

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, June 25, 2019

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Wade King, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: Mr. Jeremy Coblenz, and Mrs. Kelley Majczyk

Administration:

Present: Mrs. Jennifer Foutz, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mr. Brian Bronson, Mrs. Amy Hartleb, and Mrs. Jeannene Willow

Guests: Stacey Dell, Travis Rhoads, Cody Patton, Nick Price, Molly Porter, Alex Porter, Christine Murphy, David Murphy, Nicole Anderson, Jessica Jelinek, Joe Chrapowicz

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 P.M. on Tuesday, June 25, 2019, in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a MOTION by Mr. Rickrode, seconded by Mrs. Sheldon, the minutes of the regular Board meeting held on May 21, 2019, were unanimously approved. (7-0)

IV. AGENDA CHANGES:

Recommendation to approve employment in the following positions. Moved from the Management Committee Minutes:

- e. Nicole Anderson – Elementary Learning Support Teacher, Special Ed., effective 2019-2020
- f. Stacey Dell – Senior High English Language Arts Teacher, effective 2019-2020
- g. Jessica Jelinek-Chrapowicz – Junior High English Language Arts Teacher, effective 2019-2020

On a MOTION by Mrs. Bartlett, seconded by Mr. Ragen, these individuals were unanimously approved for employment with the Iroquois School District. (7-0)

Recommendation to approve employment in the following positions. Moved from the Athletic Committee Minutes:

- a. Sadie Zielinski – Varsity Girls' Basketball Head Coach
- b. Ericka Hess – Head Softball Coach

On a MOTION by Mr. King, seconded by Mrs. Sheldon, these individuals were unanimously approved for employment with the Iroquois School District. (7-0)

Recommendation to approve employment in the following positions. Moved from New Business:

1. Nicholas Price – School Psychologist - 200-Day Administrative CONTRACT and 2019/2020 salary of \$68,000, effective August 12, 2019.
2. Molly Porter – Kindergarten Teacher, IES, effective 2019/2020
3. Travis Rhoads – 5th Grade Elementary Teacher, IES, effective 2019/2020

On a MOTION by Mr. Rickrode, seconded by Mrs. Bartlett, these individuals were unanimously approved for employment with the Iroquois School District. (7-0)

V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

- **thoughtexchange** webcast presentation – an online community intelligence platform for leaders. A tool to uncover common ground and lead change.

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS: (None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a MOTION by Mr. Ragen, seconded by Mr. King, the bills that were already paid were unanimously approved. (7-0)

2. UNPAID BILLS:

On a MOTION by Mr. King, seconded by Mr. Rickrode, payment of the unpaid bills was unanimously approved. (7-0)

C. TREASURER'S REPORT FOR THE PERIOD

On a MOTION by Mr. King, seconded by Mr. Ragen, the Board unanimously accepted the Treasurer's report presented by Mrs. Smith. (7-0)

D. BUSINESS ADMINISTRATOR'S REPORT

E. CAPITAL PROJECT REPORT

- F. CAPITAL PROJECT BILLS
- G. CAPITAL PROJECT INVESTMENTS
- H. STUDENT ACTIVITY FUND REPORT

On a MOTION by Mrs. Sheldon, seconded by Mr. Rickrode, the Board unanimously accepted D, E, F, G, and H business reports presented by Mrs. Smith. (7-0)

- I. LOCAL TAX REPORTS (EIT and LST):

On a MOTION by Mrs. Bartlett, seconded by Mr. Ragen, the Board unanimously accepted the reports. (7-0)

VII. CAFETERIA REPORT:

On a MOTION by Mr. Rickrode, seconded by Mr. King, the Cafeteria Report was unanimously approved. (7-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

- 1. Recommendation to approve summer event for students sponsored by PYD:

“Dine & Dive”: proposed event date, July 22, 2019, 5-8 PM, at IHS.

- 2. Recommendation to approve professional development opportunities:

- a. Julia Gabrys and Maria Modzelewski (ISD) to Erie County Drug and Alcohol Conference, June 21, 2019, Erie, PA. Costs covered by PYD grant.

- b. Leah Johnson (IHS) to Opioids and Marijuana – Managing the Nationwide Emergency, July 9, 2019, Erie Ambassador Banquet/Conf. Center. Cost: 86.

- c. Ukeru Program Training. Train-the-Trainer recertification and initial training certification for 3 staff members with Grafton School, Inc.’s Ukeru program: Training on July 30-31, 2019 at Millcreek SD. The training will certify 2 district staff to train district staff for implementation of the Ukeru crisis response approach from a trauma-informed perspective. Training of other district staff would take place throughout the 2019/2020 school year: (Attachment PG2)

- 1) Maria Modzelewski, ISD, School Psychologist Train-The-Trainer \$750
- 2) Karey Bartlett, IES Special Education Teacher Training \$300
- 3) Ricki Davis, IES Special Education Teacher Training \$300

- d. Lori Hickernell and Devyn Cashdollar (IHS) to PHEAA Counselor Workshop, September 26, 2019, Gannon University. Cost: Mileage reimbursement.

- 3. Recommendation to approve educational field trips/transportation:

- a. 15 IHS Government class students to Gannon University for youth civics engagement symposium, September 20, 2019. Requested by Ms.

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| I. Speech & Debate Team Fund
President: Rory Brady | Advisor: Mrs. Peebles
Secretary: Austin Gomolekoff
Treasurer: Ashton Lybrook |
| m. Student Council – Senior High
President: Paige Hepp
Vice President: Madison Miller | Advisor: Mr. Trojak
Secretary: Lauren Bush
Treasurer: Matt Alecci |
| n. Student Council – Junior High
President: Kelly Art
Vice President: Madison Chew | Advisor: Mrs. Benovic
Secretary: Mila Gehrlein
Treasurer: Hanna Norris |
| o. Vocal Ensemble Fund
President: Kail Rounds
Vice President: Adam Seymour | Advisor: Mrs. Kelly
Secretary: Maddy Pollock
Treasurer: Ryan Slupski |
| p. Yearbook Fund
Editor: Jada Brzostowski | Advisor: Mrs. Peebles
Business Manager: Maria Guzman |
| q. Jacket Club
President: Haydn Gray
Vice President: Nate Gay | Advisor: Julie Parker
Secretary: Mikayla Sheldon
Treasurer: Olivia Marzka-Scarlett |

On a MOTION by Mr. King, seconded by Mr. Rickrode, Items 1, 2(a-d), 3(a-b), and 4(a-q) were unanimously approved. (7-0)

On a MOTION by Mr. King, seconded by Mr. Ragen, the Board unanimously accepted the remainder of this report. (7-0)

B. MANAGEMENT COMMITTEE:

1. NOMINATION AND APPOINTMENT OF BOARD TREASURER FOR 1-YEAR TERM, July 1, 2019 – June 30, 2020:

President Abele called for nominations. Mrs. Susan Bartlett was nominated to remain Board Treasurer for an additional 1-year term.

A MOTION was made by Mrs. Abele, seconded by Mr. King to close nominations for Treasurer.

On a MOTION by Mr. Ragen, seconded by Mr. Rickrode, Susan Bartlett was reelected as Treasurer for the 1-year term. (7-0)

3. Motion to approve INTENT TO RETIRE and AGREEMENT between the Iroquois School District, the Iroquois Education Association, and Suzanne Johnson: (Attachment M3)
4. Motion to approve AGREEMENT between the Iroquois School District, the Iroquois Education Association, and Bryan Toy: (Attachment M4)
5. Resignation:

Ronald Demchak – AM Fitness Center Monitor, effective June 7, 2019

6. Recommendation to approve employment in the following positions:
 - a. Tyler Chrispen – Substitute Teacher, Science 8, through end of 2019-2020 school year.
 - b. Jennifer Bayhurst – 2019 Kindergarten Boot Camp Teacher
 - c. Korin Koeth – 2019 Kindergarten Boot Camp Teacher
 - d. Patricia Zukowski – 2019 Kindergarten Boot Camp Teacher
 - e. Stephanie Hale – Substitute teacher, special ed instruction in 2019 IHS Extended School Year Summer School program, as needed.
7. Recommendation to approve additional staff workdays and compensation for 2019 Summer:
 - a. Lori Hickernell, IHS Guidance Counselor – 25 additional days @ per diem
 - b. Devyn Cashdollar, IHS Guidance Counselor – 25 additional days @ per diem
 - c. Denise Finotti, IHS Guidance Dept. Clerk – 15 additional days, to be used, as needed, during the summer 2019 to assist the counselors with required clerical tasks.
 - d. Leah Johnson, IHS School Nurse – 5 additional days per diem in August 2019
8. Recommendation to approve Non-Instructional staff raises at 2.5%, effective July 1, 2019:
 - a. Clerical/Secretarial
 - b. Custodial/Maintenance
 - c. Instructional Aides
 - d. Non-Instructional Aides
 - e. Health Room Medical Aide – excluded, will be hired at newly established rate
9. Recommendation to approve Athletic Director salary for 2019/2020 school year at \$25,600.
10. Recommendation to approve Administrative and Administrative Assistant salary increases for the 2019/2020 school year at 2.25%.
11. Recommendation to approve medical leave (FMLA) request:

Ricki Davis, Life Skills Teacher, IHS – September 25, 2019 through January 6, 2020
12. Recommendation to approve a new bus monitor for First Student Transportation:

Ashley Smith

13. Recommendation to approve School Volunteer for 2019-2020 SY in areas specified:
Michelle Bielanin IHS and IES activities Level I
14. Recommendation to approve the Annual Reenactments, Reappointments, and Resolutions, effective July 1, 2019 to June 30, 2020: (Attachment M14)
15. Recommendation to approve RESOLUTION authorizing Homestead Exclusion from Property Taxes for parcels approved by the County Assessment Office for 2019: (Attachment M15)
16. Recommendation to approve the District Property & Liability Insurance proposal through LLPSIP (Lancaster-Lebanon Public Schools Insurance Pool), renewal effective July 1, 2019 through June 30, 2020. Maximum Program Costs: \$75,974. (Attachment M16 - Maximum Program Costs, AJ Gallagher Proposal)
17. Recommendation to renew the District's Workers' Compensation insurance with Brickstreet Insurance Company, effective July 1, 2019 through June 30, 2020. Annual premium of \$34,708: (Attachment M17)
18. Request approval to pay essential bills for the General Fund and Capital Project Fund from June 25, 2019 through the August Board meeting.
19. Recommendation to approve the Request for Extension of the Standby Bond Purchase AGREEMENT for the 2011 bonds with PNC Bank and U.S. Bank, effective August 1, 2019: (Attachment M19)
20. Recommendation to authorize PNC Capital Markets and Knox Law Firm to explore opportunities for refinancing of the District's outstanding debt and to take necessary steps to prepare for issuance of the bonds. Potential costs include a rating fee of \$10-12,000. All other costs would only be incurred if there is debt savings and a successful bond issuance.
21. Recommendation to approve AGREEMENT with Second Harvest Food Bank of Northwest Pennsylvania to conduct a School Pantry Program for a 2-year term at Iroquois High School. (Attachment M21)
22. Recommendation to approve the purchase of 100 MacBook Air 5-packs under PEPPM state bid pricing, for a total of \$69,900. Devices will be utilized by teaching staff.
23. Recommendation to approve purchase of 150 128G iPads with STM Dux cases from Apple (PEPPM pricing) for \$64,342.50. Devices will be utilized in Kindergarten and Grade 2.
24. Recommendation to approve renewal of annual maintenance/equipment CONTRACT with ASCC for our servicing our sound systems in the High School auditorium, cafeteria, gym, natatorium, and athletic stadium; and the Elementary School building for \$8,485 for 2019/2020.
25. Recommendation to approve the following items as Salvage:
A Mitsubishi VHS player.
A Pioneer Laser Disc Player
59 various VHS tapes

11 AP Achiever Books \$18.00 each that correspond to the Sylvia Mader text and the older AP content.

23 textbooks (10th edition; Sylvia Mader Biology)

12 corresponding lab manuals also 10th edition by Sylvia Mader.

224 high school cafeteria chairs – resulting from IHS cafeteria renovation 2018-2019

26. Motion to move the August Full Board Meeting from Tuesday, August 20, 2019 to Monday, August 19, 2019, 6:30 PM.
27. Recommendation to approve annual full computer/technology support AGREEMENT with CSerie (Computer Solutions) for July 1, 2019 to June 30, 2020, for \$10,500/month or \$126,000 total: (Attachment M27)

On a MOTION by Mr. Rickrode, seconded by Mrs. Sheldon, Items 3, 4, 5, 6(a-e), 7(a-d), 8(a-e), 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, and 27 were unanimously approved. (7-0)

2. RESOLUTION to adopt the budget for the 2019/2020 school year as presented in the amount of \$22,347,291; said budget to be financed in part by a levy of \$2.20526 per \$100.00 of assessed value of real estate property, by a levy of \$5.00 per capita under Section 679 of the School Code, and a levy of \$10.00 per capita and 0.5% on earned income tax under the authority of Act 511 of 1986, as amended, and \$5.00 emergency and municipal services tax, said taxes being hereby levied. This budget represents no tax increase.

Tax Millage: 22.0526 mills

On a MOTION by Mr. Rickrode, seconded by Mrs. Sheldon, the 2019/2020 Iroquois School District Budget was unanimously approved with the following roll call vote results:

Abele – Yes	King – Yes	Ragen – Yes
Bartlett – Yes	Majczyk – Absent	Rickrode – Yes
Coblentz – Absent	Nicolussi – Yes	Sheldon – Yes

MOTION carried with 7 “yes” votes, 0 “no” votes, and 2 “Absent”. (7-0)

C. POLICY COMMITTEE:

1. Recommendation to approve proposed revisions to current District policy: *(2nd Reading)* (Attachment POL1)

Use of Medications Policy Policy 210

On a MOTION by Mr. King, seconded by Mrs. Bartlett, Item 1 was unanimously approved. (7-0)

D. BUILDINGS AND GROUNDS COMMITTEE:

1. Recommendation to approve CONTRACT with WM. T. Spaeder to add boiler scale and corrosion inhibitors to the high school boiler system for \$2,854.59.
2. Recommendation to approve the purchase of HVAC equipment for the school kitchens and HS cafeteria, HS pool cover, and Chiller and Coils for Air Conditioning at the high school from William T. Spaeder Co., Inc. using CoStars State Bid pricing for a total of \$281,919. (This purchase is part of the

total project previously approved with Schneider Electric Co.) (Attachment BG2)

3. Recommendation to approve pay application #1 to Schneider Electric for the High School Lighting, Air Conditioning, Pool Cover, and Auditorium Sound & Light Project, \$201,730.
4. Recommendation to approve request to use District facilities:

Mercyhurst University requesting use of IHS and IES gyms for Summer basketball team camp, Saturday, June 29 – Sunday, June 30, 2019, 7:30 AM – 7:30 PM. Contact person: Coach Gary Manchel. Recommendation to waive fees in lieu of IHS basketball team's participation at no cost to District.

On a MOTION by Mrs. Bartlett, seconded by Mr. King, Items 1, 2, 3, and 4 were unanimously approved. (7-0)

E. ATHLETICS COMMITTEE:

2. Recommendation to approve creation of additional IHS cheerleading advisor for a JV squad:

Proposed schedule for JV squad at the following JV games:

Harbor Creek @ Harbor Creek

Sharpsville @ Home

Northwestern @ Home

Seneca @ Home

Fairview @ Fairview

North East @ Home

Proposed JV squad would assist at the Harbor Creek Battle of the Bridge event and the IHS Homecoming event, as well as Homecoming preparation and fundraising.

3. MOTION to approve Mr. Murray, ISD Superintendent, to hire coaches/advisors for the IHS golf program and JV cheerleading advisor prior to the August 2019 board meeting.

On a MOTION by Mr. King, seconded by Mr. Ragen, Items 2, and 3 were unanimously approved. (7-0)

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (7-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a MOTION by Mrs. Bartlett, seconded by Mr. King, the Board unanimously accepted the report presented by Mr. Rickrode. (7-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a MOTION by Mrs. Sheldon, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mrs. Nicolussi. (7-0)

H. LEGAL REPORT:

Atty. McClure provided information about realty transfer tax resolutions.

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the report presented by Atty. McClure. (7-0)

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:

On a MOTION by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted this report. (7-0)

K. **SAFETY COMMITTEE:** (None)

IX. ADMINISTRATIVE REPORTS FOR THE PERIOD:

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a MOTION by Mr. King, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mrs. Foutz. (7-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a MOTION by Mr. Rickrode, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mr. Wilson. (7-0)

X. NEW BUSINESS:

B. MOTION to approve the 12-Month Administrative CONTRACT and 2019/2020 salary of \$81,500 for Jennifer Foutz, Assistant Elementary Principal at Iroquois Elementary School.

C. Recommendation to approve reassignment of Scott Peterman from IES 6th Grade Teacher to IHS Middle School Science Teacher, effective 2019-2020.

D. Recommendation to approve the Extension of the Standby Bond Purchase AGREEMENT for the 2011 bonds with PNC Bank and U.S. Bank and General Certificate of the School District, as prepared by Atty. Tim Sennett, Bond Counsel, effective August 1, 2019. (Attachment NB-D)

E. Review of District Bullying Policy No. 249, as required every 3 years per PA School Code.

F. Recommendation to approve purchase of LanSchool K-12 Single School Site License (up to 700 devices) in a single primary or single secondary school; perpetual license includes first year Maintenance and Support for \$4,792. Purchased from Stoneware, Inc.

G. Recommendation to approve the Schneider Electric Pay Application #2 for the High School Lighting, Air Conditioning, Pool Cover, and Auditorium Sound & Light Project, \$340,785.36.

- H. Recommendation to approve Kimberly Smith to attend the PASBO Emerging Leaders' Summit, August 4-6, 2019, at the Bayfront Courtyard Marriott, Erie, PA: All costs are covered by PASBO except room, which is recommended by PASBO due to length of days (7AM-9PM) and estimated at \$450.
- I. Recommendation to approve the General Fund reimbursement of the Food Service Fund bad debt for the 2018/2019 School Year as of June 30, 2019, per federal regulations.
- K. MOTION to approve Iroquois SD's portion of the Erie County Technical School Construction Design Plan fee of \$15,165 for the development of construction plans for the 32.5 Million Dollar project: (Attachment NB-K)
- L. Recommendation to approve 2019 IHS Football Cheerleaders' request to hold Cruise-In fundraiser, August 3, 2019, Noon-4 PM, at IHS.
- N. Recommendation to approve School Volunteer for SY 2019-2020:

Robert Barish IES school events and IHS wrestling events Level I
- O. Recommendation to approve request to use District facilities:

1 Tribe Wrestling Club requesting use of IES gym on Tuesdays (1-3 PM) and Fridays (5:30-7 PM) from June 18, 2019 through August 29, 2019. Contact person: Jeremy Little. Category 3. Applicable Fees: \$10/month. \$30.
- P. Recommendation to approve purchase of additional 150 iPads and cases for elementary school students. Total \$64,342.50.
- Q. MOTION to approve The Iroquois School District Board of Directors hereby resolves the following:
 - 1. To advertise their intent to adopt a "Realty Transfer Tax Resolution" for the levy, assessment and collection of a tax for general revenue purposes upon a transfer of an interest in real property pursuant to 72 P.S. §8107-C and as authorized by Article XI-D of the Tax Reform Code of 1971, entitled the "Local Real Estate Transfer Tax," 72 P.S. §8101-D et. seq., as amended, and administered, collected and enforced under the Local Tax Enabling Act, 53 P.S. §6901, et. seq., and
 - 2. To ensure that the advertisements comply with the requirements of the Local Tax Enabling Act, 53 P.S. §6901 et seq., and to advertise the nature of the tax, the reason that necessitates the imposition of the tax and the estimated revenues to be derived from the tax, and
 - 3. To direct and authorize the Administration and the Solicitor to undertake the actions necessary to adopt the Realty Transfer Tax Resolution.

On a MOTION by Mr. King, seconded by Mr. Rickrode, Items B,C,D,E,F,G,H,I,K,L,N,O, P and Q(1-3) were unanimously approved. (7-0)

- J. MOTION to approve single license AGREEMENT for **thought**exchange software for purchase price of \$12,000 for 1-year term, July 1, 2019 – June 30, 2020.

A roll call vote was conducted for Item J. On a MOTION by Mr. King, seconded by Mr. Rickrode, Item J was approved with the following vote results:

Abele – Yes	King – Yes	Ragen – Yes
Bartlett – No	Majczyk – Absent	Rickrode – Yes
Coblentz – Absent	Nicolussi – Yes	Sheldon – Yes

MOTION carried with 6 “yes” votes, 1 “no” vote , and 2 “Absent”. (6-1)

M. Recommendation to approve AGREEMENT with Pyramid Healthcare, Inc. for Student Assistance Program (SAP) Drug & Alcohol Liaison for 2019-2020 SY.

Tabled

Item M was tabled until the August Board meeting in order to obtain the cost for the agreement.

XI. BOARD PRESIDENT’S REPORT: (None)

E. Executive Session:

The Board met in Executive Session beginning at 8:51 p.m. to discuss Act 44 of 2018: School safety and security. Executive Session was adjourned at 9:26 p.m.

XII. ADJOURNMENT:

On a MOTION by Mrs. Sheldon, seconded by Mr. King, and carried as unanimous (7-0), the meeting adjourned at 9:27 P.M.

Kelley M. Majczyk, Board Secretary