

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Teachers' Lounge
October 26, 2021 5:30 PM
Meeting Agenda

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
 - a. Approval of Financial Statements
 - b. Approval of Bills
 - c. Approval of Minutes from the September 28 Meeting
6. **Audit Report from Greg Bailey**
7. **New Business and Administrative Reports/Updates**
8. **GVSU Update**
9. **Other Matters**
10. **Adjournment**

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160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Teachers' Lounge
September 28, 2021 5:30 PM
Meeting Minutes

1. **Call to Order:** 5:34pm
2. **Roll Call:** Heckel, Conduct, Budd
 - a. Also Present: Melody Henthorne, Annie Fowler, Bill Barker
3. **Approval of Agenda:** Motion to approve, Conduct, 2nd Budd – Carried
4. **Public Comment:** None
5. **Consent Agenda:** Motion to approve, Conduct, 2nd Budd – Carried
6. **Appoint the School Safety Liaison:**
 - a. Conduct made a motion to appoint Annie Fowler as the School Safety Liaison, 2nd Budd - Carried
7. **Special Education Millage:**
 - a. Budd made a motion to approve the Special Education Millage, 2nd Conduct – Carried
8. **New Business and Administrative Reports/Updates:**
 - a. Mrs. Fowler gave an update on things happening since school started. The promotional video the Board approved earlier in the summer was shot the 2nd week of school. There has been 1 positive case of COVID that required a classroom to be closed. There was also another classroom with a large number of children out sick and that classroom was closed as a precaution. Due to two classrooms being closed there were several days that we did not meet 75% attendance. At this point there is no flexibility in the 75% attendance rule and if that doesn't change we may have to make that time up.
 - b. Mrs. Fowler also gave an update on ESSER funding. ESSER II funds are available and our application has been submitted. The ESSER III budget proposal has been released and we are working on a plan for that. The only requirement for ESSER III is that 20% of the funds have to address learning loss.
 - c. At the last staff meeting the staff worked on updating Hillsdale Prep's mission statement. She gave the Board a copy of the current mission statement and the changes the staff made. They worked together to make a few changes. She will share the final statement with the Board when it is complete.
9. **GVSU Update:**
 - a. Mr. Barker is going to check with Don Cooper at GVSU about the 75% attendance law for this school year. He also reminded the Board they need to fine one more Board member. His suggestion was to have someone nominated around the first of the year. He also reminded them that Board trainings are starting and they should have received an email

with the available trainings. He is working on the school performance report and will present that around the first of the year.

10. Other Matters:

- a. The Board discussed people that might be interested in becoming a Board member. They were going to reach out to people on the list and invite them to the next meeting.
- b. Budd asked about a staffing update and if we filled available positions.
 - i. All positions posted over the summer were filled and we currently have a full staff.

11. Adjournment: Motion to adjourn, Conduct, meeting adjourned at 6:47pm.

Christopher Michael