

Frenchtown School District

JOB DESCRIPTION

SPEECH-LANGUAGE PATHOLOGIST

QUALIFICATIONS:

1. Master's Degree from an ASHA-accredited school as a Speech/Language Pathologist
2. Montana Certification as a Speech Pathologist
3. Certificate of Clinical Competency as a Speech Pathologist (CCC-SLP)

PERFORMANCE RESPONSIBILITIES:

1. Assesses students' communication skills (e.g. articulation, fluency, voice, expressive and receptive language, etc.) for the purpose of identifying communication disorders, determining program eligibility, and developing recommendations for treatment.
2. Collaborates with a variety of groups and/or individuals (e.g. parents, teachers, physicians, administration, maintenance personnel, team members, other professionals, etc.) for the purpose of communicating information, resolving issues, and providing services in compliance with established guidelines.
3. Coordinates meetings and processes for eligible students (e.g. testing/screening, IEPs, parent conferences, pre-referral staffing, etc.) for the purpose of presenting evaluation results, developing treatment plans, and/or providing training to parents/students/staff.
4. Develops treatment plans, interventions and/or educational materials for the purpose of minimizing the adverse impact of communication disorders in compliance with regulatory requirements.
5. Directs and supervises speech pathology aide(s) in accordance with the Board of Speech-Language Pathologists and Audiologist guidelines and regulations
6. Instructs assigned support staff for the purpose of providing information on communicative disorders, the use of assistive devices and feeding techniques and/or implementing prescribed treatment plans.
7. Instructs eligible students and appropriate staff in the use of communication technologies (e.g. hearing aids, FM systems, augmentative communication devices, etc.) for the purpose of minimizing the adverse educational impact of communication disorders in accordance with established guidelines and legal requirements.
8. Interprets medical reports within the scope of Speech/Language Pathologist's experience and goals for the purpose of providing information and/or ensuring that treatment/intervention plans are appropriate.
9. Maintains files and/or records (e.g. progress reports, activity logs, Medicaid billing information, treatment plans and notes, quarterly reports, screening results, and other required documentation, etc.) for the purpose of ensuring the availability of information as required for reference and/or compliance.
10. Participates in meetings, workshops, and seminars (e.g. training, IEPs, team meetings, etc.) for the purpose of conveying and/or gathering information, and for maintaining certification.
11. Performs site visits at multiple worksites including home visits for the purpose of providing therapy and assistance as required.
12. Prepares a wide variety of written materials (e.g. IEPs, evaluation reports, activity logs, training logs, correspondence, memos, treatment plans, Medicaid billings, reports, aide registration and

documentation, and other required documentation, etc.) for the purpose of documenting activities, providing written reference, and/or conveying information.

13. Provides individual and group speech and language therapy to students for the purpose of minimizing the adverse impact of speech and language disorders on student success.
14. Researches resources and methods (e.g. intervention and treatment techniques, assessment tools and methods, community resources, etc.) for the purpose of determining the appropriate approach for addressing students' needs.
15. Responds to inquiries (e.g. parents, teachers, staff, students, etc.) for the purpose of providing information and/or referral as appropriate.
16. Transports supplies and equipment to a variety of sites for the purpose of ensuring the availability of items as needed.
17. Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.

IMMEDIATE SUPERVISOR: Special Education Coordinator and Principals. In addition, Speech-Language Pathologists, as are all district employees, are under the general supervision of the District Superintendent.

TERMS OF EMPLOYMENT: Salary, benefits, and other working conditions as negotiated by the Frenchtown Board of Trustees and the Frenchtown Education Association (FEA).

EQUIPMENT USED: Computer, iPad, augmentative communication devices and technologies, calculator, scanner/copier, telephone/voice mail, fax machine.

WORK ENVIRONMENT: While performing the duties of this job, the employee regularly works inside in what can be a stressful environment. The employee must be able to meet deadlines with severe time constraints. The employee is directly responsible for the safety and well-being of students. The noise level in the work environment is usually quiet to moderate, depending upon the task at hand.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently required to sit; occasionally walk and stand; travel from building to other sites. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus. The employee is required to be able to hear conversations in quiet environments.

MENTAL/MOTOR DEMANDS: While performing the duties of this job, the employee rarely performs routine work. The employee frequently exercises flexibility (ability to shift from one task to another). Guidance and reinforcement are infrequently available. The employee frequently works within time constraints and maintains attentiveness intensity. The employee is frequently involved in social interactions that require oral and written communications.

The physical demands, work-environment characteristics, and mental/motor demands described within this job description are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

It is the prerogative of the District to assign staff so as to best meet the needs of the District.