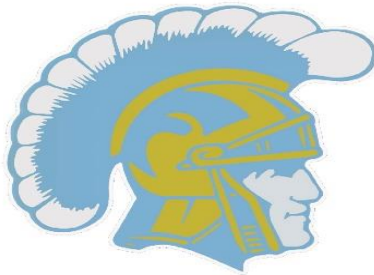


COOSA CHRISTIAN SCHOOL



2023-2024 Student Handbook

Home of the Conquerors

"...we are more than conquerors through Him that loved us."

- Romans 8:37

High School Office: 256-547-1841
Elementary Office: 256-547-3714
2736 Wills Creek Road, Gadsden, AL 35904
Mrs. Amanda Justus, Administrator
Mrs. Leta Freeman, Elementary Principal

MISSION STATEMENT

CCS exists to challenge young people to know Jesus Christ as Lord, to develop a Biblical worldview of life, to love others as themselves, to become contributing citizens, and to increase knowledge and acquire the academic skills necessary to serve others.

"The fear of the Lord is the beginning of knowledge: but fools despise wisdom and instruction."

- Proverbs 1:7

Our Beliefs

These are the essential beliefs that we hold as absolute truths. These beliefs form the foundation on which our church and our ministries are built.

1. God

God is the Creator and Ruler of the universe. He has eternally existed in three personalities: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God.

Genesis 1:1,26,27; 3:22 | Psalm 90:2 | Matthew 28:19 | 1 Peter 1:2 | 2 Corinthians 13:14

2. Jesus Christ

We believe in the deity of the Lord Jesus Christ as fully God and fully man; as man, conceived by the Holy Spirit, born of a virgin; as God, co-equal and co-existent with God the Father and God the Holy Spirit. Jesus lived a sinless, human life and offered Himself as the perfect sacrifice for sin by dying on the cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven's glory and will return again someday to earth to reign as King of Kings, and Lord of Lords.

Matthew 1:1-2:13 | Isaiah 9:6 | John 1:1-11;14:10-30 | Hebrews 4:14,15 | 1 Corinthians 15:3,4 | Romans 1:3,4 | Acts 1:9-11 | 1 Timothy 6:14,15 | Titus 2:13 | Philippians 2:5-11 | Colossians 1:15

3. Holy Spirit

We believe that God, the Holy Spirit, is a person who convicts sinners, who regenerates and baptizes them at the moment of their salvation into the body of Christ. We also believe that the Holy Spirit indwells and seals, until Christ returns, all who believe. We believe He fills and empowers for service those who are yielded to Him.

John 16:8-11 | Romans 8:9 | 1 Corinthians 6:19-20; 12:12-14 | Ephesians 1:13-14; 4:30; 5:18 | Galatians 5:15 | Titus 3:5

4. Bible

We believe the Scriptures of the Old and New Testament to be the verbally inspired (God-breathed) Word of God, the final authority for faith and life, inerrant in the original writings. It was written by human authors, under the Divine inspiration of the Holy Spirit.
Matthew 5:18 | John 16:12-13 | 2 Timothy 3:16-17 | 2 Peter 1:20-21 | Psalm 119:105, 160; 12:6

5. Man

We believe in Man's fallen condition. Through nature, choice, and practice he is guilty before God and is righteously judged fit only for everlasting punishment.
Genesis 3:1-13 | Matthew 25:46 | Romans 3:10, 23; 5:12-21 | 1 Corinthians 15:21-22 | 2 Thessalonians 1:7-10 | Revelation 20:12-15

6. Salvation

We believe Jesus Christ offered on our behalf the only acceptable sacrifice for sin and was raised in the same body from the dead according to the Scriptures. Christ has secured our redemption through the shedding of His blood, qualifying the saints for service here, a like resurrection, and a place in His divine presence for eternity.
Matthew 28 | Luke 24:39-43 | Romans 3:21-28; 6:23; 5:10-11 | 1 Corinthians 15:3-4 | 1 Timothy 2:5-6 | Hebrews 9: 11-22 | 1 Peter 1:18-20 | 1 John 2:2; 5:10-13

7. Eternal Security

Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. If you have been genuinely saved, you cannot "lose" it. Salvation is maintained by the grace and power of God, not by self-effort of the Christian. It is the grace and keeping power of God that gives us this security.
John 10:29 | 1 Timothy 1:12 | Hebrews 7:25; 10:10,14 | 1 Peter 1:3-5

8. Imminent Return Of Christ

We believe in the visible, personal, and imminent return of the Lord and Savior, Jesus Christ, for His Church.
John 14:3 | Acts 1:9-11 | 1 Thessalonians 4:13-18 | Revelation 20:12-15

9. Bodily Resurrection

We believe in the bodily resurrection of the saved and of the lost; the everlasting blessedness of the saved, and the everlasting punishment of the lost.
John 11:23-27 | Romans 8:11 | 2 Corinthians 5:1 | 1 Thessalonians 4:13-18 | Revelation 20:12-15

10. Spiritual Gifts

We believe that every believer is gifted from the Holy Spirit at the moment of conversion with at least one primary gift. The primary purpose for spiritual gifts, as given by the Holy Spirit, is for the edifying of the Church and the propagation of the Gospel of Christ.
Ephesians 4:7-12 | Hebrews 2:3-4

ACADEMICS

Coosa Christian School has set high academic standards for our students. Our course of study is designed to stretch students to perform at their individual peak level. Our curriculum is based on a traditional, classical, conservative model of education and is used by the finest Christian schools in America.

FACULTY AND STAFF

The foremost requirements for membership on the faculty or staff of our school are an unselfish dedication to Christian education, a sincere love for children, and a complete devotion to the Lord Jesus Christ. All members of our teaching staff are qualified with a degree from a recognized college or university. Coosa Christian School is an accredited school under the guidelines set forth by Cognia.

BEFORE SCHOOL CARE (K2-5th Grades)

Students who must arrive before 7:30 a.m. will need to attend before school care which is in the preschool area of campus. The cost for this service is \$9.00 per day. If a child stays in before-care, no additional fees will be charged for aftercare.

AFTER SCHOOL CARE (K2-5th Grades)

Students who stay on campus after 3:10 p.m. will need to attend after school care.

Hours of operation are from 3:10 p.m. to 5:30 p.m. The cost for this service is \$9.00 per day. Late fees of \$1 per minute accrue at 5:35 p.m.

If a student is on campus after 3:10 p.m., they must be in after school care. They will not be allowed to stay with high school students or older siblings. They will not be allowed to roam the campus.

STUDENT DROP-OFF

For the safety of our children, we ask that parents display extreme caution when driving on our campus. All drivers must adhere to traffic signs, teacher instructions, one-way streets, and driving routes. Failure to abide by these rules, or endangering a child with one's driving, may result in being banned from campus. The safety of our students is primary.

All elementary students K5-5th grade are to be dropped off under the awning in the morning from 7:30-8:00. After 8:00am, students must be checked in through the main office located in the high school. The elementary gate will be locked.

K2-K4 parents are required to walk their child to class throughout the year. Parents may enter through the preschool entrance until 8:00 am. Any student arriving after 8:00 am must check in through the high school office.

STUDENT PICKUP

K2, K3, & K4 students begin dismissal at 2:30 p.m. Carline for these students will take place in the preschool circle located at the preschool entrance.

K5-5th grade students are dismissed at 2:55 p.m. Students are to be picked up under the awning.

Middle Schoolers (Grades 6-8) not involved in immediate after school practices will be dismissed at 3:00 by car-line near the middle school classrooms.

Parents should exercise extreme caution when driving near children. Please follow teacher directions carefully.

If children are to be picked up by someone other than a parent, that individual's name must be on file in the office and an ID must be shown.

CLASS WORK

Students should be in class, in their seats, and prepared to work when the bell rings. They should have books, paper, pencils, and any other necessary items with them. Students are required to keep their desk and surrounding areas neat. They are required to treat other students professionally and with respect. A student who is not prepared to learn cannot learn. Students who fail to prepare for class will be subject to disciplinary action.

HOMEWORK

Teachers often find it necessary to assign homework to reinforce lessons taught in class. Each student is expected to complete his or her homework on time. Parents are asked to help facilitate this by providing an appropriate atmosphere and sufficient time for homework. Parents should give proper supervision to the required homework assignment. The teacher will, at his or her discretion, grade or review the homework. Failure to complete homework will result in diminished understanding of the subject matter and will adversely affect one's grade. Frequent failure to complete homework will result in disciplinary action.

ONLINE GRADE BOOK

Teachers record grades for homework, quizzes, and tests using an online grade book, **Gradelink**. Parents and students have access to grades 24 hours a day from any device with Internet access. Additionally, some teachers choose to keep an online calendar of class events and upcoming assignments. There is also functionality that allows parents and teachers to communicate with each other. Instructions for accessing the online grade book are available in the office from Mrs. Delp.

REPORT CARDS

Report cards will be sent home at the end of each nine-week period. Parents will be notified on Remind when report cards are sent home.

At the end of the school year, report cards will be held for any student who has not fully paid his or her tuition and or other fees. Additionally, no records will be released for graduating students or students who are transferring to another school until all tuition and other fees are paid in full.

TESTING

If a student misses a test with an **excused** absence, tardy, or checkout, a makeup test must be taken within 3 days upon his or her return to class. A doctor's note will be required. **If a student misses a test with an unexcused absence, tardy, or checkout, he or she *may* be allowed to make up the test, but at the teacher's and or principal's discretion.**

SEMESTER EXAMS (Grades 6-12)

Semester exams will constitute 20% of each semester average. Teachers will help prepare students for the exam by spending class time in review. Exams are scheduled to take up to 90 minutes. A schedule of exam dates and times is available in the office.

Students are expected to arrive for each exam on time and in compliance with the school dress code. If a student arrives wearing clothes outside dress code, they will not be allowed to take the exam. A ten-minute grace period will be offered for late students. Students who do not show up for an exam at the scheduled time will receive a zero on the exam.

When a student completes a final exam, he or she is asked to leave the room to ensure other students are not distracted. Likewise, students are asked to leave campus when their finals are completed for the day.

Guidelines for semester exam exemptions are as follows: 90 and above average and 3 absences, or 80 and above average and 2 absences. Below 80 must take an exam.

GRADING SYSTEM

Coosa Christian uses the traditional ten-point discreet evaluation system for grading:

A—90-100

B—80-89

C—70-79

D—60-69

F—0-59

Students must pass a course with an average of 60 or above to receive credit for the course.

CREDITS

In the 6th, 7th, & 8th grades, a student's passing grade is calculated on work done for the entire year. Each year, students are required to take Bible, English, Mathematics, Science, History, P.E., and an elective.

In 9th through 12th grade, a student's passing grade is calculated on work done each semester. That is, a student receives half a credit for passing each semester. If a student does not pass a course with a 60/D or above, they will either repeat the course or be required to attend summer school. A maximum of 2 semester courses can be made up in summer school. Beyond that maximum, failed courses cannot be made up and will cause you to repeat the current grade or be dismissed as a student at Coosa Christian.

DUAL ENROLLMENT

Students in grades ten through twelve may, with administrative approval, take college classes either in lieu of or in addition to high school classes. CCS has partnered with Gadsden State Community College on our campus, on their campus, and online. While we will assist you as much as possible, as a dually enrolled student, the parent and student are responsible for coordinating their registration, transportation to and from, etc. Additionally, we have partnered with Troy State University to offer online classes. Students interested in enrolling in any of these classes should contact the administrator. Also, these classes must be taken during the school year. No high school credit will be given for college courses taken in the summer.

ADDING OR DROPPING SUBJECTS

Adding or dropping dual enrollment courses requires the permission of an administrator. Permission will only be granted after discussing the matter with the student and parent. Dropping a class without notifying an administrator will lead to a loss of credit that must be met before being promoted to the next grade.

DIPLOMAS

Coosa Christian School awards two types of diplomas—Honors Diploma and Advanced Honors Diploma. The Honors Diploma is given when students graduate following CCHS curriculum. To receive the Advanced Honors Diploma, a student must take CCHS curriculum plus three (9 credit hours) or more college courses.

SCHOOL HOURS

School begins at 8:00 am and dismisses at 2:55 pm for elementary and 3:00 pm dismissal for high school. Students are to arrive no earlier than 7:30 am Dress code will be checked at the door daily. Students not in dress code will be sent home to change. Absences/tardies will apply. All students are to be picked up no later than 3:10 pm unless they are involved in athletic practice, games, or other officially sanctioned extracurricular events. Senior students that are on track with credits needed for graduation and that are not involved with a school sport, may leave at 1:35pm (for jobs/internships/etc.) or stay in academic support to use as a study hall. No student is allowed on school property after school hours without supervision of a school employee. No student may hang out in locker rooms after dismissal. Frequent sweeps of the locker rooms will be made after school and students that are not with a team will be subject to disciplinary action up to and including suspension.

All high school classes are dismissed at 3:00 p.m. Requests to leave school early should be made only when necessary. Only with parental permission, approved through the school office, will students be allowed to leave school early. These precautions are taken for the protection of students. No student will be released from the school to any persons not known to the school.

ABSENCES

In case of an absence, the parent must write a note of explanation to the teacher **the day the student returns to school**. *Please note that an excused absence does not mean that the absence does not count*; it simply means that classwork may be made up but continue to count towards cumulative total allowed any given semester. Excessive absences (excused and unexcused) may result in dismissal from school. No refunds on tuition are made because of absences. The following are recognized as **excusable** absences:

1. Sickness of the student necessitating a visit to the doctor. A doctor's excuse must be brought to the school for the absence to be excused.
2. Serious illness of a member of the student's immediate family that would reasonably necessitate the absence.
3. Recent death in the immediate family may be excused for a reasonable time.
4. **Any other excused absences must be considered on their own merit and be approved by the principal. (this includes parent notes, prearranged absences, etc.)**

When absences are excused, the teacher will permit the student to make up any work that was missed. **They will have three days to make up any missed assignments. It is the student's responsibility to get assignments missed and submit these assignments on time.** If an absence is anticipated, the student should notify the teacher to secure permission and make-up work assigned.

While teachers will attempt to work with students who have been absent, this makeup work cannot replace the value of hearing the teacher teach in class. Excessive absences (high school and elementary) always result in reduced grades.

Therefore, if a student misses more than 10 excused or unexcused days during any semester, the missed time must be made up during the summer to receive credit for their courses (unless otherwise pre-approved by administration). Remember that 3 tardies = 1 absence; therefore frequent tardies to school can quickly add to the absence totals each semester! The time that must be made up during the summer (one day for each day beyond the 10 allowed per semester) will be spent working on class work for the subjects missed or other meaningful learning activities. There is a \$25 charge per day for summer makeup time. The time must be made up & fees paid before the student will be promoted to the next grade or transcripts released.

Parents are encouraged to keep tabs on accumulated tardies and absences through Gradelink. **Report cards will have absence and tardy totals clearly noted.**

Additionally, students with excessive absences may be reported to local Truancy Officials or asked to withdraw from CCS. (withdrawal fees will be applied)

Leaving the school campus without permission, or skipping school is unacceptable. The school feels a great responsibility for each student, and the student who leaves the campus takes himself out of our jurisdiction. Students who leave campus without permission during the school day will be subject to disciplinary action up to and including suspension.

TARDY TO SCHOOL POLICY

Perfect attendance is earned by having no check-outs, tardies, or absences.

Due to a significant increase in the number of students who have accumulated excessive tardies, Coosa Christian School Administration is making the following revisions in our tardy policy:

1. When the tardy bell rings at 8:00am, teachers will close and lock their doors.
2. Students will not be admitted into class after the tardy bell rings.
3. Students must have a tardy slip to be allowed to enter class.
4. Students who are tardy must report to a tardy station located in the school office.

5. Tardies will count against exam exemptions: **3 tardies = 1 absence**

6. Tardies reset each nine weeks, but **continue to accrue toward semester total allowances** (see yellow noted info on page 8 above).

7. Students will be assigned the following consequences.

1 – 3 tardies = Warning

4 – 9 tardies = No early release Friday (for MS/HS)

**10+ tardies = Lunch detention (each tardy 10+), & no
early release Friday (each tardy 10+)**

TARDY TO CLASS POLICY: SAME AS TARDY TO SCHOOL POLICY

SATURDAY SCHOOL

Saturday School will be announced as needed. High school students may be required to attend an assigned Saturday School for such infractions as tardiness, discipline issues, and/or failure to follow procedures as stated in the school handbook. There will be a required \$25 per student fee and the hours are 8am-12pm. Failure to attend assigned Saturday School will result in one day of out of school suspension and zeroes on all work missed while suspended. Saturday School, as well as Friday Academic Support (instead of early release) take priority over all extracurricular activities including athletics.

CHECKOUT

We realize that it is occasionally necessary for students to check out of school. This should be kept to a minimum and should only be used for medical appointments and other similar situations. Parental approval is required for a student to checkout. The parent must come to the school or, in the case of students who drive, call the school. Excessive checkouts will not be tolerated and will be subject to disciplinary action.

Three checkouts constitute one absence. Students Grades 6-12 must check out through the main office located in the High School. Students Grades 5 and below must check out in the elementary office.

WITHDRAWALS

A withdrawal form must be completed and turned in to the school office whenever a student is withdrawn from the school. If a student withdraws anytime during the school year, the entire year's tuition must still be paid in full.

PARENTAL VISITS

CCS values highly involved parents. Parents must check in at the main office located in the high school when visiting. We ask that parents cooperate with us in setting a good example for our students by being dressed in compliance with our dress code. Additionally, we ask that parents refrain from smoking or vaping on school property. CCS is a tobacco free campus.

Parents are encouraged to have meetings with teachers. We ask that parents schedule these at a time that will not disturb the teaching schedule. These appointments should be scheduled through the office.

STUDENT LIFE

Coosa students are held to a high standard both at school and away. Students are to always display Christlikeness. Refer to the code of conduct contract. Students are asked to conform to all rules and regulations set forth by Coosa Christian School.

TELEPHONE CALLS

Students will not be allowed to leave class to receive a phone call except in an emergency. Communication between parents and students should occur before or after school hours. Additionally, students will not be allowed to use the telephone to call parents except in the case of an emergency. Students will not be allowed to call parents for forgotten items.

Parents are not to call, text, or email students during school hours.

CELL PHONES AND OTHER DIGITAL DEVICES

Digital Devices include, but are not limited to, the following: cell phone, laptops, tablets, and Apple watches.

Digital Devices should ALWAYS be in Silent Mode and should only be used for educational purposes approved by a school employee.

*Phones should not be visible from 8am - 3pm.

DIGITAL DEVICE DISCIPLINE

When a student is seen using a digital device (including a cell phone) or the digital device is heard in the hallways, lunchroom, (anywhere on campus during school hours):

1st Offense: Device is confiscated and turned in to the administrator. Parents are notified. One parent must come to school to retrieve the phone. Student will not be eligible for early release Friday.

2nd Offense: Device is confiscated and turned in to the administrator. A parent is notified. A parent must come to school to retrieve the device. The student must pay \$10. Student must also serve lunch detention and is ineligible for early release Friday.

3rd Offense: Device is confiscated and turned in to the administrator. Parents are notified. A parent must come to school to retrieve the device. The student must pay the \$25 fee and is ineligible for early release on Friday. Student may be banned from having devices on campus or be required to leave it in the school office by 8am and receive it back at 3pm. This is at the discretion of the administration.

Calculators and other educational electronic devices may only be used with teacher/administrator approval. Students will not be allowed to use the calculator feature of a cell phone as a calculator. Some calculators, due to their ability to store alphanumeric information, may be prohibited during testing.

STUDENT DRESS CODE

The way a person chooses to dress says a lot about the person. Superior student image testifies to the community that Coosa Christian is unlike other schools—that we are a distinctively Christian learning environment. Just as one would dress one way for an outdoor activity and another way for church, there is an appropriate way to dress for school. A well-groomed, neat student builds self-respect and promotes conscientious academic work. Our goal is to present a Christian lifestyle that glorifies God and enhances individual self-image. It is for these reasons that we have a student dress code.

Societal tradition has mandated different styles of dress for men and women. Therefore, while we have some dress code rules that apply to both sexes, we also have rules that are gender specific.

Any student may wear walking shorts with belt loop and a zipper may be worn prior to November 1st and after March 1st. Shorts should not be shorter than 3 inches above the knee. NO bicycle shorts or tight-fitting shorts allowed. Absolutely no athletic shorts of any kind.

HIGH SCHOOL STUDENTS— Students should always exercise good judgment and modest taste in their choice of dress. Students are not allowed to dress immodestly.

Printing on t-shirts should be non-offensive.

Students may not have any visible tattoos.

Hats and caps (including those on hoodies) are not to be worn by students during school hours.

Sunglasses are not to be worn.

Except for ear piercings, students are not allowed to have any visible piercings. Ear gauging is not allowed. (Additional rules apply for ear piercings. See the sections below).

Students are not allowed to have extreme hairstyles or unnatural hair colors.

Students deemed to be in violation of the dress code:

1st Offense: Parent notified, and student must immediately change inappropriate clothing, leaving school if needed. Tardies or absences will apply.

2nd Offense: Parent notified and student must immediately change inappropriate clothing, leaving school if needed. Tardies or absences will apply. Student will receive lunch detention and will not be eligible for early release Friday for two weeks.

3rd Offense: Suspension from school for 1 day (zeroes on all missed work) & student will not be allowed for early release Friday for one month.

PARENTS ARE STRONGLY ENCOURAGED TO BE ACTIVELY INVOLVED IN THEIR CHILD'S CLOTHING SELECTIONS.

GIRLS: Girls are to wear modest tops that do not show excessive skin. They are not to wear halters, shirts wear the back is out in any way, spaghetti straps (must be at least 2 fingers wide), or belly shirts. No part of the stomach may be showing. They are not to show an excess amount of cleavage.

Skirts and dresses are to measure no more than **3 inches** from the top of their knees. Slits in skirts or dresses may not be higher than the top of the knee. They must not be form-fitting. Leggings may be worn only with a dress or long, tunic-type shirt that falls at least mid-thigh. Leggings may **NOT** be worn with t-shirts or sweatshirts.

Jeans should be loose fitting and no holes above the knee will be allowed. Blue jeans will not be permitted on chapel day. (Exceptions will be made for preschool and elementary students.)

Makeup is to be modest and conservative. No extreme styles or colors will be tolerated. Hair should be neatly styled at all times. Any unusual or distracting (unnatural) colors, haircuts, or styles are not acceptable.

Jewelry should be worn in moderation. No inappropriate sayings or visuals will be allowed. Earrings are limited to two in each ear. Ears are not to be gauged or otherwise modified. No nose rings.

When girls participate in P.E., they should wear the gym clothes that they have been issued or approved. **During athletic practices, both during school hours and after hours, they should wear appropriate modest attire. Dress code infractions during athletic events/practices will count as if they happened during the school day and therefore consequences outlined above will be enforced.**

While girls should strive to look nice every day, we ask that particular attention be given to attire on chapel day (usually Wednesdays). The nicest outfit of the week should be worn on chapel day. No blue jeans, joggers, t-shirts, or hoodies.

BOYS—Appropriate long-sleeved sweatshirts and turtlenecks are acceptable. Shirts that are designed to be tucked in pants must be tucked in with a belt.

Pants must be ankle length, neat, and in good repair. **Jeans should have no holes higher than the knee.** Pants are to be of an appropriate size. Neither excessively baggy nor excessively tight pants will be tolerated.

Hats or caps (including hoodies) of any type are inappropriate during school hours and must be removed upon entering the building.

Jewelry should be worn in moderation. While it is permissible for boys to have pierced ears, it is not permissible to wear any jewelry in one's ear. Ears are not to be gauged or otherwise modified. No visible wallet or pocket chains are permitted. No nose rings.

Hair should be neatly groomed, styled, and out of the eyes at all times and off the collar. Any unusual or distracting (unnatural) colors, haircuts, or styles are not acceptable. Absolutely no ponytails, man-buns, or the like.

Mustaches and beards are not allowed. Students should come to school clean shaven on Mondays (or whatever the first day of the school week might be). Any male that must shave at school on Monday will pay a \$2 supply fee. Sideburns are allowed but they must not extend below the earlobe nor be extreme in nature.

When boys participate in P.E., they should wear appropriate gym clothes approved by the gym teacher. During athletic practices, during school hours and after hours, students should wear appropriate and modest attire. Dress code infractions during athletic events/practices will count as if they happened during the school day and therefore consequences outlined above will be enforced.

While boys should strive to look nice every day, we ask that particular attention be given to attire on chapel day (usually Wednesdays). **Blue jeans are not allowed on chapel day.** Khaki pants are required with either a polo or button-down dress shirt, tucked in with a belt. The nicest outfit of the week should be worn on chapel day.

DRESS CODE CHANGES—Fads come and go. It is difficult to anticipate what the next fashion trend will be. Therefore, the dress code is subject to change throughout the year. If there is a change, parents will be notified.

HALL MONITORING

When the bell rings signaling the end of a class period, it is a signal for the teacher, not the student. Students are not to leave the classroom until they are dismissed by the teacher.

The time between classes is designed for going to one's locker, getting a drink of water, or going to the restroom. Social interaction in the hall should be kept to a minimum.

Horseplay will not be tolerated. By the time the second bell rings, students are expected to be in the classroom, in their seats, and ready to work. If a student feels that their trip to the restroom may prevent them from getting to class on time, they should first check in with the teacher. Failure to get to class on time will result in tardiness. (See tardy rules)

Any student who is outside of his or her designated classroom during class time must have teacher permission and a hall pass. Failure to do so will result in disciplinary action.

LUNCHROOM

All students are required to eat in the lunchroom with their respective classes. Food will be allowed only in the lunchroom. Parents may occasionally bring a special lunch to their child. **There will be no lunch charging this year.** **Students are not allowed to leave campus during lunch.**

K2-K4 Lunch Price \$2.25

K5-12th Lunch Price \$4.50

This includes their drink.

Extra servings will be sold separately if available.

You are more than welcome to join your student for lunch. We will need to know in advance so we can order lunch for you. Send a note to the teacher or give us a call 256-547-3714 (elementary) or 256-547-1841 (middle/high school).

OPERATION OF PERSONAL VEHICLES

All students must have permission to drive a car to and from school. Only students with a valid driver's license and insurance will be permitted to operate a vehicle on school property. Students are only allowed to drive their own vehicle. **Students will not be allowed to go to their car during the school day. Students also may not drive their car in the parking lot during the school day.** For example, students may not move their car from student parking to the gym before 3:00pm. If a student is caught doing this, the student will lose driving privileges for one week and be ineligible for early release Friday that week. There is to be no loitering in, on, or around cars before, during, or after school. Students are not permitted to leave the school grounds in another student's car without parental permission. Students who drive must park in the designated parking areas. Parking and driving privileges may be revoked for reckless driving.

BUS/SCHOOL VAN RIDING RULES

While on a field trip, your child may ride on a school bus or van. Students must recognize the authority of the bus driver while riding the bus. After boarding the bus, students are to remain seated in their seats, facing the front until they have reached their destination. Students are expected to speak in a normal manner. Absolutely no yelling or whistling will be allowed. Nothing is to be projected outside the bus window.

Students must not throw anything. Parents will be responsible for any littering fines. Eating, drinking, or gum chewing is not permitted on the bus. No bottles or glass containers will be allowed on the bus unless they are properly packed in a suitable container, such as a lunch box. Students must not have pencils, pens, or other sharp objects in their hands while on the bus.

MEDICATION

Students are not permitted to keep any medication in their possession at school. This includes all prescription and non-prescription drugs. If a parent wishes to have a student receive medication during the school day, such medicines must be sent to the school office with detailed information as to frequency and dosage. Additionally, a parent must fill out and sign a medication authorization form. A designated school employee will administer the medication between classes.

Students who are feeling ill may go to the school office and receive over-the-counter medications—aspirin, ibuprofen, Pepto-Bismol, etc. Each time over the counter medications are dispensed, a parent will be contacted for authorization.

ILLNESS

Please give us a call at 256-547-3714 (elementary) or 256-547-1841 (middle/high school) if your child will not be attending because of illness. You will be called to pick up your child if he/she becomes ill.

Please keep your child home if the child:

1. Has a fever of 100.5 or higher in the past 24 hours.
2. Has vomited in the past 24 hours.
3. Has green/yellow discharge coming from nose or coughing up mucus for 3 days. This could be a sign of infection.
4. Have symptoms of a contagious infection (strep, pink eye, etc); of infestation (lice, scabies, fleas, rash).
5. In case of a lice infestation the child will not be allowed to return until all signs are gone including all nits.

Please be aware that you will be called if any of the symptoms above are present while your child is at school.

Children may not return to school after a communicable disease until the doctor has released your child and/or all symptoms have disappeared for 24 hours without medication.

STUDENT CONDUCT

In order that Coosa students might clearly understand that certain conduct will bring reproach to the name of Christ, CCS, their parents, and themselves, we require that students refrain from certain activities. These activities should be avoided both at school

and away from school. A partial list of these prohibited activities are: profanity, offensive language, vulgarity, immoral conduct, lying, stealing, plagiarism, cheating, envy, hatred, fighting, bullying, disrespect, inappropriate dancing, illicit drugs, gambling, tobacco, alcohol, or any other activity deemed inappropriate. Any conduct of this nature is subject to disciplinary action.

RESPECT FOR TEACHERS

Students are expected to be courteous and obedient and to always show proper respect for each member of the faculty. Any faculty member (high school teacher, elementary teacher, secretary, etc.) has the authority to correct any student at any time or anywhere on campus.

DISCIPLINE

One of the most important things we do at CCS is to develop character. We believe that discipline is necessary for the welfare of the student as well as for the entire school. Discipline procedures have been set forth by the school board according to the scripture. *"Train up a child in the way he should go; and when he is old, he will not depart from it."* (Proverbs 22:6). *"Foolishness is bound in the heart of a child; but the rod of correction shall drive it far from him."* (Proverbs 22:15).

Teachers are given the liberty of enforcing classroom regulations in accordance with Christian principles. Students needing discipline may receive Saturday school, extra work, corporal punishment, in/after school and lunch detention, being ineligible for early release on Fridays, or other activities deemed appropriate by the teacher.

Classroom behavior rules include:

1. No talking without permission.
2. Follow directions the first time they are given.
3. Bring all materials and homework assignments to class.
4. Keep hands, feet, and objects to self.
5. Respect other students, parents, teachers, and school property.

Students who persist in bad behavior will be sent to the office. Each time this happens the teacher will send a form to the office explaining the student's behavior. After talking with the administration, the student will be given a copy of the discipline report. The student is responsible for getting a parental signature on the form and returning it to the school office on the next school day.

Discipline may take many forms depending on the severity of the situation and the number of times the student has previously been disciplined. In extreme cases, discipline may include suspension, corporal punishment, or even expulsion.

Out-of-school suspension will result in zeroes for all work missed during suspension, except for major tests that must be made up immediately upon returning.

ARTICLES FORBIDDEN AT SCHOOL

Students should come to school prepared to learn. They should bring those items necessary for learning—pen, pencil, paper, etc. Conversely, to promote proper education and student safety there are certain items that they must not bring to school. Among these prohibited items are **GUM**, skateboards, fireworks, guns, knives, weapons of any kind, toys that look like weapons, alcohol, illegal drugs, non-personal prescription drugs, pornographic material, tobacco, vapes, stolen merchandise, etc. Any student that brings such items will be subject to disciplinary action up to and including expulsion.

PERSONAL PROPERTY

To ensure the safety of our students, the school reserves the right to search student lockers, purses, book bags, backpacks, and all vehicles which are on school property.

STUDENT PARTIES

The school asks that parents closely chaperone parties they host in their homes, or elsewhere, that include CCS students. The testimony of the Lord and school is always at stake when our students are involved. Parental supervision will help ensure an alcohol-free, tobacco-free, drug-free environment.

SCHOOL DANCES

Coosa Christian School will, from time to time, sponsor dances and proms. The administration reserves the right to control venues, music, refreshments, chaperones, attendees, dress code, and duration. Administration may, at its sole discretion, cancel any dance or prom. If this becomes necessary, any unspent money that was provided by students will be refunded on a prorated basis. **Any student who has been suspended from school for any reason may not attend school dances in the same semester.**

DRUG TESTING

Periodically, students will be randomly selected for drug tests. Additionally, students may be selected due to suspicion or other factors. Test results will be disclosed to the parent. Testing positive will prompt a follow-up test with a school approved testing center. If drug use is confirmed, a student will be dismissed from the school.

MORALITY

Students are expected to always exemplify Christ. Amongst other things, this means that students should refrain from immoral behavior. Therefore, we limit contact between students while on campus and strongly encourage parents to monitor their children. Should a female student become pregnant, or a male student get someone pregnant, the student will not be allowed to continue attending classes. Every attempt will be made to encourage the student to carry the child to term. Likewise, any student who marries will not be allowed to continue attending classes.

ATHLETICS

CCS is a member of the Alabama High School Athletic Association (AHSAA). We participate in football, basketball, baseball, volleyball, softball, soccer, track & field, and cheerleading. To be eligible to participate in sports, AHSAA has certain rules. Additionally, CCS has rules. For a student to participate in any sport the student must:

1. Maintain an aggregate average of 75 or above (Math, English, Science, History and Bible). These calculations will take place every 3 weeks. If the proper average is not maintained, the student will be subject to probation until the required averages are reached.
2. Attend practice.
3. Be current on all tuition and other payments to CCS.
4. Be in compliance with all CCS rules and regulations.
5. Attend class on game day.

Important Notes – please read:

A student must attend at least half of the school day to be allowed to practice or participate in a game that is scheduled on that day. NO EXCEPTIONS. (AHSAA rule).

Also, any student that quits a sport once the season has started (marked by first practice during the regular season), will not be permitted to play any other sport that same school year. In certain circumstances, that student may not be able to participate in the next season as well. This is the case with cheerleading because the commitment continues over more than one sports season (football & basketball) & sustained, long-term commitment is vital to the functioning of the squad.

EMERGENCY MEDICAL PROCEDURES

In case of injury on school grounds the following procedures will be followed:

1. Attempt to notify parents immediately.
2. If necessary, an injured student will be transferred to Riverview Regional Medical Center or Gadsden Regional Medical Center.

If a student needs special medical attention for any known condition, please advise the office in writing at the beginning of the school year. Coosa Christian is absolved from liability resulting from any injury to our student during school or any school activities.

ELEMENTARY WEEKLY ANNOUNCEMENTS

On the last day of the week, announcements will be posted on our website. www.coosachristian.org. and/or sent on our REMIND app messaging system.

ELEMENTARY ROOM MOM/DAD

Teachers will often need help with special days, celebrations, field trips, etc. Parents are encouraged to volunteer to be a room mom or room dad. Please sign up in the classroom.

FINANCIAL INFORMATION

CCS endeavors to keep tuition rates low and monthly payments reasonable for the benefit of parents. The following options are available to make tuition payments:

1. Single Payment: *Due before the first day of school.*
2. Monthly Auto Pay: *Payments can be auto drafted from a checking account or savings account each June - May.*
3. Monthly postdated checks: *12 monthly dated checks turned into the office before the first day of school. June-May*
4. Students whose tuition is not paid will not receive a report card. CCS will not forward student records to another institution until all indebtedness is cleared.

Any student withdrawing during the school year must pay the remaining balance for the school year. Transcripts will not be released until all accounts are paid for in full. Any unpaid accounts will be turned over to a collection agency.

Returned checks are subject to a \$30.00 fee.

REGISTRATION FEES

A non-refundable registration fee is due each year when an application is submitted.

THE BOOK/MATERIAL FEE

Material fees are different amounts depending on the child's grade. This fee covers books, educational apps and technology used in the classroom, etc. Books that are consumable will be sent home.

LOCKER FEE

Lockers for 6th-12th grade students are included in the registration fee. Failure to leave lockers the way the student received them at the beginning of the school year will result in a \$20.00 fine and the student will not receive a report card until paid.

GRADUATION

Candidates for graduation must have financial accounts cleared before being approved for graduation.

DAMAGES

Parents will be billed for damage to equipment and/or books owned by the school. (This includes Chromebooks.) Lost books will be charged to parents at the full price. Report cards will be held until damage fees have been paid. Damaged or lost Chromebooks will be assessed at \$250 and lost charger at \$20.