

Franklin Township Board of Education Minutes
Regular Meeting – September 22, 2021

TIME AND PLACE: The regular meeting of the Board of Education was held on September 22, 2021 by the Board of Education of the Franklin Township School District, Warren County, in the Franklin Township School Library, 52 Asbury-Broadway Road, Washington, NJ 07882.

CALL TO ORDER: Board President, Rudolph DiGilio, called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE: In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Franklin Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted at the Franklin Township Municipal Building, at the Franklin Township School, and on the Franklin Township School website and was published in the Express Times and the Star Gazette on January 14, 2021, inclusive of information on virtual attendance.

FLAG SALUTE: Pledge of Allegiance and a moment of silence

ROLL CALL - Mr. Duryea conducted the Roll Call.

PRESENT: Rudolph DiGilio, Board President
Elizabeth Ames
Scott Hansen
Renee Hart
Katherine Matlock
Donna Sbriscia

ABSENT: Jeannene Butler
Pamela Fitzsimmons

PRESENT: DISTRICT ADMINISTRATORS
Matthew Eagleburger, Chief School Administrator
Tim Duryea, School Business Administrator/Board Secretary

PUBLIC: John McGinnis, Deborah Mannon

APPROVAL OF MINUTES NUMERATION *Action 22-039 Motion*

Motion by R. Hart, and seconded by D. Sbriscia, to correct the numeration of motions on the August 18, 2021 and August 31, 2021 minutes.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain 0.

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APPROVAL OF SEPTEMBER 7, 2021 BOARD MINUTES

Action 22-040 Motion

Motion by R. Hart, and seconded by S. Hansen, to approve the minutes of the Regular Meeting of September 7, 2021..

This motion was ADOPTED as follows: ayes, 5; nays, 0; abstain 1 (Hart).

CORRESPONDENCE:

- Alesandra Alchermes – Letter of resignation

PUBLIC INPUT PRIOR TO AGENDA ITEMS: none

CSA REPORT

Mr. Eagleburger presented the CSA Report, inclusive of information on the following:

- District Goals Action Plan
- School Opening Plan
- School Goal Progress
- Policy Update
- Covid Testing

LEGISLATION AND POLICY:

Policy Committee Rep. – E. Ames: no additional information

Franklin Township Committee – J. Butler

- Use of Facilities Request (Mr. Eagleburger presented)

Franklin Township PTA Rep – (Mr. Eagleburger presented)

- First meeting
- Full Committee

NJSBA Delegate/Legislative Rep. – R. DiGilio

- Garden State Health Plan Implementation
- Statewide School Transportation Challenges
- Mr. DiGilio elected as Chair for WCSBA Legislative Committee

NJASA Rep – Mr. Eagleburger

WCSBA Rep – R. DiGilio and D. Sbriscia

- Recap of recent WCSBA meeting
- Kathy Helewa promotion
- Upcoming NJSBA Workshop

FINANCIAL REPORTS

TRANSFERS AND RECLASSIFICATIONS – Action 22-041 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the line item transfers and reclassifications as recommended by the Chief School Administrator:

Reclassifications:

<u>Date</u>	<u>PO Number</u>	<u>Ordering Name</u>	<u>Amount</u>	<u>Reclassification Details and Comments</u>
08/18/21	P202200054	FRONTLINE TECHNOLOGI	\$0.50	From 20-250-200-500-000-000 to 11-000-221-590-000-000 Correct Fund 11 vs 20 payment

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PROGRAM, CURRICULUM, AND INSTRUCTION-RELATED ITEMS – Action 22-044 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Program, Curriculum, and Instruction-related items, as recommended by the Chief School Administrator:

- Approve the district’s Visual and Performing Arts Curriculum for first reading.
- Approve the September 22, 2021 Travel and Related Expense Reimbursement Form.
- Approve the following district and Board goals for the 2021-2022 school year:

Franklin Township Board of Education District Goals for School Year 2021--2022

1. Focus on promoting and fostering the health and wellness of students and staff.
2. Identify mastery of academic standards through District and State assessments and implement evidence-based strategies to address the specific needs of students.
3. Provide relevant information in a timely manner to families and staff via user-friendly, accessible methods.

Franklin Township Board of Education Board Goal for School Year 2021--2022

Provide support to the Administration in the pursuit and achievement of the District Goals.

- Approve the action plans for the district goals for the 2021-2022 school year.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

POLICY-RELATED ITEMS – Action 22-045 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Policy-related items, as recommended by the Chief School Administrator:

- Motion to approve the following block of Policy-related items, as recommended by the Chief School Administrator:
 - Abolish P 1648 - Restart and Recovery Plan
 - Abolish P 1648.02 - Remote Learning Options for Families
 - Abolish P 1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BUILDING & GROUNDS AND TRANSPORTATION-RELATED ITEMS – Action 22-046 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Building & Grounds and Transportation-related items, as recommended by the Chief School Administrator:

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- Approve the annual M1 Calculation as follows:
***BE IT RESOLVED** to approve and submit the M1 calculation all of which are made part of the New Jersey Quality Single Accountability Continuum.*
- Approve the annual Comprehensive Maintenance Plan as follows:
***BE IT RESOLVED** to approve and submit the Comprehensive Maintenance Plan all of which are part and parcel of the New Jersey Quality Single Accountability Continuum.*

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

FINANCE-RELATED ITEMS – Action 22-047 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Finance-related items, as recommended by the Chief School Administrator:

- Approve amending the business name of Michele DeSanto (physical therapy services) to Avalon Therapy, Inc., for the 2021-2022 school year, and to continue contracted services under the new business name.
- Authorize the Chief School Administrator and School Business Administrator to make payments on the following purchase orders, funded with grant funds requiring expenditure by 9/30/21, and to also authorize them to make replacement purchases of items with said grant funds and issue corresponding payments, should it become clear that any of the following purchase orders will not be complete by the established deadline. Specific approval to follow at a subsequent Board meeting. Total not to exceed \$3,500.00.
 - P202200026 Flinn Scientific STEM Supplies
 - P202200073 Amazon STEM Supplies
 - P202200097 Home Sci. Tools STEM Supplies
 - P202200101 CDW Govt Inc STEM Supplies
- Authorize the Chief School Administrator and School Business Administrator to issue payment for product/services to Signs Plus for the installation of the district's digital sign, in an amount not to exceed \$17,645.00, and any balance billing to Savvas for the district's new language arts series, in an amount not to exceed \$8,500, with specific approval to follow at a subsequent Board meeting.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

PERSONNEL-RELATED ITEMS – Action 22-048 **Motion**

Motion by R. Hart, and seconded by S. Hansen, to approve the following block of Personnel-related items, as recommended by the Chief School Administrator:

- Approve observation experiences at the Franklin Township School for the following individuals:
 - Desiree Harrington - 4 hours of observation, Centenary University with Alex Maguire
 - Kellie Pace - 20 hours of observation, Warren County Community College with Jennifer Fischer

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- Mallory Rossi - 20 hours of observation, Warren County Community College with Larisa Trumpy
- Accept the resignation of Alesandra Alchermes, effective 11/12/21, with regret.
- Authorize the Chief School Administrator to post/advertise for a teaching position, per the resignation of Alesandra Alchermes.
- Approve posting a notice for the solicitation of candidates to fill the Board seat vacated by Mr. Klus.
- Approve re-establishing Chelsea Siegfried, Assistant to the School Business Administrator, as the reconciler of financial accounts.

ON A ROLL CALL VOTE, this motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

BILL LIST – Action 22-049 *Motion*

Motion by S. Hansen, and seconded by R. Hart, to approve the September 22, 2021 bill list in the amount of \$147,368.34 and the following non-checks.

Date	Check #	To	For	Amount	Account
8/3/2021	N0925	FTS Cafeteria	Cafeteria Aid	\$26,701.40	11-402
7/13/2021	N0924	Lakeshore Learning	Void Chk Cashed	\$238.95	11-190-100-610-029

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

ADJOURNMENT - Action 22-050 *Motion*

Motion by R. Hart, and seconded by S. Hansen, to adjourn the meeting.

This motion was ADOPTED as follows: ayes, 6; nays, 0; abstain, 0.

Meeting adjourned at 7:47 p.m.

Respectfully submitted,

Tim Duryea
 Board Secretary/School Business Administrator

Rudolph DiGilio, Board President