/20/2018	25580	JERRYD NELSON	CDL FEE	110.00
437	02/20/2018	71237	MANSFIELD OIL COMPANY	DIESEL	18,000.00
438	02/20/2018	70907	PEAP-ACA	EXCEL RED PIN	92.00
439	02/26/2018	69561	SCHOLASTIC BOOK FAIRS 08	25 EA/EA SEM/CHOICES/LIFE SKILLS MAG	419.75
440	02/26/2018	23838	LISA M. HENDERSON	REFUND INS	375.00
441	02/20/2018	71831	HARPS FOOD STORES, INC.	FUEL	5,000.00
442	02/27/2018	51895	DMHSAS	FORMS/SP ED	409.00
443	02/27/2018	52157	AMAZON.COM	CAMCORDER/BATT/CHARGER	1,199.99
444	02/26/2018	70346	PRO SOLUTIONS, L.L.C	GAS ENERGY	6,000.00
445	02/28/2018	51784	NORMAN FENCE	FENCE/CHAIN LINK 8'/VINYL COLOR STRIPS	12,250.00
446	02/28/2018	52157	AMAZON.COM	MS LIB BOOKS	700.00
447	02/28/2018	28759	CHARLES THOMAS TROTT JR	CDL FEE	20.00
448	02/28/2018	71636	MORRISON SUPPLY CO	COIL/HTR MS GYM	600.00
449	03/05/2018	70950	MIDWEST BUS SALES	LEASE 71 PASS BUS/SPR ACTIVITIES	2,000.00

Little Axe Public Schools

Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 414 - 457

PO No	Date	Vendor No	Vendor	Description	Amount
450	03/01/2018	71835	ENVIRO-TEC AMERICA, INC.	STORAGE TANK RECTIFIER REPL/UST TEST SVC	800.00
451	03/01/2018	70954	SAM'S MC/SYNCB	4 DRAWER LOCK/FILE CABINET	350.00
452	03/06/2018	71694	CARD SERVICES-TIB MASTERCARD	TRAVEL EXPENSES BPA	300.00
453	03/06/2018	71577	APPLE INC	21.5" iMAC/RETINA 4K DISPLAY 8GB 1TB	1,399.00
454	03/06/2018	71418	ALL CEILING STARS LLC	COVER HEAT PUMPS/DAYCARE	2,500.00
455	03/06/2018	52157	AMAZON.COM	AMAZON PRIME ACCT EXP	99.00
456	03/06/2018	51882	CDW-G	2-HP LASERJET PRO M203dw PRINTER	243.82
457	03/06/2018	30081	FEDERAL EXPRESS	RETURN PART	40.00
Non-Payroll Total:					\$96,945.75
Payroll Total:					\$0.00
Report Total:					\$96,945.75

Purchase Order Register

Options: Year: 2017-2018, Fund: BUILDING FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 29 - 30

PO No	Date	Vendor No	Vendor	Description	Amount
29	02/27/2018	70960	RANDY ROWLAND	SIDEWALK/SAFETY/MS TO GYM	5,200.00
30	03/05/2018	41645	BLOCK SAND CO.	SIDEWALK/MS-HS GYM	2,300.00
				Non-Payroll Total:	\$7,500.00
				Payroll Total:	\$0.00
				Report Total:	\$7,500.00

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Little Axe Public Schools
Purchase Order Register

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Options: Year: 2017-2018, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 38 - 41

PO No	Date	Vendor No	Vendor	Description	Amount
38	02/08/2018	71823	NAOMI PRIDGEN	REFUND	29.50
39	02/14/2018	71813	KEYSTONE FOODSERVICE	FOOD SVC	100,000.00
40	02/20/2018	7148	H5 MECHANICAL LLC	REPR SVC WALK IN FREEZER ELEM	5,000.00
41	03/06/2018	71832	JUSTIN NEELY	REFUND	111.53
Non-Payroll Total:					\$105,141.03
Payroll Total:					\$0.00
Report Total:					\$105,141.03