

**WHITEFISH TOWNSHIP COMMUNITY SCHOOLS BOARD OF EDUCATION  
SECRETARY'S REPORT  
Regular Meeting – February 24, 2020**

**Official Minutes Of:** Regular Meeting of the Whitefish Township  
Community Schools Board of Education

**Date:** February 24, 2020

**Submitted by:** Teresa Biehl, Secretary

**I. Call to Order:**

The meeting was called to order at 5:04p.m. by Wednesday Skeans - President

**II. Roll Call:**

1. Bedell, Tammy	Absent
2. Biehl, Teresa	Present
3. Brown, Deborah	Absent
4. Hutchinson, Normand	Present
5. Skeans, Wednesday	Present

**III. Acceptance of Agenda:**

Moved by Normand Hutchinson, supported by Teresa Biehl to accept the agenda as presented.  
Motion carried.

**IV. Consent Agenda:**

A. Approval of Minutes:

a. Organizational Meeting - January 28, 2020: Moved by Normand Hutchison, supported by Teresa Biehl to accept the minutes from the Organizational Meeting held January 28, 2020.  
Motion carried.

b. Regular Meeting – January 28, 2020: Moved by Normand Hutchison, supported by Teresa Biehl to accept the minutes from the Regular Meeting held January 28, 2020.  
Motion carried.

B. Treasurer Report:

a. Approval of Bills: Moved by Normand Hutchison, supported by Teresa Biehl to approve the bills as presented for the month of January in the amount of \$111,890.20.

Roll Call: Yes – Teresa Biehl, Normand Hutchinson, Wednesday Skeans

No - None

Motion carried.

C. NEOLA Second Reading approved for policies 1615, 3215, 4215, 5512, 7434.  
Motion carried.

**V. Public Presentation:** None

**VI. Correspondence/Communications:** None

**VII. Old Business:** None

**VIII. New Business:**

A. Posting for Administrative Assistant Position: Moved by Normand Hutchison, supported by Teresa Biehl to approve the posting for an Administrative Assistant for the 2020-2021 school year.

Motion carried.

B. Acceptance of Pole Barn: Moved by Teresa Biehl, supported by Normand Hutchison to accept the Pole Barn back from the Booster Club as of February 24, 2020.

Motion carried.

C. Acceptance of Terry Clark's Retirement: Moved by Normand Hutchison, supported by Teresa Biehl to accept the retirement of Terry Clark, effective June 30, 2020 and to pay her \$1,500.00 for unused sick days.

Roll Call: Yes – Teresa Biehl, Normand Hutchinson, Wednesday Skeans

No - None

Motion carried

**IX. Superintendent Report:** Elementary Basketball has started, Four students will be competing in the Michigan Interscholastic Forensics Competition, Quiz Bowl came in 2<sup>nd</sup> at Brimley, Varsity Basketball is finished, Superintendent Evaluation March 24, 2020 at 5:00p.m. Security Grant has been submitted.

**X. Adjournment:**

Moved by Teresa Biehl, supported by Normand Hutchison to adjourn. Meeting adjourned at 5:49 p.m.

Motion carried.

Respectfully submitted,

Teresa Biehl, Secretary

Wednesday Skeans, President