

Franklin Township Board of Education Minutes
Regular Meeting – September 7, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on September 7, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School all-purpose room, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence.

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio (Board President)
Elizabeth Ames
Jeannene Butler
Pamela Fitzsimmons (arrived at 7:04pm)
Scott Hansen
Katherine Matlock
Donna Sbriscia

ABSENT: Kevin Klus (Vice President)
Renee Hart

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: John McGinnis, Pamela Fellner, Christina Hitchcock, Kathy Helewa

Franklin Township Board of Education Minutes
Regular Meeting – September 7, 2021

APPROVAL OF AUGUST 18, 2021 MINUTES *Action 22-030 Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of August 18, 2021.

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (Ames).

APPROVAL OF AUGUST 31, 2021 MINUTES *Action 22-031 Motion*

Motion by J. Butler, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of August 31, 2021.

This motion was ADOPTED as follows: ayes, 3; nays, 0; abstain 3 (Ames, Butler, Matlock).

PAMELA FELLNER ARRIVAL

Pamela Fellner arrived at 7:04pm, prior to correspondence.

CORRESPONDENCE:

- Kevin Klus – Letter of resignation from the Board of Education

PUBLIC INPUT PRIOR TO AGENDA ITEMS: None

WORK SESSION:

Kathy Helewa, New Jersey School Board Association Field Representative, served as facilitator for the Board of Education’s annual goal setting meetin

Informational updates were provided by the Administration on the following topics:

Facilities:

- Initial project schedule for solar array.

Finance:

- HCESC paraprofessional services

Program:

- Visual and Performing Arts Curriculum - FYI

FINANCIAL REPORTS

PAYROLL AND PAYROLL AGENCY APPROVAL – Action 22-032 *Motion*

Motion by P. Fitzsimmons, and seconded by S. Hansen, to approve Payroll and Payroll Agency/FICA as follows:

August, 2021 <i>Net Payroll</i>	\$36,134.76
August, 2021 <i>Agency and Board Share FICA</i>	\$26,111.00
TOTAL PAYROLL August, 2021	\$62,245.76

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Franklin Township Board of Education Minutes
Regular Meeting – September 7, 2021

PUBLIC INPUT PRIOR TO BOARD ACTION: None

TRANSPORTATION-RELATED ITEMS – Action 22-033 *Motion*

Motion by J. Butler, and seconded by P. Fitzsimmons, to approve the following block of transportation-related items, as recommended by the Chief School Administrator:

- Approve the addition of the following bus stop to the district’s Brown route:
 - 2056 Route 57 West

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-034 *Motion*

Motion by J. Butler, and seconded by , P. Fitzsimmons, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the September 7, 2021 Travel and Related Expense Reimbursement Report.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-035 *Motion*

Motion by J. Butler, and seconded by D. Sbriscia, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve a contract with the Hunterdon County ESC for the provision of paraprofessional services for a Franklin Township student in an out-of-district placement. Hourly rate of compensation will be \$26.75, inclusive of employer taxes, pension, workers compensation, and other employer fees. Health insurance expenses will be billed to the district separately, at cost.
- Approve the 2021-2022 delivery service agreement with Maschio’s Trucking, LLC, for the transportation of commodity purchases for the district’s cafeteria program.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 22-036 *Motion*

Motion by J. Butler, and seconded by P. Fitzsimmons, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve adding Lynn Roberto to the district’s substitute teacher list for the 2021-2022 school year.
- Approve revising the hours of Jenifer Rodriguez for the 2021-2022 school year from 3.67 hours/day to 5 hours/day, effective with the first day of the school year. Amendment to said hours will result in Ms. Rodriguez’s compensation being revised to \$14,388.80 (\$15.64 x 5 hrs/day x 184 days/year)

Franklin Township Board of Education Minutes
Regular Meeting – September 7, 2021

- Approve the following volunteers for the 2021-2022 school year:
 - Melissa Brown
 - Stephanie Cole
 - Julie Guth
 - Christina Hitchcock
 - Jessica Muglia
- Approve revising the hours of Karen Chiu for the 2021-2022 school year, from 7.33 hours per day to 8 hours per day, in response to the need for a bus aide for a Franklin Township student, effective with the first day of the school year. Amendment to said hours will result in Mrs. Chiu’s compensation being revised to \$28,600.96 (\$19.43 x 8hrs/day x 184 days).
- Accept the resignation of Kevin Klus from the Board of Education, with regret.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

BILL LIST – Action 22-037 *Motion*

Motion by J. Butler, and seconded by P. Fitzsimmons, to approve the September 7, 2021 bill list in the amount of \$78,633.80.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

ADJOURNMENT - Action 22-038 *Motion*

Motion by J. Butler, and seconded by P. Fitzsimmons, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 7; nays, 0; abstain, 0.

Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Tim Duryea
Board Secretary / School Business Administrator

Board President: _____
Rudolph DiGilio