

BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206
Regular Board Meeting

Minutes

DATE: October 11, 2021
TIME: 6:00 PM
PLACE: Board Room, James D. Murphy Learning Center

1.0 Convene Open Session

- 1.1 Meeting will be called to order by Regina Houchin at 6:01 PM.
- 1.2 Flag Salute will be led by: Maria DeLa Rosa.
- 1.3 Board Member Attendance:
 - P Regina Houchin, Board President
 - P Richard Garcia, Board Clerk
 - A Marie Parsons, Board Trustee
 - P Megan Lucas, Board Trustee
 - P Maria De La Rosa, Board TrusteeAdministrative Attendance:
 - P Stuart Packard, Superintendent
 - P Hiedi Witcher, Assistant Superintendent/Principal

2.0 Courtesy to Visitors

- 2.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

3.0 Consent Items

- 3.1 Approval of Minutes for Regular Board Meeting held on September 13, 2021. **Pg. 1-4**
- 3.2 Approve Bill Warrants for September 2021 in the amount of \$154,137.46. **Pg. 5-30**
- 3.3 Approve Payroll for September 2021 in the amount of \$235,812.78.
- 3.4 Consider approval of Facilities Use Application Permit for the Buttonwillow Chamber. **Pg. 31**
- 3.5 Approve Angela Andreotti as temporary classified employee for the 2021-2022 school year.

Motion: Richard Garcia Second: Megan Lucas Ayes: 4 Noes: 0

4.0 Communications

- 4.1 Upcoming calendar events – Daily following up with sporting events. Lost Hills playing here at home this week.

5.0 Reports

- 5.1 Verkada to present via Zoom about video surveillance equipment and potential proposal options for Buttonwillow Union School District.
- 5.2 Superintendent: Kajeet, overall start to school, e-rate connectivity fund
- 5.3 Assistant Superintendent/Principal: Presentation on Behavior, ESSER III overview. **Pg. 32-47**
- 5.4 Maintenance and Operations: Verkada implementation, bids for planting the field will be brought to the next meeting, Fire Marshall walk went well, we have a bus in the shop

because different mechanics do not know what's wrong with it. Also, we will be applying for a grant for an all electric bus.

5.5 Trustees:

6.0 Discussion/Action

6.1 No items pulled from the Consent Agenda.

6.2 Governing board to consider approval of the ESSER III plan for funding. **Pg. 32-47**

Motion: Megan Lucas Second: Richard Garcia Ayes: 4 Noes: 0

6.3 Governing board to consider approval of our Kajeet services for student connectivity for 2021-2022 funded with resources provided by COVID-19 supplemental funding. **Pg. 48**

Motion: Richard Garcia Second: Maria DeLa Rosa Ayes: 4 Noes: 0

6.4 Governing board to select a date between December 10th and December 24th 2021 for the annual organizational meeting of the Buttonwillow Union School Board.

Date selected: December 13, 2021 – Regular Board Meeting

Motion: Maria DeLa Rosa Second: Megan Lucas Ayes: 4 Noes: 0

6.5 Governing board to consider approval of KCSOS AGT# 22-0677 Transportation Services Agreement for between Buttonwillow Union School District and KCSOS for the 2021-2022 school year. **Pg. 49-54**

Motion: Richard Garcia Second: Richard Garcia Ayes: 4 Noes: 0

7.0 Closed Session

Closed Session Opened at:

7.1 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
Agency Designated Representative: Regina Houchin
Unrepresented Position: Superintendent

7.2 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
Agency Designated Representative: J. Stuart Packard
Unrepresented Position: Assistant Superintendent

Returned to open session at: 7:29

8.0 Return to Open Session

8.1 APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACT (Superintendent)

Report of actions taken in closed session: The Board President announced the consideration of a proposed amendment to the employment contract for the Superintendent. She reported that the proposed amendment called for a 3% increase to the salary schedule for the position, effective July 1, 2021, which is commensurate with the increase granted to District teachers and less than the percentage increase granted to other staff. She stated that the proposed amendment also calls for a one-time "off-schedule" payment in the amount of \$1,500, which is consistent with the off-schedule payment granted to all other District staff. On motion by Trustee Megan Lucas, seconded by Trustee Maria De La Rosa, the Board approved the contract amendment as circulated to the Board and described by the Board President, by the following vote or abstention of those members present:

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 4 Noes: 0

8.2 APPROVAL OF REVISED SALARY SCHEDULE (Assistant Superintendent)

The Board President announced the consideration of a proposed revised salary schedule for the position of Assistant Superintendent. She reported that the proposed revision called for a 3% increase to the salary schedule for the position, effective July 1, 2021, which is commensurate with the increase granted to District teachers and less than the percentage increase granted to other staff. She stated that the proposed amendment also calls for a one-time “off-schedule” payment in the amount of \$1,500, which is consistent with the off-schedule payment granted to all other District staff. On motion by Trustee Megan Lucas, seconded by Trustee Maria De La Rosa, the Board approved the revised salary schedule by the following vote or abstention of those members present:

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 4 Noes: 0

8.3 Approval of off schedule stipend for superintendent and assistant superintendent equal to that of all staff.

Motion: Megan Lucas Second: Maria DeLa Rosa Ayes: 4 Noes: 0

9.0 Adjournment

After no further business, Regina Houchin will call the meeting to adjourn at: 7:31 PM

The next regularly scheduled Board Meeting will be held on
November 8, 2021 at 6:00 PM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

42600 Highway 58, Buttonwillow, CA 93206.

For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.