

Franklin Township Board of Education Minutes
Regular Meeting – May 19, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on May 19, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board Vice President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Vice President)
Elizabeth Ames (virtual)
Jeannene Butler
Katherine Matlock
Donna Sbriscia

ABSENT: Jean Hansen (Board President)
Scott Hansen
Renee Hart
Kevin Klus

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: Kaitlyn Mastrobattista, Barbara (Bobbi) Purcell, Michael Earl, Michael Muglia, Deborah Mannon, Meghan Casey, and numerous staff members (Public were all present virtually.)

EXECUTIVE SESSION:

Action 21-194 Motion

Motion by J. Butler, and seconded by D. Sbriscia, to enter Executive Session to discuss items related to negotiations, confidential student matters, and personnel matters, with

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information to be released at a date, not yet determined. (It is estimated that the Board will be in Executive Session for approximately 30 minutes.)

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 0.

The Board entered executive session at 7:02 pm.

Action 21-195 Motion

Motion by J. Butler, and seconded by D. Sbriscia, to reconvene Public Session.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 0.

The Board reconvened public session at 7:28pm. Public meeting commenced at 7:30pm.

VIRTUAL MEETING GUIDELINES: Mr. DiGilio read the virtual meeting guidelines.

APPROVAL OF May 4, 2021 MINUTES Action 21-196 Motion

Motion by J. Butler, and seconded by D. Sbriscia, to approve the minutes of the Regular Meeting of May 4, 2021.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain 1 (Butler).

APPROVAL OF MAY 4, 2021 EXECUTIVE SESSION MINUTES

Action 21-197 Motion

Motion by J. Butler, and seconded by D. Sbriscia, to approve and make public the Executive Session minutes of the Regular Meeting of May 4, 2021.

This motion was ADOPTED as follows: ayes, 4; nays, 0; abstain 1 (Butler).

MINUTE CORRECTION OF APRIL 14, 2021 Action 21-198 Motion

Motion by J. Butler, and seconded by D. Sbriscia, to amend Executive Session minutes of April 14, 2021 to reflect Mrs. Mannon serving as an administrator at the meeting for Mr. Eagleburger.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 0.

CORRESPONDENCE: None

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

CSA REPORT

Mr. Eagleburger presented the CSA Report, inclusive of information on the following:

- Reduction in COVID cases
- COVID continued cautions
- Evening of Recognition (6/9/21)
- Character Counts Program
- Asian Heritage Recognition

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- Bully Busting Program
- After-School Clubs
- Chess Club – Individual 1st place
- Battle of the Books
- Professional development for staff and families
- New website progress

RECOGNITION OF THE FRANKLIN TOWNSHIP SCHOOL'S RECIPIENTS OF THE GOVERNOR'S TEACHER AND EDUCATIONAL SERVICE PROFESSIONAL OF THE YEAR

- Teacher of the Year / Kaitlin Mastrobattista
- Educational Service Professional of the Year / Barbara (Bobbi) Purcell
- Congratulatory comments were presented by Mr. DiGilio, Mr. Eagleburger, Mrs. Cassano, Mrs. Brown, and Mrs. Shellaway.

COMMITTEE REPORTS:

1. **Policy** – (Rep-E. Ames)
 - Upcoming meeting
2. **Legislation**
 - Franklin Township Committee (Rep – Mrs. Butler) – no report
 - Franklin Township PTA (Rep – Mrs. Hansen) Mr. Eagleburger reported
 - Signs for 6th grade class
 - Luncheon and prizes for Staff Appreciation Week
 - Meeting tonight
 - Legislative/NJSBA Delegate (Rep-R. DiGilio) –
 - S2832 Substitute Requirements Bill signed.
 - S3479/A5147 Alleviating Learning Loss Grant
 - NJASA (Rep-M. Eagleburger) – no report
 - Warren County SBA (Rep. R. DiGilio and D. Sbriscia) –
 - Written April meeting report prepared by Mrs. Sbriscia

FINANCIAL REPORTS

BOARD SECRETARY AND RECONCILIATION REPORT- April, 2021

Action 21-199

Motion

Motion by J. Butler, and seconded by D. Sbriscia, to approve the Board Secretary and Reconciliation Report - April, 2021.

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

*BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Franklin Township Board of Education accept the monthly financial reports of the Secretary and the Reconciliation for the Month of **April, 2021**; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of*

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Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

TRANSFERS AND RECLASSIFICATIONS

The scheduled motion to approve transfers and reclassifications was postponed, as the motion requires a 2/3 majority of the full Board and only 5 members were present.

PUBLIC INPUT PRIOR TO BOARD ACTION:

- Michael Earl posed questions regarding the start date of school in the fall, the proposed length of the school day, and if childcare services would be provided.
- Michael Muglia voiced his perception that many parents were looking forward to school being opened full-time. He also expressed appreciation for the work that had been done.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 21-200 *Motion*

Motion by J. Butler, and seconded by D. Sbriscia, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Authorize the School Business Administrator to establish and, if needed, post notices for, any necessary public hearing/meeting related to the required American Rescue Restart Plan.
- Approve the district's 2021-2022 school calendar. (**Attachment A4**)
- Approve for the 2020-2021 school year the use of the Learning Sciences International Evaluation Model – i.e. Marzano Model.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 21-201 *Motion*

Motion by J. Butler, and seconded by D. Sbriscia, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

- Authorize the School Business Administrator to seek bids and/or enter into a joint transportation agreement(s) for necessary bus routes for the 2021-2022 school year, and to advertise for the same.
- Approve a Use of Facilities request by New Village Archery/National Archery Association of the United States, subject to receipt of necessary paperwork.
- Approve the annual shared services contract with the Township of Franklin for snow and ice removal and floor cleaning services for the 2021-2022 school year.

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- Approve the renewal of the following bus route for the 2021-2022 school year with Snyder Bus Services, Inc., with a renewal increase of 1.69% (CPI):
 - Route #7
 - Inc/Dec Provision = 1.64
 - Total Base Cost = \$20,932.20
 - Total Renewal Cost = \$21,285.00

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 21-202

Motion

Motion by J. Butler, and seconded by D. Sbriscia, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve the following health and dental monthly insurance premium rates for the 2021-2022 school year, as provided by the district's health insurance broker, Brown and Brown Benefits Advisors:
 - Health Insurance via Amerihealth
 - PPO
 - Single \$1,383.32
 - Parent/Child \$2,018.53
 - 2-Adult \$3,017.43
 - Family \$3,526.95
 - EPO
 - Single \$1,216.52
 - Parent/Child \$1,775.13
 - 2-Adult \$2,653.58
 - Family \$3,101.67
 - High Deductible Plan
 - Single \$942.81
 - Parent/Child \$1,375.74
 - 2-Adult \$2,056.58
 - Family \$2,403.84
 - Educators Health Plan
 - Single \$1,197.01
 - Parent/Child \$1,747.25
 - 2-Adult \$2,610.76
 - Family \$3,052.41
- Approve contracting with Ameriflex for COBRA Administration services, at a rate of \$60 per month, for the 2021-2022 school year.
- Approve contracting with Dr. Paul Wichowsky for two virtual assembly programs during the 2020-2021 school year, at a cost of \$1,000.00.
- Approve a tuition contract with the Washington Borough Board of Education for a Washington Borough student to be enrolled in the Franklin Township Multiple Disabilities class for the 2021-2022 school year and the Summer 2021 Extended

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School Year, at the tuition and related services costs as follows:

- 2021-2022 Tuition - \$28,750.00
- Summer 2021 Extended School Year - \$1,500.00
- Related Services – to be billed at cost, in addition to tuition
- It is also understood that Washington Borough will supply all transportation needs and the student's personal aide, who will be employed and paid directly by Washington Borough.
- Approve renewing the shared services contract with the Oxford Township Board of Education for a shared School Social Worker for the 2021-2022 school year, with both schools sharing costs equally, 50% / 50%.
- Approve a tuition contract with the Franklin Township Board of Education/Hunterdon County for an out-of-district placement of a Franklin Township/Warren County student (confidentiality number 20210217001) to attend an Extended School Year (summer 2021) program at a cost of \$3,400.00.
- Approve contracting with the Hunterdon County Educational Services Commission for the following technology-related services at the specified rates:
 - Systems Administration (offsite backup, antivirus, server admin, network admin) - \$665.00/month
 - Onsite technology support - \$4,914.00/month

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 5; nays, 0; abstain, 0.

BILL LIST – Action 21-203 ***Motion***

Motion by J. Butler, and seconded by D. Sbriscia, to approve the May 19, 2021 bill list in the amount of \$106,596.05 and the following non-checks.

Date	Check #	To	For	Amount	Account
4/29/2021	N0913	Horizon Healthcare Ins. Agency	Flex Admin	\$42.00	11-000-230-590

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

ADJOURNMENT - Action 21-204 ***Motion***

Motion by J. Butler, and seconded by D. Sbriscia, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 8; nays, 0; abstain, 0.

Meeting adjourned at 8:38 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary /
School Business Administrator

Rudolph DiGilio
Board Vice President