

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, January 19, 2021
5:30 PM

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Jeremy Coblentz, Mr. Andrew Jackula, Mrs. Amber Miller, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor) (attended via Zoom)

Absent: (None)

Administration:

Present: Mrs. Karen Barringer, Mrs. Jennifer Foutz, Mrs. Maria Modzelewski, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Veronica Will, and Mrs. Jeannene Willow

Guests: Steve Falk of Felix & Gloekler P.C.

A. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 5:30 p.m. on Tuesday, January 19, 2021, in the Iroquois Elementary School Cafeteria, 4231 Morse Street, Erie, Pennsylvania.

E. Executive Session:

The Board met in Executive Session beginning at 5:31 p.m. to discuss legal matters. Executive Session adjourned at 6:20 p.m.

B. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

C. MINUTES OF PREVIOUS MEETING:

On a motion by Mrs. Bartlett, seconded by Mrs. Miller, the minutes of the annual Board Reorganization meeting held on Thursday, December 3, 2020, were unanimously approved. (9-0)

D. AGENDA CHANGES: (None)

E. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

Single Audit Report presentation by Steve Falk of Felix & Gloekler P.C.

F. BUSINESS OFFICE REPORTS:

1. BUDGET TRANSFERS: (None)
2. APPROVAL OF BILLS:
 - a. PAID BILLS
 - b. UNPAID BILLS
3. TREASURER'S REPORT FOR THE PERIOD
4. BUSINESS ADMINISTRATOR'S REPORT
5. CAPITAL PROJECT REPORT, BILLS, AND INVESTMENTS
6. STUDENT ACTIVITY FUND REPORT
7. LOCAL TAX REPORTS (EIT and LST)

On a motion by Mr. Ragen, seconded by Mr. Rickrode, the Board unanimously accepted the Business Office Reports. (9-0)

G. CAFETERIA REPORT:

On a motion by Mrs. Sheldon, seconded by Mrs. Bartlett, the Cafeteria Report was unanimously approved. (9-0)

H. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. Recommendation to approve professional development opportunities:
 - a. Stacey Dell (IHS) to Student Assistance Program (SAP) training via IU#5 virtual Zoom, February 9, 10, 18, 2021. Cost: \$600.
 - b. Jennifer Foutz (IES) to virtual Course #2 for Principal Induction, January 27-28, 2021, March 11-12, 2021, May 10-11, 2021, and June 28-29, 2021. No Cost.
 - c. Karey Quinn (IES) to Student Assistance Program (SAP) training via IU#5 virtual Zoom, February 9, 2021. Cost: \$420.
 - d. Kimberly Smith (DAO) to PASBO Annual Conference held virtually, March 17, 19, 23, and 25, 2021. Cost \$200.

2. Recommendation to approve Student Activity Roster for 2020-2021:

<u>IHS Jacket Club:</u>	Advisor: Mrs. Sandy Nuhfer
President: Mikayla Sheldon	Secretary: Lexi DiFuccia
Vice President: Olivia Marzka-Scarlett	Treasurer: Leah Moreland

3. Recommendation to approve student teacher assignments:
 - a. Nicole Silverhart, Grand Canyon Univ. assigned to Susan Grant 1/11/21-4/30/21
 - b. Teah Lata, Penn State Behrend assigned to Korin Koeth 1/19/21-4/30/21

- c. Sarah Babay, Edinboro Univ. assigned to Stephanie Hale, Spring 1

On a motion by Mr. Ragen, seconded by Mr. Rickrode, Items 1(a-d), 2, and 3(a-c) were unanimously approved. (9-0)

I. MANAGEMENT COMMITTEE:

- 1. Recommendation to approve the Collective Bargaining Agreement between the Iroquois Education Association and Iroquois School District for the period of July 1, 2021 through June 30, 2024: (Attachment)

TABLED

On a motion by Mrs. Bartlett, seconded by Mrs. Sheldon, the Board unanimously agreed to table Item No. 1. (9-0)

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- 3. Motion to approve the settlement agreement between the Pennsylvania Department of Transportation and the Erie County Technical School for the land purchase for installation of a roundabout in front of the ECTS campus located at 8600 Oliver Rd.: (Attachment)

- 4. Intent to Retire:

Kelly Titus, Administrative Assistant to the Superintendent – effective June 30, 2021.

- 5. Recommendation to approve the payment of \$90.00 for each unused sick day to Kelly Titus upon her retirement. The position of Administrative Assistant to the Superintendent was elevated to an Exempt position and removed from the non-instructional secretarial index; this benefit is in line with other exempt employees.

- 6. Recommendation to approve transfer to new position:

Brenda Tombaugh – from Elementary Principal's Secretary to Administrative Assistant to the Superintendent, effective July 1, 2021. Position is an exempt position removed from the non-instructional secretarial index.

Approval shall also include permission for Mrs. Tombaugh to be compensated on an hourly basis to attend school board meetings prior to July 1, 2021 for training purposes.

- 8. Recommendation to approve requests for medical/FMLA leave:

- a. Karey Quinn, Elementary Learning Support Teacher – requesting leave March 15, 2021 through May 10, 2021.

- b. Lindsey Edwards, Secondary Art Teacher – requesting April 19, 2021 through June 11, 2021.

- 9. Recommendation to approve AGREEMENT with the Achievement Center of LECOM Health for services for 5-year period beginning November 30, 2020.

- 10. Recommendation to approve Emergency Substitute Teachers via IU#5 consortium:

- a. Allison Natalo

- b. Deanna Havens

c. Maryalice Skinner

11. Recommendation to approve a Resolution Not-to-Exceed the Act 1 Index Limit of 4.7%, as calculated by the PA department of Education for the 2021/2022 Budget: (Attachment)
12. Recommendation to approve the Single Audit Report for the Year ended June 30, 2020, prepared by Felix & Gloekler, P.C.
13. Motion to confirm the Superintendent's recommendation to close Iroquois Jr./Sr. High from December 7 to December 11, 2020 (5 days), and Iroquois Elementary School from December 8 to 23, 2020 (12 days) due to COVID-related factors based on PDE and Erie County Department of Health guidance and the lack of available staff.

On a motion by Mrs. Bartlett, seconded by Mrs. Sheldon, Items 3, 4, 5, 6, 8(a-b), 9, 10)a-c), 11, 12, and 13 were unanimously approved.

On a motion by Mrs. Bartlett, seconded by Mrs. Sheldon, the remainder of this report was unanimously accepted. (9-0)

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2. Motion to approve response to the RESOLUTION QUESTIONNAIRE provided by the Joint Operating Committee of the Erie Technical School on the Millcreek Township's proposal to change the capital outlay formula and/or agree to consider changing the said formula in the future. Additionally, the resolution asks for permission to spend an additional \$80,000 on the renovation project: (Attachment)

On a motion by Mrs. Bartlett, seconded by Mrs. Miller, Item No. 2 was approved with the following roll call vote results:

- Question #1. Do you agree to the Millcreek Township School District proposal to change the capital outlay formula?

Abele –	No	Jackula –	No	Ragen –	No
Bartlett –	No	Miller –	No	Rickrode –	No
Coblentz –	No	Nicolussi –	No	Sheldon –	No

Motion carried with 0 "yes" votes and 9 "no" votes. (0-9)

- Question #2. If you answered Question #1 with "No", would you agree to consider changing the capital outlay formula for the future if the change would not affect the currently proposed \$32.5 million capital project?

Abele –	No	Jackula –	No	Ragen –	No
Bartlett –	No	Miller –	No	Rickrode –	No
Coblentz –	No	Nicolussi –	No	Sheldon –	No

Motion carried with 0 "yes" votes and 9 "no" votes. (0-9)

- Question #3. Do you agree to pay your proportionate share, based upon the current capital outlay formula, of the following additional expenses which would allow the Erie County Technical School to solicit bids on the \$32.5 million capital project?

\$80,000 - Summit Township Developer's Agreement Escrow,
BIU Uniform Construction Code Review of Plans and
Specifications, Stormwater Engineering, Core Borings, Infiltration

Test, Erie County Permit, Flow Test and other expenses.

Abele –	Yes	Jackula –	Yes	Ragen –	Yes
Bartlett –	Yes	Miller –	Yes	Rickrode –	Yes
Coblentz –	Yes	Nicolussi –	Yes	Sheldon –	Yes

Motion carried with 9 “yes” votes and 0 “no” votes. (9-0)

J. POLICY COMMITTEE:

1. Recommendation to approve new District policy: *(2nd Reading)* (Attachment)

Use of Livestream Video – Policy No. 816

On a motion by M. Coblentz, seconded by Mrs. Bartlett, Item No. 1 was unanimously approved. (9-0)

K. BUILDINGS AND GROUNDS COMMITTEE

1. Recommendation to approve Keystone Sports Construction to replace the synthetic turf on the Iroquois High School athletic stadium: \$355,657.55 (COSTARS-14-195)
 - a. Addition of maintenance contract with Keystone Sports Construction for two (2) annual deep cleanings with GMAX testing at annual cost of \$5,500. This maintenance allows extending of the warranty of the stadium turf to ten (10) years.

Replacement of synthetic turf	\$ 355,657.55
Annual maintenance contract Year 1	\$ 5,500.00
Annual maintenance contract Year 2	<u>\$ 5,500.00</u>
Total Cost:	\$ 366,657.55

On a motion by Mrs. Miller, seconded by Mr. Jackula, Item No. 1(a) unanimously approved. (9-0)

L. ATHLETICS COMMITTEE: (None)

M. SAFETY COMMITTEE: (None)

N. BUDGET AND FINANCE COMMITTEE: (None)

O. LEGAL REPORT: (None)

P. REPRESENTATIVE REPORTS:

1. ERIE COUNTY TECHNICAL SCHOOL REPORT
2. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT
3. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)
4. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT

On a motion by Mr. Coblenz, seconded by Mrs. Sheldon, the Board unanimously approved the Representative Reports. (9-0)

Q. ADMINISTRATIVE REPORTS:

1. IROQUOIS ELEMENTARY SCHOOL REPORT
2. IROQUOIS JR./SR. HIGH SCHOOL REPORT

On a motion by Mr. Coblenz, seconded by Mrs. Miller, the Board unanimously accepted the Administrative Reports presented by Mr. Wilson and Mrs. Foutz. (9-0)

R. NEW BUSINESS:

1. Motion to approve the following changes to the Iroquois SD Health & Safety Plan:
 - a. Reduce the mandatory 14-day quarantine after exposure or travel to a 10-day quarantine. People returning after ten (10) days will have to monitor their symptoms and will be required to stay out if they have any symptoms.
 - b. Individuals who have tested positive for the virus and have recovered will not have to quarantine during the 90-day period following their initial exposure.
2. Recommendation to hire:

Melissa Mannarelli – Garden Club Advisor, Iroquois Elementary School co-curricular part-time position.
3. Recommendation to approve extension to current FMLA leave:

Kathleen (Kasey) Smith, Elementary Teacher, extending leave through January 22, 2021.
4. Recommendation to approve unpaid days:

Kathleen (Kasey) Smith, Elementary Teacher, 2 unpaid days of absence - January 21 and 22, 2021.
5. Recommendation to approve Emergency Substitute Teachers through the IU#5 consortium:
 - a. Cortney Hedlund
 - b. Lillian Loreno
 - c. Matthew Platz
 - d. Christopher Smith
6. Recommendation to approve professional development opportunities:
 - a. Sarah Moser (IES) to SAP training virtually via Zoom, February 9, 10, 18, 2021, 8:30 a.m.-3:00 p.m. Cost: \$600.

- b. Melissa Mannarelli (IES) to SAP training virtually via Zoom, February 9, 10, 18, 2021, 8:30 a.m. - 3:00 p.m. Cost: \$600.
- 7. Recommendation to approve Edinboro University of PA's Substitute Teaching Plan, which will allow Edinboro student teacher candidates to serve as substitute teachers.
- 8. Recommendation to approve the Iroquois Junior High and Senior High Curriculum/Career Pathways Guides for 2021-2022 SY: (Attachments)

On a motion by Mrs. Sheldon, seconded by Mrs. Miller, Items 1(a-b), 2, 3, 4, 5(a-d), 6(a-b), 7, and 8 were unanimously approved. (9-0)

S. BOARD PRESIDENT'S REPORT

Mrs. Abele shared her involvement in the PSBA leadership panel. No vote for acceptance was required.

T. ADJOURNMENT:

On a motion by Mrs. Bartlett, seconded by Mr. Coblenz, and carried as unanimous, the meeting adjourned at 8:17 p.m. (9-0)

Jeremy R. Coblenz, Board Secretary