

**FRENCHTOWN PUBLIC SCHOOLS DISTRICT #40**  
**SPECIAL SCHOOL BOARD MEETING – TRUSTEE REORGANIZATIONAL MEETING**  
**SHARED PROJECT AREA IN NEW JUNIOR HIGH –Upon conclusion of regular scheduled board meeting**  
**TUESDAY ... May 16, 2023**

**AGENDA:**

**I. CALL TO ORDER**

1. Review/Action: Swear-In Trustees
2. Review/Action: Call for Nominations for Chairman to Serve During the Ensuing Year
3. Review/Action: Election of a Chair.
4. Review/Action: Assumption of Office by the New Chair.
5. Review/Action: Call for Nominations for Vice-Chairman to Serve During the Ensuing Year
6. Review/Action: Election of a Vice-Chair
7. Review/Action: Appointment of a Clerk
8. Information/Discussion: Reorganization of the School Board Committees
9. Review/Action: Approve Resolution and Contract Appointing Missoula Co Election Department to Handle Election Procedures for 2023-2024

**II. ADJOURNMENT.**

- NOTE 1: The Board shall make a copy of the minutes available within 5 working days following the approval of the minutes
- NOTE 2: Please contact the Superintendent 48 hours prior to the meeting to be heard on an agenda item appearing on the scheduled agenda. This is not required, but is a scheduling courtesy for the Superintendent and the Board
- NOTE 3: To be placed on the agenda for a future meeting, please contact the Superintendent at least one week prior to the scheduled meeting.
- NOTE 4: A brief public comment period will be allowed for each item under the following agenda areas:  
V. Individuals and Delegations to address the Board. VII. Business A. Old Business (action items) B. New Business (action items) IX. Policy Review
- NOTE 5: The Board Chairman will set time limits and regulations for public comment periods
- NOTE 6: To respect individual rights of privacy, comments about any student, staff member, or member of the general public will not be permitted. Board Policy #1420
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**ELECTION CONTRACT – SCHOOL DISTRICT ELECTIONS**  
**June 1, 2023 thru May 31, 2024**

BE IT HEREBY AGREED BETWEEN SCHOOL DISTRICT 40 AND MISSOULA COUNTY, MONTANA

1. The Missoula County Election Administration, hereinafter called “County,” on behalf of the Missoula Public School District 40, hereinafter called “Schools” and upon their request (20-20-417, MCA) shall conduct and be responsible for all aspects of all elections that come under the responsibility of said Schools, excluding:
  - 20-20-204(1)(ii) Posting notices in three public spaces in the district; and
  - 20-20-204(1)(iii) posting notice on district’s website for 10 days prior to election
2. The County shall have complete responsibility for the number of polling places or ballot drop off locations and the designation of said places/locations for each election per 13-19-207, MCA.
3. Schools shall reimburse the County for actual costs of all elections conducted for said Schools, including but not limited to the cost of:

Judges of Election       -       Prevailing wage paid by County
4. Schools agree to reimburse County for Schools proportionate share of the cost of elections when held in conjunction with other political subdivisions.
5. School shall be responsible for completing all necessary legal procedures in a timely manner to meet the time requirements as determined by the County. Failure to meet established time requirements will release County from the obligation of conducting Schools election. Necessary timelines will be provided to Schools no later than 90 days prior to Schools election. Specifically, ballot language will be required by the close of candidate filing for any ballot issue(s).
6. If it is determined that administratively a mail ballot election is the most efficient method of conducting an election, County maintains absolute right to conduct election in said manner.
7. Schools shall be responsible for the cost of opening and closing the polling/drop off locations required for each election.
8. Schools shall supply storage space for on-site storage of equipment required to conduct elections at each polling place located within the boundaries of School District No. 40. Schools' maintenance personnel at each polling place will be

responsible for setting up and taking down booths for all elections held at said polling place. This service will be supplied at no cost to the County.

9. County will, upon request, provide Schools with lists of registered voters at no charge for each of School's elections.
10. Schools will notify county in writing, 75 days in advance of proposed date of a special election. County must notify school within 5 days of notice, whether county can conduct election for date selected.
11. Schools will provide a multipurpose area or gymnasium with adequate room and lighting at each polling place/ballot drop off location to accommodate the election process. The designated area shall be available for inspection by the County at least 2 weeks prior to each election and, if the designated area is not sufficient to accommodate the election process, the County reserves the right to designate an area within the polling place that will better accommodate the election process.

IN WITNESS THEREOF, the aforementioned parties have hereunto entered into this agreement on this \_\_\_\_ day of \_\_\_\_\_, 2023. Said agreement will be in effect until May 31, 2024.

School District No. 40

\_\_\_\_\_  
Signature

Missoula County Elections Administrator

\_\_\_\_\_  
Signature