

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
April 09, 2018

The Little Axe Board of Education met in regular session, Monday, April 09, 2018 in the Administration Building meeting room. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Thursday, April 5, 2018. The President, Beverly Felton, called the meeting to order and motion was made and seconded to recess and reconvene at the Middle School Cafeteria, due to the size of the crowd. Roll call was made with the following members present:

Beverly Felton – President	Rickey Gourley - Member
Tommy Hamilton-Member	Tessa Proffitt – Vice President
Al Heitkamper- Member	

Let the minutes reflect there was a quorum.

Motion was made by Mr. Heitkamper, seconded by Mr. Hamilton to recess and reconvene at 6:10 p.m. in the Middle School Cafeteria, due to the size of the crowd.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Meeting was reconvened at 6:12 p.m.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS AND READING OF CORRESPONDENCE

Kim Martin introduced the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners of the Cleveland County Annual Trash Poster Contest.

Amber Harp introduced the High School BPA qualifiers and the Youth Tour Semi-Finalist attending the Rotary Youth Leadership Awards camp this summer.

Public Participation

Emily Blakley thanked everyone for all the support and gave a report about what is going on at the capital.

Pam Sharp would like the patrons living in Norman city limits to fight for Little Axe School to get funding from taxes that are helping Norman Public School fund their Security Officers. She also would like to make sure the Board ensures that the same pay increase for the administrators is in proportion with the teachers.

Leslie Rowland said she supports the teachers but thinks we need to be in school. She said there are children at home alone and they need to be in school.

Melissa Jetton talked in favor of the teacher walkout and said she had also been at the Capital one day.

Michael Dean thanked the Board and Administration for the support of the walkout.

Mandy Shuck asked how the days will be made up and how this walkout with effect students attendance.

Amanda Jarantowski gave a report on things that are happening at the capital and thanked everyone for all the support.

Brendan Thomas signed in but decided not to speak.

Tyler Trott said she understands what the teachers are doing and why but thinks there are better ways to go about getting funding for the school.

### CONSENT DOCKET

1. Approval of Minutes from the March 12, 2018 regular meeting and March 28, 2018 special meeting.
2. Consider a request to vote to approve the following items listed within the Activity Fund Accounts:
  - a. Auction of art piece by Art Club, account # 942 to raise funds for art supplies, art trips, and projects.
  - b. Vendor table at Spring Fest and T-Shirts Advertising Fundraiser by BPA, account # 899 to raise funds for National Leadership Conference.
  - c. Transfer funds from FCCLA, account #822, to BPA, account #899 for the Parent's Night Out profit.

On motion by Mr. Heitkampper, and seconded by Mr. Hamilton, the Board voted to approve the following items under Consent Docket: 1, 2 a, b, and c.

Mr. Hamilton – aye  
Mr. Heitkamper-aye  
Ms. Felton- aye

Ms. Proffitt – aye  
Mr. Gourley-aye

### REQUESTS

1. Vote to approve / not approve a request to update the evaluation form for the Childcare Center.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to approve a request to update the evaluation form for the Childcare Center.

Mr. Hamilton – aye  
Mr. Heitkamper-aye  
Ms. Felton- aye

Ms. Proffitt – aye  
Mr. Gourley-aye

2. Vote to approve / not approve a request for BPA Students to attend the BPA National Leadership Conference in Dallas, Texas from May 9<sup>th</sup> to May 13<sup>th</sup> 2018.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to approve a request for BPA Students to attend the BPA National Leadership Conference in Dallas, Texas from May 9<sup>th</sup> to May 13<sup>th</sup> 2018.

Mr. Hamilton – aye  
Mr. Heitkamper-aye  
Ms. Felton- aye

Ms. Proffitt – aye  
Mr. Gourley-aye

3. Vote to approve / not approve a request to surplus the following items from Family and Consumer Science:

- a. Successful Adulthood: Personal Financial Literacy Classroom set and curriculum (now taught on web)
- b. Family and Consumer Science 1- classroom set and curriculum (FACS I has been removed from CT pathways)
- c. Real Care Dolls and accessories – nonfunctional/broken/expired (costly to repair, will replace with future grant monies)

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to approve a request to surplus items from Family and Consumer Science a, b and c.

Mr. Hamilton – aye  
Mr. Heitkamper-aye  
Ms. Felton- aye

Ms. Proffitt – aye  
Mr. Gourley-aye

4. Vote to move / not move the May Board meeting to May 7<sup>th</sup>, 2018 at 6 p.m.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to move the May Board meeting to May 7<sup>th</sup>, 2018 at 6 p.m.

Mr. Hamilton – aye  
Mr. Heitkamper-aye  
Ms. Felton- aye

Ms. Proffitt – aye  
Mr. Gourley-aye

5. Discussion and possible action regarding policy letters which would allow arming of designated school personnel.

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to adopt policy letters CLBCB-R1, CLBCB-F2, CLBCB, and CLBCB-F1, and corresponding policies which allow arming of designated school personnel with future additions.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

6. Vote to approve / not approve the Municipal Accounting Systems, Inc. contract for the 2018-2019 school year.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve the Municipal Accounting Systems, Inc. contract for the 2018-2019 school year.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

## REPORTS

Mr. Thomas, High School Principal announced the high school will be running busses and conducting the ACT Test tomorrow for Jrs and he congratulated the Show Choir for placing first in Nashville. Mr. Tupper, Elementary Principal said the Elementary will be having the Art Show on April 30<sup>th</sup> and Pre-K will start enrollment on April 24, 2018.

Superintendent Thomas read off a list of things that the support staff and teachers has accomplished while we have been out, he and the principals are proud of all that has been accomplished. He also said our Agriculture Education Program is approved but Career Tech will not fund it next year.

Tammy Thele gave the Treasurer report.

## FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

## GENERAL FUND

- a. 2016-2017 General Fund Warrants for Approval 3-01-2018 through 3-31-2018 (Report Date: 4-02-2018)

- b. 2017-2018 General Fund Encumbrances for Approval Purchase Orders 458-484 Attachment (A)
- c. 2017-2018 General Fund Warrants for Approval 3-01-2018 through 3-31-2018 (Report Date: 4-02-2018)

BUILDING FUND

- a. 2017-2018 Building Fund Encumbrances for Approval Purchase Orders: none
- b. 2017-2018 Building Fund Warrants for Approval 3-01-2018 through 3-31-2018 (Report Date: 4-02-2018)

CHILD NUTRITION FUND

- a. 2017-2018 Child Nutrition Encumbrance for Approval Purchase Order(s) 42 Attachment (b)
- b. 2017-2018 Child Nutrition Warrants for Approval 3-01-2018 through 3-31-18-2018 (Report Date: 04-02-2018)

3. Vote to approve expenditures for the following cash funds for the 2017-2018 school year as listed in the April 9, 2018 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the board voted to approve the following items in finance consent: 1, and 2; General Fund a, b and c; Building Fund a and b; Child Nutrition Fund a and b; and 3 a.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

NEW BUSINESS

No new business.

PERSONNEL

Proposed executive session to approve sending school personnel who have been issued a handgun license pursuant to the Oklahoma Self-Defense Act to attend an armed security guard training program as provided in 59 O.S. Section 1750.5 or a reserve police officer training program as provided in 70 O.S. Section 3311. Upon successful completion and certification or licensure as listed in the referenced statutes the employees will be allowed to carry a weapon on school premises. This authority is provided to the board of education via 21 O.S. Section 1280.1 and 70 O.S. Section 5-149.2. The identities of such personnel shall be maintained as confidential pursuant to 51 O.S. Section 24A.7. This executive session

is authorized by 25 O.S. Section 307(B) (7) and 51 O.S. Section 24A.28 and the following items Listed under Personnel: 25 O.S. Section 307 (B) (1).

On motion made by Mr. Hamilton, and seconded by Mr. Heitkamper, the board voted to enter into executive session at 7:50 p.m.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Acknowledge Board’s return to open session.

Let the minutes reflect that the Board returned to Open Session at 9:05 p.m.

Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Al Heitkamper, Tessa Proffitt, and Tommy Hamilton, and Rickey Gourley along with Jay Thomas, Superintendent; Cathey Miller, Board Clerk.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with a vote taken to approve the list of armed employees to be keep confidential in a sealed envelope that will not be a public record.

Affirm / not affirm the reassignment of Jack McGarrah, Bus Driver, to Maintenance Worker.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the board voted to affirm the reassignment of Jack McGarrah, Bus Driver, to Maintenance Worker.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve / not approve employment of maintenance worker, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Mr. Hamilton, the board voted to approve employment of Clifton Smith, maintenance worker, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve / not approve employment of Custodian, pending back ground check and drug testing.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the board voted to approve employment of Edward Gann, Custodian, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve / not approve employment of Band Teacher for the 2018-2019 school year, pending back ground check and drug testing.

On motion by Mr. Gourley, and seconded by Ms. Hamilton, the board voted to approve employment of William Horton, Band Teacher for the 2018-2019 school year, pending back ground check and drug testing.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve / not approve Resignation of Barbara Boren, Elementary Special Education Teacher, due to retirement, effective May 25, 2018.

On motion by Mr. Gourley, and seconded by Ms. Proffitt, the board voted to approve Resignation of Barbara Boren, Elementary Special Education Teacher, due to retirement, effective May 25, 2018.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Vote to approve / not approve Principal and Assistant Principal’s salary scale.

On motion by Mr. Gourley, and seconded by Mr. Hamilton, the board voted to table Principal and Assistant Principal’s salary scale.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

#### ADJOURNMENT

On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to adjourn at 09:12 p.m.

Mr. Hamilton – aye	Ms. Proffitt – aye
Mr. Heitkamper-aye	Mr. Gourley-aye
Ms. Felton- aye	

Respectfully submitted,



Cathey Miller  
Board Clerk

APPROVAL OF MINUTES

  
  


