

FRENCHTOWN HIGH SCHOOL



EXTRACURRICULAR HANDBOOK

Updated June, 2022

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ATHLETIC PASSES

1. Frenchtown family passes will be issued to all district staff and board members. The passes are intended for the employee, spouse and minor children at regular season MHSA contests. They are not valid for post season contests, school plays, or other fundraising activities.
2. Tournament passes will be issued in accordance with the Montana High School Association Handbook.

CHECK-OUT PROCEDURES FOR ACTIVITIES

Anytime a teacher or coach chaperones a student or students off the school grounds, the following must occur:

1. Teacher must email list of students who will miss class at least one day prior to the trip.
2. The supervising teacher or coach is responsible to make certain that all participants meet all school requirements to participate.
3. All depart times must be approved by the activities director and will be set to minimize missed class time for students as much as possible.

EQUAL OPPORTUNITY AND EMPLOYMENT

The Frenchtown School District #40 will not discriminate against any student in education or employment including, but not limited to, course offerings, graduation requirements, athletics, counseling, employment assistance, extracurricular and other school-related activities because of sex, sexual orientation, race, color, creed, religion, national origin, age, physical or mental disability, political belief, marital or parental status, unless based upon reasonable grounds as provided by law.

The Frenchtown School District #40 will not discriminate against any employee because of sex, race, color, creed, religion, national origin, age, physical or mental handicap, political belief, marital or parental status, unless based upon reasonable grounds as provided by law.

EXPECTATIONS/RESPONSIBILITIES

ADMINISTRATION

1. Develop programs and policies that teach and promote the ideals and fundamentals of good sportsmanship within the school district.
2. Provide adequate supervision and support for each extracurricular activity.
3. Be visible at as many events as possible; particularly playoffs, tournaments, and games with rival schools. Support participants, coaches, students, and fans who exemplify good sporting behavior. Impose reasonable sanctions upon those who violate the school's expectations.

BOARD OF TRUSTEES

1. Adopt policies that promote the ideals of good sportsmanship, ethics, and integrity.
2. Serve as a positive role model and expect the same from parents, fans, participants, coaches and other school personnel.
3. Support participants, coaches, school administrators, and fans who display good sportsmanship.
4. Recognize the value of school activities as a vital part of education.
5. Attend and enjoy school activities.
6. Support the administration when sanctions are imposed for violations of this policy.

CHEERLEADERS

1. Understand the responsibility of your role, and the privilege of representing the school and the community.
2. Strive to learn the rules of the game to better understand it.
3. Treat opposing cheerleaders as a guest and friend.
4. Wish opposing cheerleaders good luck before the game and congratulate them in a sincere manner at the conclusion of the game.
5. Establish standards of desirable behavior for the squad and attempt in a cheerful manner to transfer that to your spectators.
6. Select positive cheers which praise your team without antagonizing the opponents.
7. Encourage positive crowd alternative when booing or an inappropriate chant begins by starting a popular cheer.
8. Use discretion in selecting the times to cheer. Give the opposing school the same amount of time your squad would want in performing cheers.
9. Give encouragement to injured players and recognition to outstanding performances for both teams.
10. Respect the integrity and judgment of game officials. Treating them with respect, even if you disagree with their judgment, will only make a positive impression of your team and the community, in the eyes of the officials and all people at the event.

COACHES

1. Schedule an informational preseason meeting to communicate all expectations of players and parents before every season.
2. For every participant, collect and maintain documentation of the following: a) Current Physical, b) Current Concussion Acknowledgement Statement with both parent/guardian and student signature c) Parent/Guardian permission with medical release and insurance verification, c) participation rules signed by participant and parent/guardian. Any additional rules above and beyond board-adopted training rules must be written and approved by administration.
3. Follow all extracurricular travel procedures outlined in this document.
4. Head and coaches or designees are responsible for checking out equipment and uniforms and checking it back in. An inventory of all uniforms and equipment shall be maintained and a copy provided to the Activities Director at the end of each season. Supervisors and head coaches are responsible to report any damaged or missing equipment to the activities director.

5. Always set a positive example for participants and fans to follow, exemplifying the highest standards of ethical behavior.
6. Priority during practice and games is the team. Minor children of coaches should not be at practice or at the games under the supervision of the coach or any of the team members. All minor children must be supervised by someone other than the coach or members of the team.
7. Be familiar with and follow the “Sports Emergency Plan” as outlined in this document.
8. Communication vigilantly to solve problems throughout the season as per the board adopted complaint process.

PARENTS

Support your child and the team in a positive manner at all times. Let the players play, let the coaches do the coaching, and let the officials do the officiating. Do not approach coaches in frustration during or after an event. If you have a concern, please follow the complaint process.

SPECTATORS AND SUPPORT GROUPS

1. Display sportsmanship before, during, and after contests and events. Always provide positive support for teams.
2. Assist cheerleaders with yells, chants, etc., and be a working part of pep assemblies, with preparation, organization, and involvement.
3. Treat opposing players, coaches, spectators, and support groups with respect.
4. Refrain from making any kind of derogatory remarks to opponents during the game, especially comments of ethnic, racial, or sexual nature.
5. Conduct yourself in an exemplary manner. Remember you represent your school both home and away.
6. Respect the integrity and judgment of game officials. Treating them with respect, even if you disagree with their judgment, will only make a positive impression of your group, your team and the community, in the eyes of all people at the event.
7. Be an exemplary role model by positively supporting teams in every manner possible, including content of cheers and signs.

STUDENT PARTICIPANTS

1. Always treat opponents with respect.
2. Always respect the judgment of officials and abide by the rules of the game.
3. Accept seriously the responsibility and privilege of representing the school and community.
4. Always demonstrate high standards of sportsmanship.
5. Dress must be in accordance with school dress code; students must dress in nice, clean clothing that is not meant to draw individual attention.

EXTRACURRICULAR ELIGIBILITY POLICY

Student participation in any extracurricular activity sponsored by Frenchtown School District #40 is a privilege and a learning experience. Therefore, all students who choose to participate shall be required to comply with the following eligibility requirements:

I. Participation Eligibility

To be eligible to participate in extracurricular activities during any season (fall, winter, spring) a student is required to participate in all practice sessions and competitions. The coach or director of the activity may allow exceptions to this policy for excused absences.

II. Academic Eligibility

In order to monitor student-athlete academic progress a quarter grade report will be generated on a bi-weekly basis beginning on the second Friday of each academic quarter. The report will be shared with head coaches of each activity by 3:00 p.m. in order to assist coaches in mentoring students towards academic success.

A student who receives three or more “F’s” on a bi-weekly list shall become ineligible immediately **for both practice and competition** on the Monday following the creation of the academic progress report and will remain ineligible until he or she is passing all classes. A student will immediately regain their eligibility when passing all classes, however it will be the responsibility of the ineligible student to notify administration when they are passing all classes in order to regain their eligibility.

If a student has **more than one** “F” for a semester, he or she shall be ineligible to participate in competitions for the following semester. Since Frenchtown Junior High does not follow a semester system, the policy will be week to week throughout the entire year.

III. Conduct Eligibility

A student, who because of violations of school district rules and regulations or legal violations of federal or state law, is suspended from school or is required to serve a full day of suspension, will not be allowed to participate in extracurricular or co-curricular activities during the term of the suspension. This ban on participation includes practice sessions, competitions, and attendance of school sponsored activities. Legal violations may/shall result in loss of participation as determined by the administration. Student athletes may be kicked off of the team for misconduct, parents will be notified by the administration.

IV. Alcohol & Illicit Drugs

Use or possession- Any student of Frenchtown School District #40 who uses or possesses any alcoholic beverages, tobacco, e-cigarettes, Houka’s, or illicit drugs (as defined in the District

Board Policy #3310-Student Discipline) at any time during the stated season of the activity in which the student desires to participate shall be ineligible to participate in any such extracurricular activity as provided below, including practice at the option of the coach or director, upon finding by the administration of such use or possession during such stated season for the following time periods:

- i. For twenty (20) pupil instruction days upon the first violation of this policy by the student; (10) pupil instruction days if self-reported**. (All suspensions begin the day that guilt is made known to or established by the coach or administration.)
- ii. For forty-five (45) pupil instruction days upon any subsequent violation of this policy by the student.
- iii. Any suspension that is not served completely before the end of a school year will be carried over to the next school year for returning student athletes.

Seasons- Shall be concurrent with the MHSAA calendar.

Procedure- Any coach, director, teacher, or other person who has information of any violation of the policy shall immediately inform the administration. The administration shall confront the suspected student concerning the alleged violation as soon as possible. If the administration finds that a student did violate the policy, immediate notice of the violation and penalty imposed shall be given by phone or in person to the parent or guardian with a confirming written notice mailed as soon as possible.

** A “self-reported” violation is defined as a student initiating first contact with the coach or administrator to report their own violation of the conduct rules. Violations that are uncovered during an investigation by the coach or administration is, by definition, “not” a “self-reported”.

V. Curfew

All extracurricular activities shall have a 10:30 pm curfew on Sunday's, week nights and on nights before competition. A 12:30 am curfew on Saturday shall be imposed. However, if the participant has prior permission from the head coach to be out after curfew, it will be excused. All head coaches should exercise careful and consistent discretion in granting prior permission. If a participant violates the curfew, the violation will be dealt with at the discretion of the head coach.

VI. Other Rules

The coach or director of any extracurricular activity shall have the right to establish additional training or participation rules and penalties in areas other than those covered by this policy, **provided such additional rules and penalties are in writing and pre-approved by the administration to include the activities director and principal.**

VII. Prior Notice and Consent

Before any student is allowed to participate, including practice, he or she and parents or guardians shall have the opportunity to read this policy and any additional rules or penalties before the student consents in writing thereto. In the event the student refuses to sign such written consent, the student shall not be eligible to participate.

This policy is in addition to and not in lieu of the student alcohol/drug board policy and the student may be simultaneously subject to the penalties and disciplinary actions provided by both policies. Finally, nothing herein shall be construed as prohibiting the administration from invoking any other penalty or disciplinary action for violation of this policy or any other violation in or out of school, which in the discretion of the administration merits such action.

ACTIVITIES ATTENDANCE

In order for a student to practice or participate in an extra-curricular activity, he/she must be in attendance for half of the school day immediately prior to the end of the school day (periods 3 and 4). A half day is defined as half of the student's scheduled classes (4 periods Monday, 2 periods Tuesday – Thursday scheduled in the afternoon of each day). Students must be present the last half of the day on Friday (periods 3 and 4) in order to compete on Saturday. The only exceptions will be based upon extenuating circumstances approved by the administration.

Students in activities with excessive tardies (quarterly) that exceed 10 total will lose the opportunity to compete for each successive tardy (11, 12, 13) unless approved by the administration.

DOGS

Dogs of any size are not permitted on campus at any time. This includes extra-curricular events.

FUNDRAISING

All fundraising activities must be approved and scheduled by the activities director prior to the commencement of any such activity. Follow all the guidelines for fundraising outlined by the Activities Director. All programs will be limited to one major fundraiser per year.

MEDICAL EMERGENCY ACTION PLAN

In the event of a medical emergency involving an athlete under the supervision of a coach of Frenchtown High School and in the absence of a licensed trainer whom we have contracted:

- I. Coach will make an immediate general assessment of injury, checking for:
 - A. ABC's (Airway, breathing, circulation)
 - B. Deformities/apparent fractures
 - C. General athletic injuries

*If it is determined that victim is in cardiac arrest, coach will:

- Send for the AED located in high school or junior high gym lobby (whichever is closer)
- Designate someone to call 911
- Position the victim on his back and begin hard and fast compressions until AED arrives
- Turn on the AED and follow audio commands.
- Open the victim's shirt and wipe his chest dry of sweat or water.
- Attach one pad to the victim's upper right chest and one to the lower left side. The pads will be labeled with a picture of where they go. Plug the wire from the pads into the AED if they are not already attached.
- Make sure no one is touching the victim so the AED can analyze correctly.
- Push the 'Analyze' button or let the AED automatically begin its analysis. Just wait for the analysis to complete.
- If the AED determines a shock is required:
 - Keep everyone clear of the victim.
 - Press the 'shock' button.
 - Let the AED reanalyze.
- If the AED determines no shock is needed:
 - Check for a pulse.
 - If you cannot find a pulse, continue “hard and fast” compressions until e.m.t.’s arrive. If there is a pulse and breathing, place the victim in a recover position and monitor.

Once you have attached the AED to a victim, do not remove it. It will continue to analyze and if the victim lapses again, the AED will recommend a shock if needed. When Emergency Medical Services personnel are on the scene, they can remove it.

- II. In the event of any serious injury, the coach-in-charge must immediately activate the emergency medical system (911). **DO NOT MOVE A SERIOUSLY INJURED ATHLETE!**
- III. Coach-in-charge will give and continue to give proper basic first-aid procedures until qualified medical help arrives and relieves the coach of the responsibility.
- IV. Contact the parents/guardians and notify them of the athlete's injury as soon as possible.
- V. Contact the athletic director and building administrator to notify them of the athlete's injury as soon as possible.
- VI. File a written report of the injury with the activities director.

MONTANA HIGH SCHOOL ASSOCIATION

Frenchtown School District will abide by all procedures and guidelines outlined in the MHSА Handbook. This handbook can be viewed on-line at www.mhsa.org or upon request at the high school office.

PARTICIPANT/PARENT COMPLAINT PROCESS

Frenchtown School District has a set policy for anyone wanting to voice a complaint or concern. This is policy # 1700 Uniform Complaint Procedure. An outline of the steps is described below. The complete policy is available upon request of the activities director or principal or on the District Website. The complete policy includes all steps as well as time lines to be met.

The following step-by-step process will be followed if a participant and/or parent have concerns that they feel need to be addressed:

- **Step One:** Participant and/or parent must express problem and desired solution directly to the coach. (Level 1: Informal)
- **Step Two:** If dissatisfied with level 1, participant and/or parent can express problem and desired solution in writing to the building level administration. (Level 2: Building Administrator)
- **Step Three:** If dissatisfied with level 2, participant and/or parent can express problem and desired solution in writing to the superintendent. (Level 3: Superintendent)
- **Step Four:** If dissatisfied with level 3, participant and/or parent can request in writing a hearing before the School Board. (Level 4: The Board)

PHYSICAL EXAMS

All student athletes must have a completed and valid MHSA physical exam form on file with the activities director prior to participation in an extracurricular activity. Physical exam forms are available in the high school office or on-line at www.mhsa.org. All physicals must be conducted on or after May 1st to be valid for the following school year.

INSURANCE

Frenchtown School District does not carry primary insurance coverage for students. The parent/guardian's personal health plan is the primary carrier. If the participant is not covered by health insurance we strongly recommend that a policy be purchased that covers the student for sports. If you would like information on this type of policy please call the school office and request the information.

CONCUSSION INFORMATION

According to state law a student may NOT participate in any organized sport activity until a completed Concussion Information Acknowledgement form is on file with the head coach. The forms are available on the activities website.

PERMISSION TO PARTICIPATE

A student may NOT practice until a completed Permission Slip/Emergency Contact information Form is on file with the head coach. Information on insurance coverage for the student must be complete.

PURCHASING

The purchasing for all extracurricular activities shall be the responsibility of the activities director and shall follow the purchasing procedure outlined in school board policy. Any requests from coaches shall be submitted directly to the activities director. Coaches **WILL NOT** order anything directly from a vendor. Requisitions must be submitted and approved by the activities director then forwarded to the superintendent.

VOLUNTEERS

Volunteer coaches are not allowed to work with our students until they have been approved through the district office. All volunteer coaches must complete the following.

1. Complete the Volunteer information form. (Every Year)
2. Submit the paperwork and authorize a back ground check (1 time – takes 3 weeks)
3. Complete all MHSA required coaches education programs
 - a. NFHS “Fundamentals of Coaching” Class (Good for 5 years)
 - b. NFHS “Concussions – What you should know” Class (Every Year)
 - c. MHSA Sport Specific Rules Clinic (Every Year)

Supervision

Coaches are responsible for supervision of students at all time and in all areas. A coach must be physically present when students are in the locker room, weight room, gym, football field, soccer field, track, softball field or any other facility or area. If a team returns to the school after hours a coach must be present until all of the students have been departed or have been picked up by parents.

SPORTSMANSHIP

The ideals of good sportsmanship, ethical behavior, and integrity permeate our culture. The values of good citizenship and high behavioral standards apply equally to all academic and activity disciplines. In perception and practice, good sportsmanship shall be defined as those qualities of behavior which are characterized by generosity and genuine concern for others. Good sportsmanship is viewed as a concrete measure of understanding and commitment to fair play, ethical behavior, and integrity.

The concept of sportsmanship is a way of thinking and behaving that must be taught, modeled, expected reinforced in the classroom and in all competitive activities. Activities are an important aspect of the total educational process in our school. They provide an arena for participants to grow, to excel, to understand, and to value the concepts of good sportsmanship and teamwork. They are an opportunity for

coaches and staff to teach and to model sportsmanship, to build school pride, and to increase student/community involvement. Ultimately this translates into improved academic performance.

Activities are an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of sportsmanship for our youth as respected representatives of society. In essence, we believe that good sportsmanship is good citizenship in action. We are committed to good sportsmanship and embrace all of its ideals.

To achieve the highest standards of good sportsmanship, ethics, and integrity in our academic and activity offerings, we all must embrace these ideals. We want to create an attitude of awareness, of how important good sportsmanship standards are to our school system and set the highest expectations upon those who supervise, participate, and watch all our activities. We seek to prevent behavioral problems from occurring by careful planning and we shall impose reasonable sanctions upon those who violate our policies and don't live up to the school's expectations.

SURVEY

All participants and/or parents of participants are encouraged to fill out an activities survey during or upon completion of each activity. These surveys are available on-line at www.ftsd.org, or upon request at the high school office. The purpose of these surveys is to provide feedback to coaches and administrators as we continually look at ways to improve our programs.

TRAVEL GUIDELINES

- Supervisors and head coaches taking students on a trip prior to the close of school day must follow the checkout procedure. All depart times will be set to minimize missed class time as much as possible.
- Supervisors and head coaches are not allowed to release students in their charge to **anyone** other than a parent/guardian who has produced a signed note indicating they are assuming care of and responsibility for their child. Under no circumstances is a student to be allowed to drive themselves to or from any activity.
- Supervisors and head coaches are responsible for maintaining safe and orderly conduct of everyone on the bus. Supervisors and head coaches are responsible for insuring buses are cleaned immediately following use.
- All coaches will travel to and from activity events on the team bus with the players. Any deviation of this practice requires approval by the activities director.
- Only coaches, team members and managers may ride with the team on the team bus. Minor children or family members will not be allowed to ride the team bus unless part of the team.
- Bus Conduct: Students will refrain from moving from seat to seat or standing while bus is in motion. Foul language will not be tolerated. All other posted rules on bus must be followed. (See the bus transportation policy in the junior high or high school handbooks)
- The use of personal vehicles to transport students must be approved by the administration. Proof of insurance must be provided in advance.
- District personnel shall not use a cell phone while operating a motor vehicle.

Travel Policy – Extra Curricular Activities

The following applies only to high school MHSAs activities including; Soccer, Golf, Football, Cross Country, Speech/Drama/Debate, Volleyball, Pep Band, Wrestling, Basketball, Track, Softball and some band and choir completions.

Travel

1. **Assignment of Busses** - The assignment of busses is handled by the transportation department. Bus #1, our primary travel vehicle and will regularly be assigned to our teams. If we have two or more teams traveling on one day, Bus #1 will be assigned to the team traveling the most miles. Bus #2, will be assigned to the team traveling the shorter distance. If a third bus is needed it will be a regular route bus chosen by the transportation department. Coaches of combined Boys and Girls teams that take multiple busses to events will ensure that busses are assigned equitably between the boys and girls teams.
2. **Lodging**
 - a. When traveling for regular season, single day events, regardless of time or distance, our teams will not stay overnight.
 - b. When a team travels for a multiple day, regular season event, our teams will not stay overnight when the event is held within a 100 mile radius of Frenchtown. This includes the cities of Hamilton, Missoula, Ronan, and Polson.
 - c. When a team travels for a multiple day, regular season event to cities other than those excluded above, the teams may be provided lodging.
3. **Meals** – Team meals or food coolers can only be purchased by Frenchtown School District. Coaches, boosters, and parents are not allowed to purchase team meals. Meals for coaches, bus driver, and administrators are provided based on School District employee polices.
 - a. **Regular Season** – When traveling for regular season events meals are the responsibility of the individual students and their families.
 - i. If the team departs before the regular school lunch time, the team, at the head coach's request, can ask for lunch to be served as early as 11:00 am to allow the team to eat prior to departure.
 - ii. If the team is leaving earlier than 11:00 am, the team can order sack lunches from the kitchen which will be charged to the student's individual lunch account. Orders are to be placed by the head coach at least 48 hours in advance of the trip.
 - b. **Post Season** –
 - i. Post season events would include the following; Football (1st – Finals), Soccer (1st-Finals), Golf (Divisional-State), Cross Country (State), Volleyball (Divisional – State), Speech/Drama/Debate (Divisional-State), Wrestling (Divisional-State), Basketball (Divisional-State), Track (Divisional-State), Softball (Divisional-State), Baseball (State), Music (State Music Competitions)

- ii. **Allowable Participants** – Student meals and lodging, including players and managers, are limited by the MHSAA to the following numbers. Football (40), Cross Country (9 plus one manager), Golf (5), Volleyball (16), Soccer (20), Basketball (16), Wrestling (Divisional/State Qualifiers plus two managers), Speech (Divisional/State Qualifiers), Track (Divisional/State Qualifiers plus two managers), Softball (19), Baseball (19), Choir/Band State Qualifiers.
 - iii. **Breakfast** – Breakfast is only an option on overnight trips. The district will attempt to purchase lodging at motels that provide a breakfast with the room. If the team qualifies for the purchase of a breakfast meal the amount provided will be determined by the current Frenchtown School District per diem rates.
 - iv. **Lunch** - If the team departs before the regular school lunch time, the head coach can ask for lunch to be served as early as 11:00 am to allow the team to eat prior to departure. If the team is leaving earlier than 11:00 am, the head coach can order sack lunches from the kitchen which will be charged to the individual student’s lunch account. Orders are to be placed by the head coach at least 48 hours in advance of the trip. A lunch meal will not be purchased for the team if it could have been ordered from the school lunch program. If the team qualifies for the purchase of a lunch meal the amount provided will be determined by the current Frenchtown School District per diem rates.
 - v. **Dinner** - If the team qualifies for the purchase of a dinner meal the amount provided will be determined by the current Frenchtown School District per diem rates.
 - vi. **Team Coolers** – Team coolers are often the preferred method of feeding a team during all day tournaments. A cooler can be used at the discretion of the head coach to replace a lunch meal. If a team qualifies for a lunch meal and a cooler is preferred by the head coach, the amount provided will be determined by the current Frenchtown School District per diem rate for lunches.
- c. **Cooler Policy** – Teams will be allowed to purchase food items to stock coolers or grab bags at the discretions of the head coach. The expenditure for the regular season shall not exceed the amounts listed below. These funds are to be expended during the regular season and may not be carried over to post season play.
- i. Regular Season
 - 1. Teams with 10 or fewer members - \$50.00
 - 2. Teams with 25 or fewer members \$100.00
 - 3. Teams with 30 or fewer members \$150.00
 - 4. Teams with more than 30 members \$300.00
 - ii. Post Season – Teams will be allowed to purchase food items to stock coolers or grab bags at the discretion of the head coach. The expenditure for post season play shall not exceed the amounts listed below. Teams participating in post season play that involves multiple games or Tournaments may expend this amount for each MHSAA sanctioned event. (1st round, 2nd round, Semi Finals, Finals, Divisional, State Tournament)
 - 1. Teams with 10 or fewer members traveling to a post season event - \$50.00
 - 2. Teams with 20 or fewer members traveling to a post season event \$100.00
 - 3. Teams with 30 or fewer members traveling to a post season event \$150.00

4. Teams with more than 30 members traveling to a post season event \$200.00

iii. **Booster Club** – The booster club has designated funds for all sports, clubs or school groups who travel over one hour to an event. Fund from the regular season may not be carried over to post season play. All booster club monies shall be deposited with the school district and will be distributed to the teams following school district policy. All funds will be distributed in a manner that meets the requirements of Title IX, the Ridgeway Agreement, and MHSAA regulations. If the booster club is unable to continue the donations that fund this program it shall be discontinued in a manner that meets equity guidelines.

d.

i. Regular Season

1. Groups with fewer than 25 students will receive \$100.00 to be expended during the regular season.
2. Groups with more than 25 students will receive \$150.00 to be expended during the regular season.

ii. Post Season

1. Groups of fewer than 25 will receive an additional \$50 for post season travel.
2. Groups larger than 25 students will receive \$100.00, for post season travel.

4. **Tournament Procedures**

- a. When a team is eliminated from the tournament or the tournament ends our team busses will depart for Frenchtown unless:
 - i. In the opinion of the head coach the roads are not safe due to weather.
 - ii. In the opinion of the driver the roads are not safe due to weather.
 - iii. The driver has insufficient hours of allowed driver time to make the trip.
- b. Permission to stay the night the team is eliminated or the tournament concludes can be granted by the administration based on the following conditions.
 1. The tournament location is more than 250 miles from Frenchtown and the last event the team is participating in ends after 8:00 pm.
 2. The coach is also the driver and may be too fatigued to drive safely.