

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
January 8, 2018

The Little Axe Board of Education met in regular session Monday, January 8, 2018 in the Administration Building meeting room. Cathey Miller, Board Clerk, posted the agenda and meeting notices between 1:00-5:00 p.m., Thursday, January 4, 2018. The President, Beverly Felton, called the meeting to order. Roll call was made with the following members present:

Beverly Felton – President  
Tessa Proffitt – Member

Al Heitkamper – Vice President  
Tommy Hamilton – Member

Let the minutes reflect there was a quorum.

FLAG SALUTE

Ms. Felton led the flag salute.

NEW BUSINESS

Consider a request to appoint temporary Board Clerk, Sheila Klover for the meeting on January 8, 2018.

On motion made by Beverly Felton, President, and seconded by Al Heitkamper, the Board voted to approve Sheila Klover as the temporary Board Clerk for the January 8, 2018 meeting.

RECOGNITION OF VISITORS AND READING OF CORRESPONDENCE

Moment of silence was requested by Ms. Beverly Felton and observed for Cathey Miller and family.

Presentations to Board Members in honor of Board Appreciation Month.

Superintendent Thomas presented the cards and letters from the students to the Board.

Guests who have registered with the Board President prior to the meeting

Tyler Trott, Senior at Little Axe High School thanked the Board for making the change in the cafeteria with the food. She mentioned with the menu you are given 2-3 choices, you can have the salad bar and eat as much as you want. There are more students/people in the lunch room. The lines are double than what they used to be and service is with a smile.

CONSENT DOCKET

1. Approval of minutes from the December 9, 2017 regular meeting
2. Approval to transfer \$50.00 from LAMS account #911 to LAES PTO #947 to buy Little Axe Ornaments for Staff.
3. Approval to transfer \$60.00 from LAHS account #847 to LAES PTO #947 to buy Little Axe Ornaments for Staff.
4. Approval of the 2017-2018 Little Axe School Indian Policy and Procedures.
5. Approval of Contract Extension with Cox Communication.
6. Approval of the Little Axe Public School 2017-2018 Estimate of Needs plus the Expenditure Budget Summary.

On motion made by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to approve the following items under Consent Docket 1, 2, 3, 4, 5 and 6.

Ms. Proffitt – aye  
Mr. Hamilton – aye

Ms. Felton –aye  
Mr. Heitkamper –aye

REQUESTS

1. Presentation and discussion by Mr. Thomas to approve or not approve Cheer Facility, Batting Cages and Tech Center paid with bond money.

On motion made by Mr. Hamilton, and seconded by Mr. Heitkamper, the Board voted to approve Superintendent Thomas to proceed with the process of the Cheer, Batting Cages and Tech Center.

Ms. Proffitt – aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

2. Discussion and possible action by Mr. Thomas of Music (Band) and Ag programs. Band program to possibly include 4<sup>th</sup> grade students and up.

On motion made by Mr. Hamilton and seconded by Ms. Proffitt, the Board voted for Superintendent Thomas to move forward move Band to the MS and start the Ag program.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

3. Discussion and possible action of District Wide PA System for the entire campus. This would be IT based and connected to all sites.

On motion by Mr. Heitkamper and seconded by Ms. Proffitt, the Board voted to direct Superintendent Thomas to continue investigation into the installation of a District Wide PA System for the entire campus.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

4. Vote to appoint a board member as the Legislative Liaison for 2018 to receive legislative updates, video streams, and alerts from the Oklahoma State School Board Association.

On motion by Mr. Heitkamper and seconded by Ms. Proffitt, the Board voted to appoint Beverly Felton as the Legislative Liaison for 2018.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

REPORTS

Mr. Griffin, Middle School Principal said there is positive feedback with the change in the food service both students and staff. He stated it is positive to see Little Axe moving up with the stable carryover, safe rooms, etc.

Mr. Tupper, Elementary Principal reported Parent Teacher conferences will be this Thursday, January 11, 2018 and next Thursday, January 18, 2018. Star Testing is also coming up. Mr. Tupper said the attendance is the highest it has been at the Elementary School at 94.8% since he has become Principal.

Mr. Thomas, High School Principal reported the food is the talk of the town. Kids have choices with the food and it is wonderful. Brendan Thomas was recognized for organizing the collection of 1000 pounds of food with the Elementary, Middle and High School. This food was delivered to adoptive families and families in the community over the holidays.

Superintendent Thomas discussed the Mid-Year Adjustment. He explained that the latest information is indicating one more cut in the year 2019 and hopefully that is the end of the cuts. He also reported that this school is in very good shape financially. He also reported the student transfers in and out of the district.

Report given by Tammy Thele, School Treasurer.

FINANCE CONSENT

1. Vote to accept Treasurer's report.

2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND

- a. 2016-2017 General Fund Warrants for Approval 12-01-2017 through 12-31-2017 (Report Date: 1-03-2018)
- b. 2017-2018 General Fund Encumbrances for Approval Purchase Orders 354-381 Attachment (A)
- c. 2017-2018 General Fund Warrants for Approval 12-01-2017 through 12-31-2017 (Report Date: 1-03-2018)

BUILDING FUND

- a. 2017-2018 Building Fund Encumbrances for Approval Purchase Orders - None
- b. 2017-2018 Building Fund Warrants for Approval 12-01-2017 through 12-31-2017 (Report Date: 1-03-2018)

CHILD NUTRITION FUND

- a. 2017-2018 Child Nutrition Encumbrance for Approval Purchase Orders 34-36 Attachment (B)
- b. 2017-2018 Child Nutrition Warrants for Approval 12-01-2017 through 12-31-2017 (Report Date: 1-03-2018)

3. Vote to approve expenditures for the following cash funds for the 2017-2018 school year as listed in the January 8, 2018 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to approve items listed under Finance Consent 1 and 2; General Fund a, b and c; Building Fund a and b; Child Nutrition Fund a, b and 3 a.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items  
Listed under Personnel: 25 O.S. Section 307 (B) (1).

1. Resignation of John Ivy, Band Teacher, effective immediately.
2. Resignation agreements with the following Child Nutrition Employees: Vikki Lovelace, Jamie Martin, Delilah Moore, Donna Rakestraw, Margaret Reese, Andreza Sleik and Denica Wilson effective December 29<sup>th</sup>, 2017.
3. Resignation of Marsha Doiron, Food Service Director due to retirement, effective December 29, 2017.
4. Employment of Jay Thomas, Superintendent, for the 2018-2019 fiscal year.
5. Discussion of and possible interview for vacant Board Post #5.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to convene in executive session at 8:00p.m.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

Let the minutes reflect the Board returned to open session at 9:20p.m.

Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Al Heitkamper, Tessa Proffitt and Tommy Hamilton, with Jay Thomas, Superintendent, and Rickey Gourley, Board applicant.

Ms. Felton reported that the Board Members and Superintendent discussed items listed under Personnel with no votes taken while in executive session.

6. Vote to approve or not approve resignation of John Ivy, Band Teacher, effective immediately.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the resignation of John Ivy, Band Teacher, effective immediately.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

7. Vote to approve or not approve resignation agreements with the following Child Nutrition Employees: Vikki Lovelace, Jamie Martin, Delilah Moore, Donna Rakestraw, Margaret Reese, Andreza Sleik and Denica Wilson effective December 29<sup>th</sup>, 2017.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve resignation agreements with the following Child Nutrition Employees: Vikki Lovelace, Jamie Martin, Delilah Moore, Donna Rakestraw, Margaret Reese, Andreza Sleik and Denica Wilson effective December 29<sup>th</sup>, 2017.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

8. Vote to approve or not approve the resignation of Marsha Doiron, Food Service Director, due to retirement, effective December 29, 2018.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the resignation of Marsha Doiron, Food Service Director, due to retirement, effective December 29, 2018.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Mrs. Felton –aye  
Mr. Heitkamper –aye

9. Discussion and consider a request to vote to employ or not employ Jay Thomas as Superintendent for the 2018-2019 fiscal year.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to employ Jay Thomas as Superintendent for the 2018-2019 fiscal year.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

10. Discussion and possible appointment of Board Post #5.

On motion by Mr. Heitkamper, and seconded by Mr. Hamilton, the Board voted to appoint Rickey Gourley to Board Post #5.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

#### NEW BUSINESS

Discussion and request to approve the settlement agreement between Jaime Trott and the Board of Education.

On motion by Mr. Heitkamper, and seconded by Ms. Proffitt, the Board voted to approve the settlement agreement between Jaime Trott and the Board of Education.

Ms. Proffitt –aye  
Mr. Hamilton –aye

Ms. Felton –aye  
Mr. Heitkamper –aye

ADJOURMENT

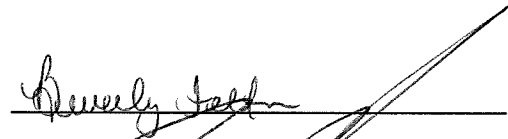
On motion by Mr. Hamilton, and seconded by Mr. Gourley, the Board voted to adjourn at 10:00p.m.

Respectfully Submitted,



Cathey Miller  
Board Clerk

APPROVAL OF MINUTES



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## Little Axe Public Schools

## Purchase Order Register

Options: Year: 2017-2018, Fund: GEN FUND-FOR OP, Date Range: 7/1/2017 - 6/30/2018, PO Range: 332 - 353

PO No	Date	Vendor No	Vendor	Description	Amount
332	11/13/2017	70205	HARD ROCK CASINO & HOTEL	PD/CONF	125.00
333	11/13/2017	52118	EDUCATIONAL TESTING SERVICE	PARA PRO TESTING	420.00
334	11/13/2017	41171	THE LIBRARY STORE, INC.	LASER BAR CODE LABELS	45.22
335	11/14/2017	70205	HARD ROCK CASINO & HOTEL	CONF TRAVEL EXP	196.00
336	11/15/2017	32740	FRED'S SIGN CO.	ADMIN/ELEM SIGNS	824.00
337	11/15/2017	52152	CONCENTRA MEDICAL CENTER	DOT MEDICAL EXAM/DAVID ZEPP	100.00
338	11/15/2017	36055	HOUGHTON MIFFLIN	VIIP SOFTWARE FOR SCORING WJIV	600.00
339	11/15/2017	34650	SANDERS, BLEDSOE & HEWETT	AUDIT/MISC EXP	2,300.00
340	11/15/2017	52141	FARM PLAN - JOHN DEERE FINANCIAL	CLEANING SUPPLIES/SHOP VAC	250.00
341	11/15/2017	40175	JOSTENS	DIPLOMA COVERS	1,250.00
342	11/16/2017	71798	LEARN BY DOING, INC.	WWW.ALBERT/AP COMP SCI REVIEW/	325.00
343	11/16/2017	35250	TARGET, INC.	OVEN/CONVECTION/OSTER	89.99
344	11/16/2017	41621	BEST BUY	TV/LG 43"/PRINCIPAL'S OFFICE	329.99
345	11/16/2017	70365	IMAGE NET CONSULTING	SOFTWARE/LEAVE FORMS	21,000.00
346	11/29/2017	53501	FILTER TEC	filters	750.00
347	11/21/2017	71786	WATER QUALITY CONTROL, INC.	TREATMENT OF CHILLER PIPES	1,200.00
348	11/16/2017	28759	CHARLES THOMAS TROTT JR	FT MEAL/CAREER TECH	65.00
349	11/29/2017	53528	BIO CORPORATIONS	BIO SUPPLIES/ANIMAL PTS	188.10
350	11/29/2017	31212	HOME DEPOT CREDIT SERVICES	MAINT SUPPLIES	5,000.00
351	11/29/2017	53528	BIO CORPORATIONS	BIOLOGY SUPPLIES	229.40
352	12/04/2017	71639	MOBILITY SOLUTIONS	SVC/CLN LIFT @ELEM GYM	300.00
353	12/04/2017	71807	Ron L. James, Choices LLC	CHOICES ASSEMBLY/	3,500.00

Non-Payroll Total: \$39,087.70Payroll Total: \$0.00Report Total: \$39,087.70



## Little Axe Public Schools

## Purchase Order Register

Options: Year: 2017-2018, Fund: BUILDING FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 24 - 26

PO No	Date	Vendor No	Vendor	Description	Amount
24	11/13/2017	71423	TSIG, LLC	FIRE ALARM/AG BLDG	10,100.00
25	11/15/2017	71514	CONSOLIDATED NETWORK CORP	TERMINATE ETHERNET CABLES @AG BLDG	1,581.95
26	11/29/2017	71483	VOIP SUPPLY INC	CEILING SPEAKERS	1,203.48
<b>Non-Payroll Total:</b>					<b>\$12,885.43</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$12,885.43</b>

APPROVAL OF MINUTES

*Beverly Tate*  
*[Signature]*  
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*Issa Proffitt*  
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