**UNIFIED SCHOOL DISTRICT**

**ONAGA-HAVENSVILLE-WHEATON**

**MINUTES OF THE BOARD OF EDUCATION**

**MAY 10, 2021**

All posted Board of Education minutes are unofficial until approved at the succeeding regular BOE meeting.

The Board of Education of USD 322 held its regular meeting on Monday, May 10, 2021 at 6:00 p.m. in the USD 322 Auditorium. Jeff Koelzer, Board President called the regular meeting to order.

**ROLL CALL**

**Board Members Present:** Dustin Utley, Sarah McKinsey, Jeff Koelzer, Tasha Lara, Jessica Venneberg, Mark Kopp, and Tracy Meyerkorth.

**Others Present:** Dan Polk, Superintendent; Carol Minihan, Clerk; Ty Poell, Principal; & Alisha VanDonge.

**APPROVAL OF AGENDA**

Sarah McKinsey moved to approve, seconded by Jessica Venneberg to approve the agenda. Motion Carried 7-0.

**PUBLIC FORUM**

Alisha VanDonge shared information about the duties the school nurse has performed this past school year. The hospital in no longer interested in providing nursing services for the school.

**POSITIVE COMMENTS FROM THE BOARD**

Tracy Meyerkorth was very impressed with the spring music programs, they were a breath of fresh air. Sarah McKinsey also agreed they were fantastic. Sarah McKinsey shared how informative the Prepped and Ready presentation that was partnered with the Community Hospital, it was a very good thing. Jeff Koelzer shared a thank you from the OHS Prom Committee/After Prom for the support they gave. He commented that We have almost made it to the end of the school year. He would like to congratulate and thank everyone in the community for the support during this difficult year. The banners at the baseball and softball fields are very impressive, it is great to see the community rally behind the baseball and softball teams.

**CURRICULM CORNER**

None

 **CONSENT AGENDA**

Mark Kopp moved, seconded by Tracy Meyerkorth to approve the Consent Agenda. Motion carried 7-0. Items on the Consent Agenda were as follows:

* Approval of Minutes- 4/12/2021 Regular Meeting
* Review and Approval of Bills and Treasurer’s Report
* Approval of OGS & OHS Activity Fund Reports
* Routine Hires & Resignations
	+ Chris Hubbard-21st Century/Buffalo Fun Club Hire
	+ Nancy Holloway-21st Century/Buffalo Fun Club Hire
	+ Michelle Cromer-21st Century/Buffalo Fun Club Hire
	+ Juley Kolterman-21st Century/Buffalo Fun Club Hire
	+ Daniel Goudy-21st Century/Buffalo Fun Club Hire
	+ Jamie Ringel-21st Century/Buffalo Fun Club Hire
	+ Adam Kufahl-21st Century/Buffalo Fun Club Hire
	+ Sherri Alverson-Summer School Hire
	+ Juley Kolterman-Summer School Hire
	+ Judy Glessner-Summer School Hire
	+ Jamie Ringel-Summer School Hire
	+ Jeanette Eisenbarth-Summer School Hire
	+ Michelle Cromer-Summer School Hire
	+ Lisa Uhl-Summer School Hire
	+ Adam Kufahl-Summer School Hire
	+ Marcia Labbe-OHS Summer School Hire
	+ Ann Kocher-OHS Summer School Hire
	+ Amy Mueting-OHS Summer School Hire
	+ Amy Mueting-PDC Co Chair Resignation
	+ Chris Niehues-OHS Head Wrestling Coach Resignation
	+ Jeff Koch-7-12 Language Arts Teacher, Publications, & National Honor Society Resignation
	+ Kori Meyer-OHS Co-Cheer Sponsor Resignation
	+ Whitnea Evans-OHS Co-Cheer Sponsor Resignation
* Approval of Supplementals 2021-2022
	+ Anne Suther-7-12 Athletic Director
	+ Adam Kufahl-OJH Head Football
	+ Peter Pfannenstiel-OJH Assistant Football
	+ Anne Suther-OJH Head Volleyball
	+ Kaitlin LaMar-OJH Assistant Volleyball
	+ Brandon Merriman (Rule 10)-OJH Head Wrestling
	+ Jeff Mapes-OJH Assistant Wrestling
	+ Adam Kufahl-OJH Head Boys Basketball
	+ Kaitlin Lamar-OJH Assistant Boys Basketball
	+ Peter Pfannenstiel-OJH Head Girls Basketball
	+ Sarah Krause (Rule 10)-OJH Assistant Girls Basketball
	+ Daniel Goudy (Rule 10)-OJH Scholars Bowl
	+ Adam Kufahl-OJH Assistant Scholars Bowl
	+ Peter Pfannenstiel-OJH Head Track
	+ Luke Baxter-OJH Assistant Track
	+ Adam Kufahl/Kaitlin LaMar- OJH 2nd Assistant Track Coach
	+ Sally Miller (50% Rule 10)- OHS Head Cross Country
	+ Jeff Miller (50% Rule 10)- OHS Head Cross Country
	+ Ben Kolterman (Rule 10)-OHS Head Football
	+ Will Kolterman (Rule 10)-OHS Assistant Football
	+ Ramon Fisher (Rule 10)-OHS 2nd Assistant Football
	+ Jordan Boswell-OHS Head Volleyball
	+ Kelsey Hitch (Rule 10)- OHS Assistant Volleyball
	+ Juley Kolterman (50% Rule 10)-OHS Co-Cheer FB/BB Sponsor
	+ Andrea Charles (50% Rule 10) – OHS Co-Cheer FB/BB Sponsor
	+ Luke Baxter-OHS Head Boys Basketball
	+ Craig Boswell-OHS Head Girls Basketball
	+ Kelsey Hitch-OHS Assistant Girls Basketball
	+ Brett LaMar (Rule 10)-OHS Head Wrestling
	+ Brandon Merriman (Rule 10)-OHS Assistant Wrestling
	+ Adam Kufahl-OHS Head Baseball
	+ Jeff Hutfles (Rule 10)-OHS Assistant Baseball
	+ Brett LaMar (Rule 10)- OHS Golf
	+ Kaitlin LaMar -OHS Head Softball
	+ Alisha Jackson-OHS Assistant Softball
	+ Justine Sperber-OHS Head Track
	+ Tawni Myers-OHS Assistant Track
	+ Crystal Miller-OHS Scholars Bowl
	+ Cathy Marten-OHS Forensics
	+ Michelle Cromer-OHS FBLA
	+ Keith Figge-OHS FFA Advisor
	+ Marcia Labbe-OHS KAYS
	+ Crystal Miller-OHS Spanish Club
	+ Gayla Figge-OHS Student Council
	+ Daniel Goudy (Rule 10)-USD 322 Chess
	+ Christopher Hubbard-USD Band
	+ Christopher Hubbard-OHS USD Choir
	+ Becky Becker-USD PDC Chair
* Classified at Will 2021-2022
	+ Carol Minihan-USD 322 Board Clerk/Accounts Payable
	+ Ann Hermreck-USD 322 Board Treasurer/Payroll Secretary
	+ Jeff Miller-USD 322 Bus Driver
	+ Chad Abitz-USD 322 Bus Driver
	+ Mark Magnett-USD 322 Bus Driver
	+ Don Most-USD 322 Bus Driver
	+ Sally Miller-USD 322 Cook
	+ Karla Rice-USD 322 Cook
	+ Krystal Figge-USD 322 Cook
	+ Jeff Mapes-USD 322 Maintenance/Custodial
	+ Marjorie Haynie-USD 322 Custodian
	+ Don Pinick-USD 322 Custodian
	+ Christopher May-USD 322 Custodian
	+ Karen Utley-OGS Office Manager
	+ Gayla Figge-OHS Office Manager
	+ Dianna Helget-USD 322 Para Educator
	+ Shari Marten-USD 322 Para Educator
	+ LeAnne Hochstedler-USD 322 Para Educator
	+ Rhonda McLaughlin-USD 322 Para Educator
	+ Sarah Davis-USD 322 Para Educator
	+ Leanna Walters-USD 322 Para Educator
	+ Marsha Bergman-USD Para Educator Library
	+ Juley Kolterman-USD 322 Student Liaison

**BOARD REPORTS**

**Superintendent Polk**

* All staff have been asked to all requisition submitted by May 1 and order out of this budget
* Communications with KSDE has taken place on ESSER Funds and allowable expenses
* Teacher/Staff Appreciation went well last week
* Payment plan options for the February gas bill have been explored
* Work has been done on the handbooks
* Nurse contract has worked well, maybe can be cut back for next year
* Supplemental assignments are ready to approve, still have a few openings to work on
* No changes to the Classified at Will employees, hopefully a full time bus driver will be added and maybe a para or two if ESSER funding won’t support the hiring of additional teachers
* Reminder of Board of Education members to file for re-election by June 1 at noon

**Principal Poell**

* Spring sports have been successful
* The outdoor spring concerts were very successful
* Chloe Fischer was recognized for being a Kansas Governor’s Scholar, at the same time, Ann Kocher was awarded the Kansas Governor’s Scholar Teacher of Influence.
* The Community Service Day went well, thank you to Juley Kolterman for her efforts in planning the day. She did an outstanding job
* The Prepped & Ready Presentation was well attended. The event was partnered with the hospital and we hope to have more events in the future
* With matching funds at total of $4495.80 was raised for the Historical Society.
* On April 14th a Staff PDC Day was held. Staff members traveled to Manhattan for lunch and participated in Ax Throwing as a team building activity.
* Due to not being able to hire a driver’s education instructor we will not have driver’s education this summer.
* Updates to the Technology, Staff and Student Handbooks are available to review.

**Athletic Director-Anne Suther**

* Spring Activities
	+ Continue to make adjustments in 2021 spring sports schedule
	+ Athletic Banquet was held Tuesday, May 4. Seniors were the Master of Ceremony. Booster Club provided the meal.
	+ Music concerts were held in outside venues (Onaga Grade School playground (K-4) and Rosenfield Sports Complex (Grades 5-12)
* Donations
	+ Both tarps for the baseball field have been received and in usage. Purchase was through memorials
* SY 2021-2022
	+ Some Summer Camps dates have been added to-plans to finalize in next week
	+ Clinic has set school physical date for Grades 7-12 for Tuesday, May 18
	+ HS Football uniforms have been chosen and order will be placed along with addition of 10 purchased helmets
	+ JH Basketball uniform has been selected and an order will be placed
	+ Schedules are being finalized as well as coaching positions

**NEW BUSINESS**

Dustin Utley moved, seconded by Mark Kopp to approve the 7-12 Activity/Athletic Handbook. Motion carried 7-0.

Dustin Utley moved, seconded by Mark Kopp to approve the 2021-2022 Coach/Sponsor Handbook. Motion carried 7-0.

Dustin Utley moved, seconded by Mark Kopp to approve the 2021-2022 Staff Handbook as presented. Motion carried 7-0.

Dustin Utley moved, seconded by Mark Kopp to approve the 2021-2022 OJH/OHS Student Parent Handbook as presented. Motion carried 6-1(Lara).

Dustin Utley moved, seconded by Mark Kopp to approve the Onaga Elementary Student/Parent Handbook as presented. Motion carried 7-0.

**EXECUTIVE SESSION**

Jessica Venneberg moved, seconded by Tasha Lara to enter into Executive Session for 15 minutes to discuss employee specific matters pursuant to non-elected personnel exception under KOMA, and the open meeting will resume at 8:00. Motion carried 7-0

No Action

Tracy Meyerkorth moved, seconded by Dustin Utley to advertise for an LPN or RN with a starting pay of $40 per hour for 15 hours per week and no benefits. Motion carried 7-0.

Sarah McKinsey moved, seconded by Tracy Meyerkorth to approve doubling preschool tuition for out of district students, with the exception district employees will be excluded from the out of district preschool fee policy. Motion carried 7-0.

Sarah McKinsey moved, seconded by Dustin Utley to accept the bus bid from Midwest Transit, Equipment, Inc. of $52,951.00 to include a 36-month Lease Return Engine Warranty for $3349.00 and a 36-month Lease Return Body/Chassis Warranty for $1960.00. Motion carried 7-0.

Dustin Utley moved, Tracy Meyerkorth seconded to hire 2 student workers for summer employment. One position fill be fulltime, the second will a .5 position. Motion carried 7-0.

Discussion was held in regards to reestablishing the O’Club. The board would like to have more information presented before a decision is made on reestablishing the O’Club.

Tracy Meyerkorth moved, Tasha Lara seconded to formally recognize the members of the Senior and Eighth grade classes by taking action that their names be recorded in the minutes acknowledging their educational accomplishments. Motion carried 7-0.

**The Onaga High School Class of 2021 will conclude their secondary education on Saturday, May 15th. Commencement will begin at 1:00 PM at the Rosenfield Sports Complex.**

**Onaga High School Class of 2021**

Kyler John Bernritter

Madyson Lynn Rose Buescher

Taylor Donn Falk

Chloe Anne Fischer

Alexus Cheyenne Jeanneret

Caidryn Bethany Kaberline

Rebecca Lyn Krohn

Samuel Scott Kufahl

Caidin LeeAnn Meyer

Morgan Kay Montgomery

Morghan Lynn Owens

Ethan Scott Pflughoeft

Clayton Lee Reeves

Glennys Leah Diane Ross

**The Onaga Grade School Eighth Grade Class of 2021 will conclude their elementary education on Saturday, May 15th. Promotion will begin at 11:30 AM at the Rosenfield Sports Complex.**

**Onaga Grade School 2021 Eighth Grade Class**

Jaeden Jo Abitz

Wyatt Earl Albert Boggs

Atalie Corie Conger

Heath Leroy Cress

Delaney Ann Figge

Wyatt Alvin Herbert Figge

Annie Opal-Mae Force

Vanessa Christine Koelling

Lenos Joshua Koelzer

Jackson Benjamin Kolterman

Savannah Jolee Kolterman

Dylan Thomas Magnett

Elocin Nicole Moran

Zachary Lee Peters

Jacob John Ronnebaum

Theodore (Tad) Szel

Phoenix Jaymes Weixelman

**EXECUTIVE SESSION**

Jessica Venneberg moved, seconded by Tasha Lara to enter into Executive Session for 20 minutes to discuss employee specific matters pursuant to non-elected personnel exception under KOMA, and the open meeting will resume at 8:30. Motion carried 7-0

Jessica Venneberg moved, seconded by Tasha Lara to enter into Executive Session for 10 minutes to discuss employee specific matters pursuant to non-elected personnel exception under KOMA, and the open meeting will resume at 8:40. Motion carried 7-0

Jeff Koelzer moved, seconded by Tracy Meyerkorth to enter into Executive Session for 10 minutes to discuss employee specific matters pursuant to non-elected personnel exception under KOMA, and the open meeting will resume at 8:50. Motion carried 7-0

No Action

**Future Agenda Items**

* District Enrollment Fees & Adult Meal Prices
* Student Accident Insurance
* Fiscal Year 20-21(Fy21) Close Out Authorization
* O’Club

**Adjournment- 8:53 p.m.**

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**Board President**

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**Board Clerk**

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**Date Approved**