

**BUTTONWILLOW UNION SCHOOL DISTRICT**  
**42600 Highway 58**  
**Buttonwillow, CA 93206**  
**Regular Board Meeting**  
**Minutes**

**DATE:** August 9, 2021  
**TIME:** 6:00 PM  
**PLACE:** Board Room, James D. Murphy Learning Center

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**1.0 Convene Open Session**

- 1.1 Meeting will be called to order by Regina Houchin at 6:00 PM.
- 1.2 Flag Salute will be led by: Maria DeLa Rosa.
- 1.3 Board Member Attendance:
  - P Regina Houchin, Board President
  - P Richard Garcia, Board Clerk
  - Marie Parsons, Board Trustee
  - P Megan Lucas, Board Trustee
  - P Maria DeLa Rosa, Board TrusteeAdministrative Attendance:
  - P Stuart Packard, Superintendent
  - P Hiedi Witcher, Assistant Superintendent/Principal

**2.0 Courtesy to Visitors**

- 2.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

**3.0 Consent Items**

- 3.1 Approval of Minutes for Regular Board Meeting held on July 12, 2021. **Pg. 1-3**
- 3.2 Approve Bill Warrants for July 2021 in the amount of \$344,142.29. **Pg. 4-31**
- 3.3 Approve Payroll for July 2021 in the amount of \$58,856.79.
- 3.4 Approve new Board Policy 1313 – Civility. **Pg. 32-34**
- 3.5 Approve Board Policies and Administrative Regulations -- 4112.42, 4212.42, 4312.42 updates to Drug and Alcohol Testing for School Bus Drivers. **Pg. 35-47**
- 3.6 Approve Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting. **Pg. 48-55**
- 3.7 Approve Board Policy and Administrative Regulation 5141.52 – Suicide Prevention. **Pg. 49-66**
- 3.8 Approve Board Policy and Administrative Regulation 5148 – Child Care and Development. **Pg. 67-87**
- 3.9 Approve Administrative Regulation 6162.51 – State Academic Achievement Tests. **Pg. 88-96**
- 3.10 Approve Board Policy and Administrative Regulation 7211 – Developer Fees. **Pg. 97-105**
- 3.11 Approve Board Policy and Administrative Regulation 6158 – Independent Study – **Pulled for review in the discussion/action.** **Pg.106-121**
- 3.12 Interdistrict Transfers:
  - 3.12.1 Student to attend Rio Bravo-Greeley Union School District. **Pg. 122**
  - 3.12.2 5<sup>th</sup> and 8<sup>th</sup> grade students to continue attending Buttonwillow Union School District. **Pg. 123**

3.12.3 8<sup>th</sup> grade student to continue attendance and TK student to begin attendance at Buttonwillow Union School District. **Pg. 124**

3.12.4 6<sup>th</sup> grade student to begin attendance at Buttonwillow Union School District. **Pg. 125**

3.12.5 5<sup>th</sup> grade student to begin attendance at Buttonwillow Union School District. **Pg. 126**

Motion: Richard Garcia      Second: Megan Lucas      Ayes: 4      Noes: 0

#### **4.0 Communications**

4.1 Upcoming calendar events – Reported by Superintendent Packard, students returning to school on August 11, 2021, as well as parent/teacher conferences for back to school.

#### **5.0 Reports**

5.1 Superintendent: If there is a football season, it would be played at the rec with permission, solar project has started, the metal posts were delivered today, and the tractors were delivered Friday. The asphalt project is almost completed, The architectural RFQ was posted publicly on August 9, 2021, the students will be having breakfast in the classroom, which will benefit the students socially and emotionally, EdPartners program based on Buttonwillow's P3CC use and participation to be presented at the CSBA conference in San Diego.

5.2 Assistant Superintendent/Principal: First staff meeting today, returning the teachers and staff to returning to the fundamentals, LCAP returning to the board tonight for verbiage.

5.3 Maintenance and Operations: Application of water to the plants on the gym side facing Buttonwillow Drive.

5.4 Trustees: COVID is continuously changing the landscape of the school's policies. Community input is required for meetings, and therefore, there needs to be meetings after 5pm. The resource center needs to be more available and less inaccessible to the public. The seatrain to be cleaned out, organized, and stocked.

#### **6.0 Discussion/Action**

6.1 Items pulled from the Consent Agenda.

6.1.1. Consent Agenda Item pulled: 3.11 – Independent Study Board Policy – Discussion prior to scheduling a public hearing for the policy, scheduled for September 13, 2021; at the regularly scheduled board meeting.

Superintendent Packard: With COVID and all of the continuing chaos, we need to accept a board policy for Independent Study. This policy requires a public hearing to be held. We are asking to hold this hearing on September 13, 2021, which is the date of the regularly scheduled meeting next month.

6.2 Governing board to conduct a first reading of Administrative Regulation 1312.3, making option selections, and potentially approving Administrative Regulation 1312.3 with selected option. **Pg. 127-149**

\*\* Will be returned for a second reading and potential decision at the September 13, 2021 regularly scheduled board meeting. \*\*

6.3 Governing board to discuss and potentially approve the plan to install the new HVAC system, with delayed funding sources based on the outcome of AB 841. **Pg. 150-157** Chris Bristow explained to the board about the ionizers that can be attached to the HVAC systems to provide cleaner air within the classrooms and related areas. Manufacturers warranties are different than the SiteLogiq warranties. The workmanship

is a 1-year warranty. Modularity should only have the ionizers and not brand new units as well.

Motion: Megan Lucas      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

- 6.3 Governing board to discuss and potentially reapprove LCAP with changes to format and verbiage.

Motion: Megan Lucas      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

- 6.4 Governing board to consider approval of agreement between Buttonwillow Union School District and Kern County Superintendent of Schools' contract for Medi-Cal Administrative Activities Claiming Agreement – KCSOS AGT# 22-0473.      **Pg. 158-168**

\*Tabled at the request of the Superintendent of Schools office, in wait for a revised document.\*

- 6.5 Governing board to consider approval of Service Provider Agreement between Rio Bravo-Greeley Union School District and Buttonwillow Union School District to place a student in a RBGUSD Special Day Class program.      **Pg. 169-176**

Motion: Megan Lucas      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

- 6.6 Governing board to consider approval of Service Provider Agreement between Rio Bravo-Greeley Union School District and Buttonwillow Union School District to place a student in a Buttonwillow USD Special Day Class program.      **Pg. 177-184**

Motion: Megan Lucas      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

- 6.7 Governing board to consider approval of agreement between Buttonwillow Union School District and Kern County Superintendent of Schools' contract for Camp Keep – KCSOS AGT#22-0387.      **Pg. 185-189**

Motion: Richard Garcia      Second: Megan Lucas      Ayes: 4      Noes: 0

- 6.8 Governing board to consider approval of the Resolution #22002 – Adopting the Updated Multi-Jurisdiction Hazard Mitigation Plan.      **Pg. 190-196**

Motion: Richard Garcia      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

- 6.9 Governing board to review and acknowledge receipt of Kern County Superintendent of Schools letter and data for the Williams Settlement 4<sup>th</sup> Quarter Report and the Williams Settlement 2021-22 Inspection Cycle.      **Pg. 197-198**

- 6.10 Governing board to review and potentially approve the Prop 10 Engagement letter for Linger, Peterson, and Shrum; the district's auditors, to complete the Prop 10 required audit of the Resource Center's First 5 funding.      **Pg. 199-203**

Motion: Megan Lucas      Second: Maria DeLa Rosa Ayes: 4      Noes: 0

## 7.0 Adjournment

After no further business, Regina Houchin will call the meeting to adjourn at: 7:30 PM.

The next regularly scheduled Board Meeting will be held on

September 13, 2021 at 6:00 PM.

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:*

*42600 Highway 58, Buttonwillow, CA 93206.*

*For information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact the Superintendent at least two days before the meeting date.*