

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, May 21, 2019

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: Mr. Jeremy Coblentz

Administration:

Present: Mrs. Jennifer Foutz, Mrs. Amy Hartleb, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mr. Brian Bronson, and Mrs. Jeannene Willow

Guests: Paul W. Causgrove, Keri Wisniewski-Stahon, Steve Hossler (First Student), Jenise LaRocca, Kaylee Knox, Ally Harley, Julia Lombard, Kayla Shute, Michelle Tarr, Matt Tarr, Jacob Sanden, Elisabeth Graves, Faith Lingenfelter, Jalyssa Pabellon, Jenna Biggie, Kelsey Steen, Timothy Norman, Susan Peebles, Sean Peebles, Rory Brady,

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:33 P.M. on Tuesday, May 21, 2019, in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a MOTION by Mr. Rickrode, seconded by Mr. King, the minutes of the regular Board meeting held on April 16, 2019, were unanimously approved. (8-0)

IV. AGENDA CHANGES:

The following items were moved from the Management report and New Business. Recommendation to approve employment in the following positions:

M1. Linda (Wingerter) Smith – Foreign Language Teacher, IHS, effective 2019-2020

M2. Keri Wisniewski-Stahon – Special Education Teacher, IHS, effective 2019-2020

NB2a. Jenice LaRocca – High School Pupil Services Secretary, effective as soon as possible.

On a MOTION by Mrs. Sheldon, seconded by Mr. Ragen, the Agenda Changes were unanimously approved. (8-0)

V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

- Maxwell DeYoung of Aptegey introduced the new District app and website.
- Speech & Debate Team – Julia Lombard presented her oral interpretation performance she will use in the upcoming national competition.

Paul W. Causgrove addressed the Board about the condition of the sand volleyball courts about the need for repair of 2 of the 4 lights, which are currently broken. Mr. Causgrove requested permission to seek funds for LED lighting, indicating a grant available through Rep. Patrick Harkins. He also requested dedicating the courts after Denny Smith, who was very involved in the sand volleyball league for many years until the time of his death in August 2018.

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS:

(None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a MOTION by Mr. King, seconded by Mrs. Bartlett, the bills that were already paid were unanimously approved. (8-0)

2. UNPAID BILLS:

On a MOTION by Mrs. Sheldon, seconded by Mr. Rickrode, payment of the unpaid bills was unanimously approved. (8-0)

C. TREASURER'S REPORT FOR THE PERIOD

On a MOTION by Mr. Ragen, seconded by Mr. King, the Board unanimously accepted the Treasurer's Report presented by Mrs. Smith. (8-0)

D. BUSINESS ADMINISTRATOR'S REPORT

E. CAPITAL PROJECT REPORT

F. CAPITAL PROJECT BILLS

G. CAPITAL PROJECT INVESTMENTS

H. STUDENT ACTIVITY FUND REPORT

On a MOTION by Mrs. Sheldon, seconded by Mr. Ragen, the Board unanimously accepted D, E, F, G, and H business reports presented by Mrs. Smith. (8-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a MOTION by Mr. Rickrode, seconded by Mrs. Bartlett, the Board unanimously accepted the reports. (8-0)

VII. CAFETERIA REPORT:

On a MOTION by Mr. Rickrode, seconded by Mr. King, the Cafeteria Report was unanimously approved. (8-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. MOTION to approve alternative education placement in lieu of expulsion of Iroquois High School student. Alternative education placement at CAEP AEDY program for one (1) calendar year beginning May 22, 2019: (Attachment P1)
2. Recommendation to approve 2019 PYD Summer Mentoring Program
3. Recommendation to approve Gannon University's School of Education to conduct a Summer Reading Clinic for select IES students: 2-hour tutoring sessions conducted by graduate students completing their Reading Specialist coursework. Clinic would run at IES weekdays from June 24 – July 12, 2019, excluding July 4th. 9:30 AM – 3:00 PM. Program coordinator – Gannon Univ. Dr. Patricia Pollifrone along with ISD employee, Libby Clark.
4. Recommendation to approve professional development opportunities:
 - a. Brian Bronson (IES) to Keystone Smiles/AmeriCorps host site meeting, Foxburg, PA, May 2, 2019. Cost: Mileage
 - b. Brian Bronson (IES) to School Visit: STEAM Curriculum: Enhancement of Art Program, Greenville Elementary School, Greenville, PA, May 16, 2019. Cost: None
 - c. Charles Ferruggia (IHS) to Advanced Placement US History Summer Institute, Goucher College, Baltimore, MD, June 17-21, 2019. Grad course. Cost: \$2,186.
 - d. Jamie Jones (IHS) to CHS New Teacher Orientation and Training, University of Pittsburgh, May 16, 2019. Needed for certification to teach Pitt's programming course at IHS. Cost: \$86 and mileage.
 - e. Susan Kiddo (IES) to Children's Mental Health Awareness Day, Gannon University, May 10, 2019. Covers total body wellness, suicide prevention, and strategies that work – required by Pre-K Counts. Cost: Substitute teacher.
 - f. Mike Kujawinski (IHS) to Lifeguard Trainer Recertification, IHS, May 20, 2019. Cost: Release time.
 - g. Candace Leslie (IES) to STEAM school visit, Greenville Elementary School, Greenville, PA. Cost: Half-Day sub cost, and Mileage.
 - h. Thomas Sovisky (IHS) to AP Psychology Summer Institute, McDonald, PA, June 23-27, 2019. Grad course. Cost: \$1,789.
5. Recommendation to approve educational field trips/transportation:

- a. IHS Marching Band Fall 2019 Band competition transportation requested by Rob Chase:

September 7, 2019	Gen. McLane HS	4 buses
September 14, 2019	McDowell HS	4 buses
September 21, 2019	Bradford HS	3 charter buses needed
September 28, 2019	Girard HS	4 buses
October 12, 2019	Meadville HS	4 buses
October 19, 2019	Harbor Creek HS	4 buses
October 26, 2019	Veterans Memorial Stadium	4 buses
	LMBA Championships	

- b. 89 IES 2nd grade students and Grade 2 teaching team to TREC, June 4, 2019. Cost: \$310 and cost of school nurse to attend. Requested by Mrs. Dugan.
- c. 19 IHS PYD students to Penn State Behrend, May 17, 2019. No cost involved. Requested by Ms. Gabrys.
- d. 12 IES Pre-K students to Erie Children's Museum, May 9, 2019. Cost: \$57. Requested by Mrs. Kiddo.
6. Recommendation to approve the 2019/2020 IES Student Handbook: (Attachment P6-1) (Attachment P6-2)

On a MOTION by Mrs. Majczyk, seconded by Mr. King, Items 1, 2, 3, 4(a-h), 5(a-d), and 6 were unanimously approved. (8-0)

On a MOTION by Mrs. Majczyk, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (8-0)

B. MANAGEMENT COMMITTEE:

1. Recommendation to approve the Proposed Final Budget for 2019/2020 School Year:

Expenditures total \$22,347,291 with a tax levy of 22.0526 mills (No tax increase included). Final Budget approval is scheduled for the June 25, 2019 School Board meeting.

- Memo to Board
- Proposed Final Budget Executive Summary
- Proposed Final 2019/2020 Budget
- Long Range Budget Projections 2019/2020-2023/2024
- PSERS Retirement Projection

On a motion by Mr. King, seconded by Mr. Ragen, a roll call vote was conducted with the following vote results:

Abele –Yes	King –Yes	Ragen –Yes
Bartlett – No	Majczyk –Yes	Rickrode –Yes
Coblentz – Absent	Nicolussi – No	Sheldon –Yes

Motion carried with 6 “yes” votes and 2 “no” votes, and 1 “Absent”. (6-2)

2. Recommendation to employ in the following positions:

- b. Jillian Potthoff – 2019 IHS Summer School Science instructor
 - c. Carl Zimmerman – 2019 IHS Summer School Special Education instructor
 - d. Nicole Ross – 2019 IHS Summer School Mathematics instructor
 - e. Brian Luthringer – 2019 Summer School Social Studies instructor
 - f. Susan Peebles – 2019 Summer School English teacher
 - g. Kenneth Weston – continuation of long-term substitute HPE teacher extended from April 24, 2019 through end of 2018-2019 School Year.
3. Recommendation to approve involuntary transfers effective the 2019/2020 School Year:
 - a. Suzanne Johnson – from IES Kindergarten Teacher to IHS Art Teacher
 - b. Jennifer Bayhurst – from IES Learning Support Teacher to IES Kindergarten Teacher
 4. Recommendation to approve request to extend previously approved Medical Leave/FMLA:

Jennifer Cadden, Health & Physical Education teacher (IES/IHS) – extended to include April 24, 2019 through end of 2018-2019 School Year.
 5. Motion to accept the anticipated Class of 2019 Iroquois High School graduates: (Attachment M5)
 6. Recommendation to approve the 2019/2020 ECTS Transition Center Operating AGREEMENT: (Attachment M6)
 7. Recommendation to approve the 2019 Partner Letter of Commitment with Early Connections for the PA Pre-K Counts program at Iroquois Elementary School for 2019/2020.
 8. Motion to approve RESOLUTION Supporting Statewide Cyber Charter School Funding Reform: (Attachment M8)
 9. Motion to approve RESOLUTION Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs: (Attachment M9)
 10. Recommendation to renew the district Vision Insurance Program AGREEMENT with PSEA Health & Welfare Fund for the 2-year term from July 1, 2019 through June 30, 2021. There is no change to premium rates. (Attachment M10)
 11. Recommendation to approve an updated AGREEMENT with H.A. Berkheimer, Inc. for the collection of Delinquent Per Capita Taxes, and approval of the accompanying Resolutions: (Attachment M11)
 - Resolution authorizing Berkheimer as the Exclusive Collector of Delinquent Per Capita Taxes,

- Resolution Appointing a Liaison Between Iroquois School District and Berkheimer,
 - Resolution Authorizing Berkheimer to Impose and Retain Costs of Collection of Delinquent Taxes
 - Resolution to Appoint Berkheimer as the Tax Hearing Officer for Iroquois School District for the Express Purpose of Adjudicating Appeals.
12. Recommendation to approve a CONTRACT renewal with First Student Transportation for a six-year term from July 1, 2019 through June 30, 2025, with increases Years 1 – 3, 2.5% and Years 4-6, 2.25%, for an average increase of 2.38%.
 13. Recommendation approve a new bus driver with First Student Transportation:

David Vactor
 14. Recommendation to approve the Sale of a Parcel from the Erie County Repository for Unsold Properties, parcel # 50-006-071.0-003.48, 28 Rena Drive, for \$250.00. (Attachment M14)
 15. Recommendation to approve School Volunteers in areas specified:
 - a. Sean Peebles Speech & Debate Team events Level II
 - b. Abigail Biebel IES/IHS PYD events Level I
 - c. Melissa Geisler IHS Baccalaureate Ceremony Level II
 - d. Jennifer Coblentz IES Classrooms/Field Trips Level I/II
 16. Recommendation to approve the enrollments of non-resident, tuition-waiver students for the 2019/2020 school year:
 - a. Chase Anthony Cocolin, Grade 3
Parent/Employee: Nicholas Cocolin, IHS Teacher
Address: 1833 West 24th St., Erie, PA 16502
District of Residence: Erie City SD
 - b. Mia Bella Cocolin, Kindergarten
Parent/Employee: Nicholas Cocolin, IHS Teacher
Address: 1833 West 24th St., Erie, PA 16502
District of Residence: Erie City SD
 - c. Jasmine Cody, Grade 8
Parent/Employee: Mike Cody, IHS Life Skills Aide
Address: 723 East 29th St., Erie, PA 16504
District of Residence: Erie City SD
 - d. Clara Jane Haslett, Kindergarten
Parent/Employee: Kathleen Haslett, IHS English Teacher
Address: 719 East 43rd St., Erie, PA 16504
District of Residence: Erie City SD

17. Recommendation to approve request to use District facilities:
 - b. Drum & Bugle group, The Cadets requesting use of IHS athletic field, audi, community lobby, cafeteria, gym, locker rooms, music room, and parking lot for rest stop/practice prior to performance at Vets Stadium, August 4, 2019 late night throughout day of August 5, 2019. Requested by Rob Chase and Lake Erie Fanfare Drum & Bugle Corp. Fees to apply: Custodial fees only.
 - c. Lawrence Park Township requesting use of IHS and IES parking lots and practice fields for band, parade, and fireworks, Thursday, July 4, 2019, 9:00 AM – 11:00 PM. Requested by Commissioner Tammy Benovic. Category 2. Fees Waived.
 - d. East Lake Road Alliance Church requesting use of IES basketball court, rear field, and restrooms for a sports camp, June 18-20, 2019, and July 9-11, 2019, 5:00 PM – 9:00 PM, for 50-100 Grade K-6 campers. Contact person: Pastor Matt Guentner. Fees: TBD
 - e. ISD Foundation requesting use of IHS cafeteria for a Food Truck Festival volunteer meeting, Wednesday, May 29, 2019, 5:30 – 8:00 PM. Requested by Doug White. Category 3. Fees waived.
 - f. Iroquois Soccer Club requesting use of IHS athletic stadium for a soccer camp, June 17-21, 2019, 8:00 AM – 3:00 PM. Category 3. Requested by Carolyn Kuhn. Fees: \$10/month
 - g. Iroquois Soccer Club requesting use of IHS soccer field and nets for soccer skills sessions, Tuesdays and Wednesdays between June 11 – August 30, 2019, 5:00 PM – 7:00 PM. Requested by Russell Martin. Category 3. Fees: \$10.
 - h. WQLN Public Media requesting use of the IHS auditorium for viewing of Our Town – Lawrence Park, Monday, June 24, 2019, 5:00 – 8:30 PM. Contact person: Lisa Counasse. Category 2. No Fees.
19. Recommendation to approve unpaid day for employee:

Courtney Hofmann – May 30, 2019 – half-day unpaid.
20. Recommendation to salvage six (6) Automatic External Defibrillators (AEDs).
21. Recommendation to gift the salvaged Automatic External Defibrillators (AEDs) to the Lawrence Park Fire Department.
22. Recommendation to salvage the following textbooks/manuals:

23 obsolete 10th Edition Sylvia Mader Biology textbooks
12 obsolete corresponding lab manuals also by Sylvia Mader

On a MOTION by Mrs. Majczyk, seconded by Mr. King, Items 2(b-g), 3(a-b), 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15(a-d), 16(a-d), 17(b-h), 19, 20, 21, and 22 were unanimously approved. (8-0)

C. POLICY COMMITTEE:

1. Recommendation to approve proposed revisions to current District policy:
(*2nd Reading*) (Attachment POL1)

Student Athlete Drug, Alcohol and Tobacco/Nicotine Policy No. 227.1

On a MOTION by Mrs. Abele, seconded by Mr. Ragen, Item 1 was unanimously approved. (8-0)

On a MOTION by Mrs. Abele, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (8-0)

D. BUILDINGS AND GROUNDS COMMITTEE:

1. Recommendation to approve the Iroquois School District to participate in the Greater Erie Community Action Committee (GECAC) Summer Jam Program and host student workers for 2019 Summer.
2. Recommendation to approve GECAC Summer Jam workers to complete 180 hours under the supervision of Dr. Thad Urban, Building & Grounds Supervisor: Students' names will be provided to the Board once selected).

On a MOTION by Mr. Ragen, seconded by Mr. King, Items 1 and 2 were unanimously approved. (8-0)

On a MOTION by Mr. Ragen, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (8-0)

E. ATHLETICS COMMITTEE:

1. Resignation:

Jeremy Kenyon - Golf Coach

On a MOTION by Mr. King, seconded by Mrs. Majczyk, Item 1 was unanimously approved. (8-0)

On a MOTION by Mr. King, seconded by Mrs. Bartlett, the Board unanimously accepted the remainder of this report. (8-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the report presented by Mr. Rickrode. (8-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a MOTION by Mr. Ragen, seconded by Mrs. Bartlett, the Board unanimously accepted the report presented by Mrs. Nicolussi. (8-0)

H. LEGAL REPORT:

(None)

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:

(None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:

On a MOTION by Mrs. Sheldon, seconded by Mr. Rickrode, the Board unanimously accepted this report presented by Mr. Murray. (8-0)

K. **SAFETY COMMITTEE:**

On a MOTION by Mrs. Abele, seconded by Mrs. Majczyk, the Board unanimously accepted this report. (8-0)

L. **BUDGET AND FINANCE COMMITTEE:**

On a MOTION by Mrs. Sheldon, seconded by Mrs. Bartlett, the Board unanimously accepted this report. (8-0)

IX. ADMINISTRATIVE REPORTS FOR THE PERIOD:

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a MOTION by Mr. Rickrode, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mrs. Foutz. (8-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a MOTION by Mr. King, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mr. Wilson. (8-0)

X. NEW BUSINESS:

A. Recommendation to approve employment in the following positions:

3. Carl Zimmerman – Substitute teacher for IHS 2019 Extended School Year (ESY) Program.

4. Elizabeth Brewer, RN – Substitute School Nurse for the 8th grade trip to Washington DC in May 2019.

B. Recommendation to approve RESOLUTION authorizing Superintendent Shane Murray to sign contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education and use of electronic signatures for PDE.

C. Recommendation to approve request to use District facilities:

Erie Commodores Football Club/National Premier Soccer League requesting use of IHS athletic stadium for soccer camp, July 8-11, 2019, 8:00 AM – Noon. Requested by Assistant Coach Carl Zimmerman. Category 3. Fees to apply: \$10.

D. Motion to award McCarl's Services, Inc. to provide HVAC services involving replacement of two (2) Mitsubishi 1.5 ton cooling ductless split systems in the elementary IT rooms for the unit price of \$5,766, total cost of \$11,532. Summary of Bids received:

McCarl's	\$11,532
Wm. T. Spaeder	\$14,130
Scobell Company	\$15,190

- E. Recommendation to approve a Veteran's Real Property Tax Exemption for Joseph Jindra, effective 07/01/2019. This exemption is valid for five years, after which eligibility will be reviewed. (Attachment NB-E)
- F. Recommendation to approve a bus monitor:

Ashley Smith
- G. Recommendation to approve Contract with Northwest Tri-County Intermediate Unit for Special Education Programs and Services for the 2019/2020 SY, total cost of \$175,641.
- H. Recommendation to approve Contract with Northwest Tri-County Intermediate Unit for School Based Behavioral Health Services for the 2019/2020 SY, total cost of \$42,336.
- I. Recommendation to approve School Volunteer for event specified:

Michelle Moffett IES 5th gr. field trip Level II
- J. Recommendation to approve Schneider Electric Change Order #3 for the high school secure entry way modification for a total cost of \$117,225: (Attachment NB-J)
- K. Resignation:

Mike Zielewski – Head Coach, Softball

On a MOTION by Mr. Rickrode, seconded by Mr. King, Items A(3-4), B, C, D, E, F, G, H, I, J, and K were unanimously approved. (8-0)

XI. BOARD PRESIDENT'S REPORT

President Abele shared PSBA educational material and Keystone State Education Coalition blog information. No motion was required.

E. Executive Session:

The Board met in Executive Session beginning at 8:45 p.m. to discuss the superintendent's annual evaluation. Executive Session was adjourned at 8:55 p.m.

XII. ADJOURNMENT:

On a MOTION by Mrs. Sheldon, seconded by Mr. King, and carried as unanimous (8-0), the meeting adjourned at 8:55 P.M.

Kelley M. Majczyk, Board Secretary