

Bangor Township Schools
Employee's Resignation/Retirement Application

Name: _____ Effective Date: _____

School: _____ Position: _____

For the reason/s indicated below, I submit my Resignation/Retirement as an employee of Bangor Township Schools and request that it be accepted to become effective on the above date.

Reason: _____

Comments: _____

Resignations shall be irrevocable when accepted by the Superintendent on behalf of the Board of Education (Board Policy 3140,4140), and may not thereafter be rescinded or withdrawn.

Based upon the above information, I respectfully submit this resignation/retirement application:

Employee's Signature

Date Signed

Please forward tax statements to the address listed below:

Resignation/Retirement Received _____
Date

Accepted _____
Date

By _____
Director of Human Resources

By _____
Superintendent