

**WHITEFISH TOWNSHIP COMMUNITY SCHOOLS BOARD OF EDUCATION
SECRETARY'S REPORT
Regular Meeting – August 16, 2017**

Official Minutes Of: Regular Meeting of the Whitefish Township
Community Schools Board of Education

Date: August 16, 2017

Submitted by: Wednesday Skeans, Secretary

I. Call to Order:

The meeting was called to order at 6:03p.m. by Tammy Bedell, Vice-President.

a. Roll Call:

1. Bedell, Tammy	Present
2. Biehl, Teresa	Absent
3. Hutchinson, Normand	Present
4. Kirby, Kimberly	Present
5. Moore, David	Absent
6. Skeans, Wednesday	Present

b. Acceptance of Agenda:

Moved by Wednesday Skeans, supported by Kimberly Kirby to accept the agenda as presented.
Motion carried.

II. Public Presentation: None

III. Approval of Minutes:

A. Regular Meeting – July 19, 2017: Moved by Wednesday Skeans, supported by Kimberly Kirby to accept the minutes from the Regular Meeting held July 19, 2017 as presented.
Motion carried.

IV. Treasurer's Report:

A. Approval of Bills: Moved by Wednesday Skeans, supported by Normand Hutchinson to pay the bills as presented for the month of July 2017 in the amount of \$98,768.58.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans
No - None

Motion carried.

B. Treasurer's Report: Moved by Kimberly Kirby, supported by Wednesday Skeans to accept the Treasurer's Report for the month of July 2017 as presented.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans
No - None

Motion carried.

V. Correspondence:

Two letters of interest for school board position, three coaching letters, pre-buy letter, resignation letter

VI. Reports:

A. Food Service: HUSCC Silver Award \$1000.00 Grant, Getting ready for the start of the school year, Going to recycle menu – may need new lunch trays depending on enrollment

B. Transportation: None

C. Superintendent: Letter from Mr. Sikkenga, Carole Beck's enrichment pay, Ordering cafeteria tables, Coaching positions, Appointment of board member

VII. Old Business: None

VIII. New Business

a. Resignation and Posting of PE/Health Position: Moved by Wednesday Skeans, supported by Kimberly Kirby to accept the resignation of Brian Sikkenga effective September 1, 2017 and that the PE/Health position for K-12 is not filled for the 2017-2018 school year.

Motion carried.

b. Enrichment Pay: Moved by Kimberly Kirby, supported by Normand Hutchinson to accept the administrative enrichment pay for Carole Beck as test coordinator for Whitefish Township Community Schools for the 2017 -2018 school year at rate determined by the teacher agreement.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans

No - None

Motion carried.

c. Purchase of Cafeteria Tables and Classroom Furniture: Moved by Kimberly Kirby, supported by Normand Hutchinson to accept the proposal of ordering cafeteria tables and classroom furniture for the 2017 – 2018 year not to exceed \$7000.00.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans

No - None

Motion carried.

d. Extra-Curricular Postions: Moved by Kimberly Kirby, supported by Normand Hutchinson to accept Peggy Imhoff for Volleyball and Track Coach, John Griebel for the Cross Country Coach, Heidi Kuehne for the Basketball Coach, and keep the Golf Coaching position open until filled.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans

No - None

Motion carried.

e. Appointment of Board Member: Moved by Kimberly Kirby, supported by Normand Hutchinson accept letter of interest from Barbara McBryde to be appointed to vacant school board position.

Wednesday Skeans no vote. No quorum vote.

Moved by Wednesday Skeans to put Deborah Brown on the board of Education.

Motion dies due to lack of support.

f. Purchase of Propane Pre-buy: Moved by Wednesday Skeans, supported by Kimberly Kirby to pre buy \$7000.00 of propane from Shute Oil for the 2017 -2018 school year.

Roll Call: Yes – Tammy Bedell, Normand Hutchinson, Kimberly Kirby, Wednesday Skeans

No - None

Motion carried.

g. Approval of Athletic Director and Transportation Director: Moved by Wednesday Skeans, supported by Kimberly Kirby to post pone Athletic Director and Transpotation Director positions.

Motion carried.

XI. Adjourn

Moved by Kimberly Kirby, supported by Wednesday Skeans to adjourn. Meeting adjourned at 6:42p.m.

Motion carried.

Respectfully submitted,

Wednesday Skeans, Secretary

Tammy Bedell, Vice-President