

Frenchtown Middle School

2023 - 2024

Helpful Tips for Parents/Guardians

Welcome to Frenchtown Middle School!

School Day

First bell rings at 8:10 a.m.

Day Begins @ 8:20 a.m.

Day Ends @ 3:27 p.m.

Below are some important tips for parents/guardians.

After School Arrangements – (1) If you and your child have communicated after-school arrangements, the office **does not** need to know about these arrangements. Example: if a parent/guardian conveyed to their child they will pick them up after school and they will not be riding the bus, the office **does not** need to know. (2) Last minute after school changes must be communicated to the office by 2:00 p.m. We will have more flexibility with after school arrangements/communications as we are asking our community to help transport students to and from school on a regular basis again this academic year.

Attendance - When you know your child is going to be absent, please call the **Frenchtown Middle School office at (406) 626-2650** to report the absence and reason for the absence (appointment, taking the day off, sick). The office has voice mail 24/7.

Backpacks – Backpacks will be allowed in classrooms this academic year.

Bus Notes – By school board policy, we do not transport children to a friend's house. School bus transportation is limited to the safe transportation of students to and from their homes, daycare providers for younger students, and school sponsored events such as team sports and field trips. All transportation requests must be submitted to the office by 2:00 p.m. Bus drivers will not accept notes written by parent/guardian. **Please limit these requests this academic year! It is extremely important that we keep our bus routes safe and not overcrowd them with students.**

Cell Phones – Each grade level team will have a cell phone collection policy at the beginning of the academic day for each homeroom. Students should not have their cell phones in their clothing. **Cell phones are not to be used at lunch/recess.** We will allow students to come to the office and use their cell phone to call parents during the academic day. If you need to talk to your student, please call the Middle School Office at 626-2650.

Daily Announcements - The announcements ("Bronc Com") are posted daily on the website.

www.ftsd.org

More

Our Schools

Middle School (6-8)

Bronc Com (Daily Announcements)

Click on the Date

Infinite Campus Parent Portal - If you want to keep abreast of your child's academic progress and have not signed up for the Infinite Campus Parent/Student Portal, please contact the office for the instructions. As a parent, you can access all of your children's information once you have signed in.

Lockers – Students will have assigned lockers. For the safety of all students, locks must be on student lockers and locked at all times. If a student loses a lock, they will be required to purchase a new lock for \$10.00 in the office. A receipt will be given for the purchase. **We are asking students to use lockers for band instruments, coats, practice gear, and to carry the majority of their supplies in their backpacks. There will be no sharing or changing of assigned lockers.**

Lunch Recess – No food or drink outside. No cell phones outside. Students are to stay within the recess boundaries – lawn area outside the middle school, and basketball court. Snowball throwing is prohibited. No tackle football is allowed at recess.

Medication – If your child must take medication of any kind during school hours, a parent/guardian **must**: Fill out and return to the office a "PERMISSION FOR PRESCRIBED AND OVER-THE-COUNTER MEDICATION" form. This "blue" form is located in the office.

All medication, in its original bottle and with the prescription information on it, **must** be delivered directly to the office by the parent/guardian and will be kept in the office.

Medications **may not** be transported back and forth on the bus.

Any remaining medication left in a container **must** be picked up by the parent. If not picked up by the parent/guardian, it will be disposed of.

Physical Education (PE) – No food, drink, gum, perfume, or aerosols in the gym/locker room. No jewelry is to be worn. A student is allowed one parent excuse note per quarter to sit out of a PE class. Thereafter, a student **must** have a provider/doctor's note and it **must** be turned in to the office. If a student has had activity restrictions from a provider/doctor, a release back into gym will be required and **must** be turned in to the office. All PE will be done outside, as much as possible, during the first quarter of school.

Removal of Student During School Day - According to School Board Policy 3440P, if you need your child to be picked up by someone other than yourself (parent/guardian), please notify the office in writing of who will be picking up and signing out your child during the school day. A child's emergency contact may **not** check out a child without the child's parent/guardian giving the office prior approval. **For the safety of your child, this rule is enforced!** We will allow parents to call the office and come to the main Middle School Office door and we will bring the sign-out sheet to you.

School Supplies – The school supply lists (one for 6th grade and one for 7th & 8th grade) are located in the left hand organizer outside the Middle School office door or online at (www.ftsd.org), More, Our Schools, Middle School, Documents. Please replenish supplies on an as needed basis.

Sports Forms - **2023-2024 Middle School – Sports** – All students participating in Middle School sports **must** have the following forms on file in the **Middle School office** **before participating in any sport in the Middle School**:

1. A current sports physical – must be conducted **AFTER** May 1, 2023.
2. A current Student-Athlete & Parent/Legal Guardian Concussion Statement (one per year).
3. A current Athletic Parent Permission Form (one per year – covers all sports).
4. A current Athletics Informed Consent and Insurance Verification Form.
5. There is a **\$30.00 participation fee for each sport a student participates in**. This fee can be paid through the parent/guardian Infinite Campus Portal (Infinite Campus Pay).
6. **OPTIONAL!** If a student would like to watch high school or middle school events, then a \$30.00 activity pass may be purchased through Infinite Campus Pay. Otherwise, the student will have to pay the gate fee to get into all home high school or middle school events. If a parent/guardian purchases the high school “family pass” (\$135.00), the \$35.00 middle school activity pass is covered.

Staff Email - When emailing a school staff member, remember to put “Go Broncos,” in the subject line. This assures the email will go through the district’s SPAM filter to the correct staff member.

Principal Aaron Griffin – aarongriffin@ftbroncs.org
(406) 626-2650
(406) 626-2654 (FAX)