

**WHITEFISH TOWNSHIP COMMUNITY SCHOOLS BOARD OF EDUCATION
SECRETARY'S REPORT
Regular Meeting – September 18, 2017**

Official Minutes Of: Regular Meeting of the Whitefish Township
Community Schools Board of Education

Date: September 18, 2017

Submitted by: Wednesday Skeans, Secretary

I. Call to Order:

The meeting was called to order at 6:02p.m. by Tammy Bedell, Vice-President.

a. Roll Call:

- | | |
|------------------------|-------------------------------|
| 1. Bedell, Tammy | Present |
| 2. Biehl, Teresa | Present |
| 3. Hutchinson, Normand | Present |
| 4. Kirby, Kimberly | Present |
| 5. McBryde, Barbara | Present |
| 6. Moore, David | Absent |
| 7. Skeans, Wednesday | Present (arrived at 6:05p.m.) |

b. Acceptance of Agenda:

Moved by Kimberly Kirby, supported by Teresa Biehl to accept the agenda as presented.
Motion carried.

II. Public Presentation: None

III. Approval of Minutes:

A. Regular Meeting – August 16, 2017: Moved by Kimberly Kirby, supported by Normand Hutchinson to accept the minutes from the Regular Meeting held August 16, 2017 as presented.
Abstain – Teresa Biehl
Motion carried.

IV. Treasurer's Report:

A. Approval of Bills: Moved by Kimberly Kirby, supported by Wednesday Skeans to pay the bills as presented for the month of August 2017 in the amount of \$27,939.06.

Roll Call: Yes – Tammy Bedell, Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde, Wednesday Skeans

No - None

Motion carried.

B. Treasurer's Report: Moved by Wednesday Skeans, supported by Teresa Biehl to accept the Treasurer's Report for the month of August 2017 as presented.

Roll Call: Yes – Tammy Bedell, Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde, Wednesday Skeans

No - None

Motion carried.

V. Correspondence: A. MHSAA letter, B. SET SEG playground inspection report, C. Note from Whitefish Federation of Teachers, D. Email from Emily Jacques, E. MASB video conference CBA 351, F. Adopt-A-Classroom flyer, G. Letter from EUPISD regarding board appointment, H. Letter of resignation from David Moore

VI. Reports:

A. Food Service: All is going good, October 9 going to Ford Field for Fuel Up to Play 60, Team Nutrition Grant coming in yet

B. Transportation: Bus 8 back in shop for muffler issues

C. Superintendent: Carole's Prep hour, Central Savings Bank switch, Adopt-A-Classroom, additional elementary teacher and playground

VII. Old Business:

a. Approval of Athletic Director and Transportation Director: Moved by Wednesday Skeans, supported by Kimberly Kirby to hire Al Smith as athletic director and Peggy Moore as the transportation director for the 2017 – 2018 school year at the rate of \$2500.00 each, which will be paid bi-annually in January and in June.

Roll Call: Yes – Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde, Wednesday Skeans

No - None

Abstain – Tammy Bedell

Motion carried.

VIII. New Business

a. Compensation to Carole Beck: Moved by Kimberly Kirby, supported by Normand Hutchinson to table item A and come back to it after Item F at the end of the meeting.

Motion carried.

b. Authorization of Signatures for Financial Accounts: Moved by Kimberly Kirby, supported by Teresa Biehl to appoint the Board President, Board Secretary, Board Treasurer, Superintendent and Office Manager to the new bank accounts at Central Savings Bank as signers and to have Emily Jacques and Dena Mayer added as authorized users on the accounts.

Motion carried.

c. METS Employee Increase: Moved by Wednesday Skeans, supported by Kimberly Kirby to increase the wage for all METS employees from their current pay to a \$1.00 per hour increase.

Roll Call: Yes – Tammy Bedell, Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde, Wednesday Skeans

No - None

Motion carried.

d. Posting of Elementary Position for 2017- 2018 School Year: Moved by Kimberly Kirby, supported by Teresa Biehl to post for Kindergarten to multi-aged elementary classroom teacher for the 2017-2018 school year.
Motion carried.

e. Carole Beck – Union Claim: Moved by Kimberly Kirby, supported by Normand Hutchinson to pay Mikal Doke \$150.00 for her services last year for yearbook and newsletter completion.
Roll Call: Yes – Tammy Bedell, Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde,
No - Wednesday Skeans
Motion carried.

f. Posting for School Board Member: Moved by Wednesday Skeans, supported by Teresa Biehl to accept David Moore’s letter of resignation as presented and to post board position from Tuesday, September 19, 2017 until Tuesday, October 3, 2017 2:00p.m.
Motion carried.

Compensation to Carole Beck: Moved by Wednesday Skeans, supported by Normand Hutchinson to approve the compensation for Carole Beck per the Master Agreement.
Roll Call: Yes – Tammy Bedell, Teresa Biehl, Normand Hutchinson,
Kimberly Kirby, Barbara McBryde, Wednesday Skeans
No - None
Motion carried.

XI. Adjourn

Moved by Wednesday Skeans, supported by Kimberly Kirby to adjourn. Meeting adjourned at 6:58p.m.
Motion carried.

Respectfully submitted,

Wednesday Skeans, Secretary

Tammy Bedell, Vice-President