

## RECORD OF PROCEEDINGS

## Minute of CONNEAUT BOARD OF EDUCATION REGULAR MEETING

August 17, 2022

The Regular Meeting of the Conneaut Area City Schools Board of Education was held on Wednesday, August 17, 2022 at Conneaut High School, The Regular Meeting was preceded by a work session that began at 10:00 a.m.

Work Session: Mrs. Riley reviewed proposed changes for the first reading of board policies 2413, 2431, 5460.01, 7440, 8210, 8320 and 8820. Mrs. Riley shared the structure of the first student day with the day being an opportunity for students and parents to come to the building and acquire their Chromebook, meet their teacher, tour the building, and pick up a sample of a breakfast and a lunch for the student with also a sample lunch for parents. Lakeshore Primary and Gateway Elementary will be scheduling 20 minute slots during the course of the day, while Conneaut Middle and High will be having an open house type of setting from 4 – 7 p.m. for September 1, the first student day. September 6<sup>th</sup> will be the first day of bussing. Mrs. Riley also discussed the value of creating a strategic plan for the district and the components and timing of creating and completing the plan. She has reached out to the Impact Group for implementation guidance. Also recommended for the 2022-2023 school year, is to increase the certified substitute rate to \$125.00 per day.

Mrs. Miranda reviewed proposed changes for the first reading of board policies 6550 and 6700.

Meeting began at 10:34 a.m.

The Pledge of Allegiance was led by Mrs. Bernardini.

Agenda Modifications: Agenda modification to move 08-2022-01 to 08-2022-15 to hold executive session at the end of the regular meeting rather than at the beginning.

Presentations: None

Delegations and visitors: None

Correspondence: None

Committee Reports

Legislative – None

A-Tech – Mrs. Bernardini shared that A-Tech is preparing for back to school with advertising their online Adult Education Certification program.

Athletic Council/SPARC– Mr. Brecht shared that August 1, 2022 officially started the fall athletic season with a reminder that tickets to athletic events are \$7.00 for adults and \$5.00 for students with 65 years of age and older being no charge to enter. Mrs. Riley shared that SPARC had held the annual golf outing with 22 teams participating.

Friends of the Conneaut Public Library/DLT – Mrs. Armeni is looking forward to DLT beginning again. Mrs. Riley added that she would be recommending board policies that support student achievement.

City Council – Mrs. Norton confirmed that September 14 at Conneaut High School at 6 p.m. for the next Joint City council Meeting.

Board President – Mrs. Bernardini shared that on September 1<sup>st</sup>, the OCL Pavilion Committee would meet with the Outdoor Learning Center board to update them on necessary requirements to move forward with the pavilion. Mrs. Bernardini also shared that the Music Boosters would be presenting a Mattress fundraiser on Saturday, September 17 at Conneaut High School.

Superintendent's report: Mrs. Riley, Superintendent, reviewed current COVID recommendation from the Ohio Department of Health, which require quarantine if you are having symptoms and waiting for test results. If positive, stay home for the next five days and then can return to activities, if fever free for 24 hours and wear a mask for the following five days. Mrs. Riley also shared that

## RECORD OF PROCEEDINGS

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August 30 is Staff Convocation Day with September 1<sup>st</sup> being the first mandatory student day as an open house day and September 6<sup>th</sup> as the first day students will be transported.

Treasurer's Report: Mrs. Miranda introduced Mrs. Abbie Brockway, Assistant to the Treasurer, and Ms. Jenna Vanek, Fiscal Specialist, as new additions to the fiscal office. Mrs. Miranda noted that Mrs. Brockway brings with her 25 years of experience and knowledge in fiscal office and will be a great support to the district. Ms. Vanek, has several years' experience as an administrative assistant at Lakeshore and will be a great addition to the fiscal office.

08-2022-01 Moved by Joan Norton, seconded by Russ Coltman that the minutes of the regular meeting of July 20, 2022 be approved as presented. (ENCLOSURE)

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried

08-2022-02 Moved by Joan Norton, seconded by Russ Coltman that the financial report be approved as presented. (ENCLOSURE)

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried

08-2022-03 Moved by Christopher Brecht, seconded by Joan Norton that the Board approve the following donations as presented:

- Donation in the amount of \$1,400.00 from FO Eagles for SPARC, fund #019-9100

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried

08-2022-04 Moved by Russ Coltman, seconded by Penny Armeni that the Board approve the service agreement with Impact Group Public Relations/Marketing Communications Inc. as presented. (ENCLOSURE)

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried

08-2022-05 Moved by Joan Norton, seconded by Christopher Brecht that the Board approve the service agreement for physical therapy with DLH Therapy as presented. (ENCLOSURE)

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried

## RECORD OF PROCEEDINGS

## Minute of CONNEAUT BOARD OF EDUCATION REGULAR MEETING

August 17, 2022

- 08-2022-06 Moved by Penny Armeni, seconded by Russ Coltman that the Board approve the service agreement with Community Counseling Center of Ashtabula County as presented. (ENCLOSURE)
- Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried
- 08-2022-07 Moved by Christopher Brecht, seconded by Russ Coltman that Joan Norton be appointed OSBA Annual Business Meeting delegate to the Ohio School Boards Association and Penny Armeni as alternate for the 2022 calendar year.
- Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried
- 08-2022-08 Moved by Penny Armeni, seconded by Joan Norton that the Board approve an increase in the daily rate of Certified Substitute Teachers to \$125.00 per day, effective August 1, 2022
- Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried
- 08-2022-09 Moved by Joan Norton, seconded by Christopher Brecht that the Board approve employment of Non-Degree Substitute Teachers for the 2022-2023 school year.
- Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried
- 08-2022-10 Moved by Russ Coltman, seconded by Penny Armeni that the Board approve handbooks for Conneaut High School, Gateway Elementary School, and Lakeshore Primary School as presented.
- Ayes: Armeni, Bernardini, Brecht, Coltman, Norton  
 Nays:  
 Abstain:  
 Motion Carried
- 08-2022-11 Moved by Joan Norton, seconded by Penny Armeni that the Board approve the first reading of the following policies and revisions as presented. (ENCLOSURE)
- 2413 CAREER ADVISING
  - 2431 INTERSCHOLASTIC ATHLETICS
  - 5460.01 DIPLOMA DEFERRAL
  - 6550 TRAVEL PAYMENT & REIMBURSEMENT
  - 6700 FAIR LABOR STANDARDS ACT (FLSA)
  - 7440 FACILITY SECURITY
  - 8210 SCHOOL CALENDAR

## RECORD OF PROCEEDINGS

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August 17, 2022

- 8320 PERSONNEL FILES
- 8330 STUDENT RECORDS

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton

Nays:

Abstain:

Motion Carried

08-2022-12 Moved by Russ Coltman, seconded by Joan Norton that the Board approve the revised district calendar for the 2022-2023 school year as presented.

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton

Nays:

Abstain:

Motion Carried

08-2022-13 Moved by Christopher Brecht, seconded by Russ Coltman that the Board approve employment for the following personnel as an Athletic Worker for the 2022-2023 school year.

**High School Ticket sales** - \$25.00/per sport, per date

**Scorekeeper** - \$20.00/ per contest

**Timekeeper** - \$20.00/ per sport, per date

**Faculty Representative** - \$40.00/ per sport, per date

**Line Judge** - \$20.00 / per sport, per date

**Door Monitor** - \$20.00/per sport, per date

**Middle School Ticket sales** - \$15.00/ per sport, per date

**Scorekeeper** - \$15.00/ per contest

Nicholus Armeni

Ayes: Bernardini, Brecht, Coltman, Norton

Nays:

Abstain: Armeni

Motion Carried

08-2022-14 Moved by Penny Armeni, seconded by Christopher Brecht that the Board approve the following personnel resolutions, pending proper certification and successful completion of pre-employment testing and personnel paper work as needed, in accordance with scale as adopted by the Board.

15.01 Approve resignations as presented:

Classified:

Wanda Petrovich, effective 8/1/2022

15.02 Rescind motion 06-2022-17, 17.01, Approve resignations as presented.

Larry Latva, driver, due to retirement, effective 8/26/2022

## RECORD OF PROCEEDINGS

## Minute of CONNEAUT BOARD OF EDUCATION REGULAR MEETING

August 17, 2022

- 15.03 Amend motion 01-2022-30, 30.08, Approve supplemental contracts for the 2022-2023 school year.
- |             |                              |                    |
|-------------|------------------------------|--------------------|
| Bill Lipps  | Varsity Asst. Football Coach | Step 1 (half time) |
| Jon Butchko | Varsity Asst. Football Coach | Step 1 (half time) |
- 15.04 Amend motion 06-2022-17, 17.10, Approve employment for the following Orton Gillingham home tutors at \$30.00/hr. for the 2022 summer program, effective June 20, 2022 through July 29, 2022.
- |                |              |
|----------------|--------------|
| Michael Kenyon | Jodi Pasanen |
|----------------|--------------|
- 15.05 Approve a one (1) year limited contract for the following certified personnel for the 2022-2023 school year.
- |                   |         |            |
|-------------------|---------|------------|
| Melissa Livengood | Grade 1 | B, step 10 |
|-------------------|---------|------------|
- 15.06 Approve a two (2) year limited contract for the following non-bargaining unit personnel for the 2022-2023 school year.
- |                |                   |
|----------------|-------------------|
| Jennifer Vanek | Fiscal Specialist |
|----------------|-------------------|
- 15.07 Approve a one (1) year limited contract for the following as EMIS Consultant for the 2022-2023 school year.
- Elizabeth Franklin
- 15.08 Approve a one (1) year contract for the following classified personnel for the 2022-2023 school year.
- Shelley Campbell, General Administrative Asst., step 2, 8 hrs/per day, 205 days/per year, effective 8/22/2022.
- 15.09 Approve changes in classified contracts for 2022-2023.
- Nicole Valenti, clerical, from Library clerk, 6.5 hrs/day, 195 days/per year to General Admin. Asst./Office of Special Services, 8 hrs/day, 205 days/per year, effective 8/15/2022.
- 15.10 Approve the certified employees of Conneaut Area City Schools be issued a blanket contract for class coverage for the 2022-2023 school year at scale adopted by the Board. (\$23.91 per class)
- 15.11 Approve the following permanent certified substitute personnel at \$21.00/per hour for the 2022-2023 school year.
- Katie Richards
- 15.12 Approve the following certified substitute personnel for the 2022-2023 school year.
- |                  |                 |
|------------------|-----------------|
| Carrie Bambarger | Casey Bambarger |
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## RECORD OF PROCEEDINGS

## Minute of CONNEAUT BOARD OF EDUCATION REGULAR MEETING

August 17, 2022

- 15.13 Approve the following classified substitute personnel for the 2022-2023 school year.

Theresa Morrison                      Karen Simmons

- 15.14 Approve employment for the following as Ticket Manager for the 2022-2023 school year at \$40.00/per sport, per date.

Martha Gross

- 15.15 Approve employment for the following personnel as Athletic Workers for the 2022-2023 school year.

**High School Ticket sales** - \$25.00/per sport, per date

**Scorekeeper** - \$20.00/ per contest

**Timekeeper** - \$20.00/ per sport, per date

**Faculty Representative** - \$40.00/ per sport, per date

**Line Judge** - \$20.00 / per sport, per date

**Door Monitor** - \$20.00/per sport, per date

**Middle School Ticket sales** - \$15.00/ per sport, per date

**Scorekeeper** - \$15.00/ per contest

Peter Alessi	Loretta Andes	Michael Andrews
Anna Applebee	Jeff Applebee	Gloria Babb
Lindsay Bidwell	Matt Bidwell	Tiffany Braden
Jackie Brady	Jim Campbell	Kristin Cellini
Joe Chadwick	Stephanie Chase	Linda Coccitto
G. Joseph Colucci	Dennis Distelrath	Emily Dobran
Rocco Dobran	John Eaton	Julene Edwards
Brenda Fields	Christina Frisbie	Elizabeth Gillette
Martha Gross	Jane Guglielmo	Doug Hedrick
Mary Holdson	Kelly Jones	Jessica Kennedy
Tim Kennedy	Tammy Kobernik	Barb Krasicki
Bill Lipps	Adam Lytle	Kari McKinley
Artemis Mermis	Robin Million	Katie Newcomb
Jodie Pape	Matt Pape	Danica Parma
Anthony Pasanen	Marian Petri	Lisa Poff
Jill Rhodes	Zach Rhodes	Maureen Ritari
Tom Ritari	Julie Sedmak	Ryan Sherman
Dave Simpson	Pam Simpson	Nancy Sullivan
Tim Tallbacka	Rebecca Thomas	Richard Thompson
Anthony Todaro	Mike Trinko	Dan VanSlyke
Steve Wahonick	Lori Webster	Georgia Woods
Greg Woods		

- 15.16 Approve supplemental contracts for the 2022-2023 school year.

Adam Lytle	CMS Head Track Coach	Step 10
Robert McBride	CMS Asst. Track Coach	Step 1
Alexis Zappitelli	Girls Head Softball Coach	Step 2

## RECORD OF PROCEEDINGS

## Minute of CONNEAUT BOARD OF EDUCATION REGULAR MEETING

August 17, 2022

Brianna Oatman	Girls Asst. Softball Coach	Step 2
Daniel Spring	Boys Head Track Coach	Step 1
Chris Brown	Girls Head Track Coach	Step 1
Erik Hodges	Asst. Baseball Coach	Step 3

15.17 Approve volunteers for the district athletic program for the 2022-2023 school year.

Level 1: Tom Ritari

Level 2: Kristen Keesling

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton

Nays:

Abstain:

Motion Carried

08-2022-15 Moved by Penny Armeni, seconded by Christopher Brecht that the Board move to executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing. The purchase of property for public purposes or the sale of property at competitive bidding.

Entered into Executive Session at 11:07 a.m., returned from Executive Session at 12:08 p.m.

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton

Nays:

Abstain:

Motion Carried

08-2022-16 Moved by Russ Coltman, seconded by Joan Norton that the Board adjourn this regular meeting.

Ayes: Armeni, Bernardini, Brecht, Coltman, Norton

Nays:

Abstain:

Motion Carried

Board Member Summary: None

Meeting adjourned at 12:09 p.m.

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Treasurer

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President