

CRESSKILL BOARD OF EDUCATION  
**Regular Meeting, October 25, 2021**  
Merritt Memorial School Gymnasium, 7:00 P.M.

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

Trustee Sally Cummings  
Trustee Amy Cusick  
Trustee Michael DePalo  
Trustee Eugene Gorfin  
Trustee Dionna Griffin  
Trustee Mary Klein  
Vice President Stephen Moldt  
Trustee Raffi Odabashian  
President Denise Villani

Michael Burke, Superintendent of Schools  
Dawn Delasandro, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Merritt Memorial School Gymnasium, be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**INFORMATION ITEMS**

- November 2** - HSA Parent Speaker: "Meet the Middle & High School Administration", 7:00 PM
- November 4 & 5** - NJEA Convention - School Closed
- November 8** - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM
- November 10, 11 & 12** - Minimum Days for Elementary Schools ONLY for Parent Teacher Conferences
- November 10** - HSA Parent Speaker: Stress Management, part 2 of a 3-part Mental Health and Wellness Series with The Graf Center for Integrative Medicine, 7:00 PM
- November 18** - HSA Parent Speaker: Insights into the College Admissions with CollegeWise of Bergen County, 7:00 PM
- November 22** - CBOE Regular Meeting, MMS Gymnasium, 7:00 PM
- November 24** - Minimum Day, Thanksgiving Recess
- November 25 & 25** - Thanksgiving Recess

**CONSENT AGENDA**

A. Motion to Introduce Consent Agenda

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

Personnel: 1 THROUGH 7  
Educational Planning: 1 THROUGH 5  
Finance: 1 THROUGH 8  
Policy: 1

B. Discussion - any item on Consent Agenda - Board of Education Only

C. Open floor to public comment on Consent Agenda only  
Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee Cusick				
Trustee DePalo				
Trustee Gorfin				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
President Villani				

**BOARD PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**PUBLIC COMMENT - ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**TRUSTEE COMMENT**

**MOTION TO ADJOURN:**

Hearing no further business, the meeting is adjourned at \_\_\_\_\_ PM on the motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

**CLOSED SESSION**

The Cresskill Board of Education is adjourning to Closed Session for purposes of: Legal. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

**CONSENT AGENDA**

Regular Meeting - October 25, 2021

**MINUTES**

1. Approval - September 13 and September 27, 2021 Regular Meeting Minutes; September 8, 2021 Special Meeting Closed Minutes

**PERSONNEL**

1. Approval - Appointment of Louis Imparato, Marching Band Assistant, 2021-2022 school year
2. Approval - Deduction in compensation for Julie Rooney, Elementary teacher, EHB, 1 day, \$495.43
3. Approval - Resignation of Catherine Gelchinsky, Junior Class Advisor
4. Approval - Amend stipend compensation of Amy Grossman, Junior Class Co-Advisor
5. Approval - Amend stipend compensation of Leigh-Ann Dauble, Junior Class Co-Advisor
6. Approval - Paid medical leave of absence, using available sick days, for Valerie Campanella, Physical Education teacher, CHS, retroactive to 10/12/2021 - 01/17/2022. Twelve weeks of this leave will fall under FMLA
7. Approval - Overage of two (2) class periods, Nicholas Calandrino, Driver's Ed., effective 10/25/2021, until further notice

**EDUCATIONAL PLANNING**

1. Approval - Conferences/workshops/travel
2. Approval - Affirm interventions implemented for the reported incidents for 2021-2022
3. Approval - Occupational therapy, Jenny Shatzel, 1x/week, \$75/session, 40 sessions, student #1513262446
4. Approval - 1:1 aide, Bianca Arribi, for Halloween Dance, 2 hours, on 10/29/2021, student #8320094804
5. Approval - Evaluation, Dr. Richard Hahn on 10/19/2021

**FINANCE**

1. Approval - Payment of bills for November 2021
2. Approval - Comprehensive Maintenance Plan (CMP) and form M-1
3. Approval - Accept donations to the Elizabeth Gallivan Memorial Scholarship Fund
4. Approval - Accept donations for Hurricane Ida damage repairs
5. Approval - Accept donation to be used in the music department
6. Approval - Promissory Note issuance
7. Approval - Epic Management pre-construction management services
8. Approval - EMEX Reverse Auction to procure electricity

**POLICY**

1. Approval - Abolish Policies:  
1648 - Restart and Recovery Plan

1648.02 - Remote Learning Options for Families

1648.03 - Restart and Recovery Plan - Full Remote Instruction

**MINUTES:**

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the minutes of:
  - September 8, 2021 - Special Meeting Closed Minutes
  - September 13, 2021 - Regular Meeting Minutes
  - September 27, 2021 - Regular Meeting Minutes

**PERSONNEL:**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Louis Imparato**, Marching Band Assistant, Year 7, Step OG, \$2,091, for the 2021-2022 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the deduction in compensation for **Julie Rooney**, Elementary teacher, Edward H. Bryan School, one (1) day, \$495.43, for October 28, 2021.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Catherine Gelchinsky**, Junior Class Advisor, for the 2021-2022 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the stipend compensation for **Amy Grossman**, Junior Class Co-Advisor, \$895, for the 2021-2022 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the stipend compensation for **Leigh-Ann Dauble**, Junior Class Co-Advisor, \$895, for the 2021-2022 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the paid medical leave of absence, using available sick days, for **Valerie Campanella**, Physical Education teacher, Cresskill High School, retroactive to October 12, 2021 through January 17, 2022. Twelve weeks of this leave will fall under FMLA.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for two (2) class period overages for **Nicholas Calandrino**, Cresskill High School, Driver's Education, \$55.56/period, effective October 25, 2021 until further notice.

**EDUCATIONAL PLANNING:**

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the

Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Janice Acosta, Laura Bakelaar, Elyse Kaminsky and Dawn Wysocki  
**Date(s):** December 3, 2021  
**Conference:** 40th Annual Bilingual/ESL Conference (virtual) William Paterson University, Wayne, NJ  
**Registration Fee:** \$196 (\$49 each)

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the interventions implemented for the reported incident(s) for the 2021-2022 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve therapeutic service for **student #1513262446**, occupational therapy with **Jenny Shatzel**, 1x/week, \$75/session, 40 sessions, effective September 9, 2021 through June 22, 2022.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2021-2022 school year, approve service for **student #8320094804**, 1:1 Aide, **Bianca Arribi**, Kelly Services employee/rate, for Halloween Dance, 2 hours, on October 29, 2021, to be billed to Emerson Public School.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve service of **Dr. Richard Hahn**, staff evaluation, \$1,800, on 10/19/2021.

**FINANCE:**

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay November, 2021 bills.
2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the three year Comprehensive Maintenance Plan (CMP) and form M-1.

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the Cresskill Board of Education are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now, Therefore, Be it Resolved**, that the Cresskill Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the

Cresskill Board of Education in compliance with Department of Education requirements.

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the total donation of \$282 from individual donors (in memory of Marianne Gallivan) to the **Elizabeth Gallivan Memorial Scholarship Fund**:

Donor	Amount
Mr. and Mrs. Mahon	\$100
Endoscopy Dept at Bergen Gastroenterology	\$132
Mary Campbell	\$50

4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the total donation of \$5,400 from individual donors to be used for necessary repairs at the Middle/High School resulting from damages from Hurricane Ida:

Donor	Amount
Mr. and Mrs. Hackbarth	\$250
Bacharach/Leuning LLC on behalf of Eric Lewin	\$3,500
Class of 1975	\$1,650

5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the donation of \$500 from Cristina Cobb Bleckman to be used in the music department, band, choir and/or theater.
6. **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,000,000 PROMISSORY NOTES OF THE BOARD OF EDUCATION OF THE BOROUGH OF CRESSKILL IN THE COUNTY OF BERGEN, NEW JERSEY**

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF CRESSKILL IN THE COUNTY OF BERGEN, NEW JERSEY AS FOLLOWS:**

**SECTION 1.** Pursuant to Title 18A, Education, of the New Jersey Statutes, N.J.S.A. 18A:22-44.1 and in anticipation of the receipt of funds from the Federal Emergency Management Agency (FEMA), there are hereby authorized to be issued promissory notes of The Board of Education of the Borough of Cresskill in the County of Bergen, New Jersey (the "Board") in an amount not exceeding \$4,000,000. The proceeds of such notes shall be applied

only to purposes of the school district's school facilities project for which the FEMA reimbursements are expected.

**SECTION 2.** The following matters in connection with the notes are hereby determined:

- (a) All notes issued hereunder shall mature at such times as may be determined by the Business Administrator/Board Secretary, provided that no note shall mature later than one year from its date;
- (b) All notes issued hereunder shall bear interest at such date or rates as may be determined by the Business Administrator/Board Secretary;
- (c) The notes shall be in the form determined by the Business Administrator/Board Secretary and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination; and
- (d) Notes issued hereunder may be renewed from time to time or periods of not exceeding one year until the reimbursement funds are received.

**SECTION 3.** The Business Administrator/Board Secretary is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution, and the Business Administrator/Board Secretary's signature upon the notes shall be conclusive as to such determination.

**SECTION 4.** The Business Administrator/Board Secretary is hereby authorized to sell the notes from time to time at public or private sale in such amounts as the Business Administrator/Board Secretary may determine at not less than par and to deliver them from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

**SECTION 5.** The Business Administrator/Board Secretary, in connection with other professionals of the Board acting under the Business Administrator/Board Secretary's direction, is hereby authorized, if necessary, to prepare and to update from time to time as necessary financial disclosure document for the Board, as it may be so updated from time to time, to be distributed in connection with the sale of obligations of the Board. The Business Administrator/Board Secretary is hereby authorized to execute such disclosure document on behalf of the Board.

**SECTION 6.** Any instrument issued pursuant to this resolution shall be a general obligation of the school district. The full faith and credit of the school district are hereby pledged for the punctual payment of the principal of and the interest on the obligations.

**SECTION 7.** The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended, in order to preserve the exemption from taxation of interest on the notes, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the notes.

**SECTION 8.** The Business Administrator/Board Secretary is authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Board pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of the Notes, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such



undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Board fails to comply with its undertaking, the Board shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking. The Business Administrator/Board Secretary is hereby further authorized and directed to perform all acts and things, to do all that is necessary and proper and to execute and deliver all agreements and certificates required to comply with the provisions of the Rule..

**SECTION 9.** The Business Administrator/Board Secretary is authorized and directed to report in writing to the Board at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, the description, the interest rate and the maturity of the notes sold, the price obtained and the name of the purchaser.

**SECTION 10.** This resolution shall take effect immediately.

7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, award the contract for pre-construction management services to Epic Management at the following hourly rates, not to exceed \$43,000:

Vice President/Project Executive, Bill Costello	\$162.64
Pre-Construction Coordinator, Kathy Tartaglia, AIA, LEED AP	\$133.39
Scheduling Coordinator, Seth Jacobson, PSP	\$139.02
Safety Director, Charlie Hanson	\$115.20

**8. A RESOLUTION OF CRESSKILL BOARD OF EDUCATION AUTHORIZING THE PURCHASE OF ELECTRICITY (FIXED ALL-INCLUSIVE) SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, Cresskill Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure electricity for Cresskill Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Cresskill Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.10469/kWh or less for a 12 month term, a price of \$0.10171/kWh or less for an 18 month term, a price of \$0.1002/kWh or less for a 24 month term; Cresskill Board of Education may award a contract to the winning supplier for the selected term.

**NOW THEREFORE BE IT RESOLVED**, that the President of the Cresskill Board of Education be and she hereby is authorized to execute on behalf of the Cresskill Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.10469/kWh or less for a 12 month term, a price of \$0.10171/kWh or less for an 18 month term, a price of \$0.1002/kWh or less for a 24 month term; Cresskill Board of Education may award a contract to the winning supplier for the selected term.

**POLICY:**

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, abolish the following policies:
  - 1648 - Restart and Recovery Plan
  - 1648.02 - Remote Learning Options for Families
  - 1648.03 - Restart and Recovery Plan - Full Remote Instruction