

IROQUOIS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
School Board Meeting  
Tuesday, April 16, 2019

## MINUTES

### ATTENDANCE

#### Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Jeremy Coblentz, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: (None)

#### Administration:

Present: Mr. Brian Bronson, Mrs. Amy Hartleb, Mrs. Maria Modzelewski, Mr. Shane Murray, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Jennifer Foutz, Mrs. Kimberly Smith, and Mrs. Jeannene Willow

Guests: Jeremy Laniewicz

---

### I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 P.M. on Tuesday, April 16, 2019, in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

### II. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

### III. MINUTES OF PREVIOUS MEETING:

On a MOTION by Mr. Coblentz, seconded by Mrs. Bartlett, the minutes of the regular Board meeting held on March 19, 2019, were unanimously approved. (9-0)

### IV. AGENDA CHANGES: (None)

### V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS: (None)

### VI. BUSINESS OFFICE REPORTS:

#### A. BUDGET TRANSFERS: (None)

#### B. APPROVAL OF BILLS:

##### 1. PAID BILLS:

On a MOTION by Mr. Ragen, seconded by Mr. Coblentz, the bills that were already paid were unanimously approved. (9-0)

2. UNPAID BILLS:

On a MOTION by Mrs. Bartlett, seconded by Mr. Rickrode, payment of the unpaid bills was unanimously approved. (9-0)

- C. TREASURER'S REPORT FOR THE PERIOD
- D. BUSINESS ADMINISTRATOR'S REPORT
- E. CAPITAL PROJECT REPORT
- F. CAPITAL PROJECT BILLS
- G. CAPITAL PROJECT INVESTMENTS
- H. STUDENT ACTIVITY FUND REPORT

On a MOTION by Mr. Coblenz, seconded by Mr. Rickrode, the Board unanimously accepted C, D, E, F, G, and H business reports presented by Mr. Murray. (9-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a MOTION by Mrs. Sheldon, seconded by Mr. Rickrode, the Board unanimously accepted the reports. (9-0)

VII. CAFETERIA REPORT:

On a MOTION by Mr. Coblenz, seconded by Mrs. Bartlett, the Cafeteria Report was unanimously approved. (9-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. **STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:**

- 1. Recommendation to approve CONTRACT with the IU#5 for Language Instructional Education Program (LIEP) for the 2019-2020 school year. Cost for all LIEP services to be \$53.83/hr.
- 2. Recommendation to approve professional development opportunities:
  - a. Matt Morgan, IHS Head Football Coach to Glazier Football Coaches' Clinic with his coaching staff, March 1-2, 2019, Pittsburgh, PA. Cost: \$453.00
  - b. Doug Wilson (IHS) to Implementing Systems to Build College and Career Readiness, May 1, 2019, North Allegheny SD, Pittsburgh, PA. Cost: \$75 and mileage.
- 3. Recommendation to approve educational field trip requests:
  - a. IHS Class of 2019 (60-80 students) to Pittsburgh Pirates game and Pittsburgh Zoo for Senior class trip, Friday, May 30, 2019. Requested by Mrs. Haslett. Cost: \$6,638, paid for by Class of 2019 student activity fund.
  - b. 28 IES Pre-K Counts students to TREC, May 30, 2019. Requested by Mrs. Kiddo. Cost: \$86.

- c. 4 IHS Speech & Debate students to Milwaukee, Wisconsin, May 22-27, 2019. Cost: \$5,361.67, includes 3 judges – speech and debate budget.
- d. 13 IHS Life Skills students to Life Skills Prom, Northwestern High School, Albion, PA, May 10, 2019. Requested by Mrs. Righi. Cost: Transportation and \$42.00 for an aide.
- e. 45 IES Read 180 students to Eastland Bowling, May 30, 2019. Requested by Mrs. Witowski. Cost: \$437 covered by Student activities account.

On a MOTION by Mrs. Majczyk, seconded by Mr. King, Items 1, 2(a-b), and 3(a-e) were unanimously approved. (9-0)

On a MOTION by Mrs. Majczyk, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (9-0)

**B. MANAGEMENT COMMITTEE:**

1. Resignations:

- a. Lyndsay Foriska, Secondary Science teacher – effective May 3, 2019.
- b. Danielle Arlet, Kindergarten teacher – effective April 5, 2019

2. Intent to Retire:

- a. Amy Hartleb, Director of Pupil Services – effective November 24, 2019
- b. Therese Chulick, Elementary teacher – changing effective date to June 7, 2019.
- c. Bryan Toy, Secondary Art teacher – effective August 20, 2019

3. Recommendation to approve request for medical leave (FMLA):

Mary Kay Spencer, IHS Pupil Services Secretary – requesting FMLA, as needed through end of June 2019.

4. Recommendation to approve enrollment of tuition-waiver students, children of District employees, for SY 2019-2020:

- a. Xavier Bayhurst, Grade 8  
Parent/Employee: Jennifer Bayhurst, Elementary Teacher  
Address: 14695 Hillside Drive, Wattsburg, PA 16442  
District of Residence: Wattsburg Area SD
- b. Ethan Belfiore, Grade 9  
Parent/Employee: Rebecca Stanopiewicz, Instructional Aide  
Address: 5603 Zemville Dr., Erie, PA 16509  
District of Residence: Millcreek SD
- c. Jackson Doverspike, Grade 7  
Parent/Employee: Amy Doverspike, High School Math Teacher  
Address: 209 East Gore Rd., Erie, PA  
District of Residence: Millcreek SD

- d. Kelly Hart, Grade 8  
Parent/Employee: Andrea Hart, High School Math Teacher  
Address: 3450 Kane Hill Rd., Erie, PA 16510  
District of Residence: Wattsburg Area SD
  
  - e. Brennan Hart, Grade 5  
Parent/Employee: Andrea Hart, High School Math Teacher  
Address: 3450 Kane Hill Rd., Erie, PA 16510  
District of Residence: Wattsburg Area SD
  
  - f. Zach Jones, Grade 3  
Parent/Employee: Jamie Jones, High School Math Teacher  
Address: 2724 W. Grandview Blvd., Apt. D, Erie, PA 16506  
District of Residence: Millcreek SD
  
  - g. Joshua Kaliszewski, Jr., Grade Grade 2  
Parent/Employee: JoAnne Righi, High School Life Skills Teacher  
Address: 4101 Essex Ave., Erie, PA 16504  
District of Residence: Erie City SD
  
  - h. Lauren Smith, Grade 10  
Parent/Employee: Kasey Smith, Elementary Teacher  
Address: 1235 West Gore Rd., Erie, PA 16509  
District of Residence: Millcreek SD
5. Recommendation to approve requests for use of District facilities:
- a. Iroquois Soccer Club requesting use of the high school turf field for soccer club games on the following dates: Contact person: Jason Kehl. Category 3. Fees: \$10/month
 

Tuesday, April 2, 2019	5:15 PM 6:30 PM	7/8th grade boys' game 7/8th grade girls' game
Wednesday, April 3, 2019	5:15 PM 6:30 PM	4-6th grade boys' game 4-6th grade girls' game
Monday, April 8, 2019	5:15 PM 6:30 PM	4-6th grade boys' game 4-6th grade girls' game
Tuesday, April 9, 2019	5:15 PM 6:30 PM	7/8th grade boys' game 7/8th grade girls' game
Thursday, April 11, 2019	5:15 PM 6:30 PM	7/8th grade girls' game 7/8th grade boys' game
Monday, April 15, 2019	5:15 PM 6:30 PM	4-6th grade boys' game 4-6th grade girls' game
Tuesday, April 16, 2019	5:15 PM 6:30 PM	7/8th grade boys' game 7/8th grade girls' game
Thursday, April 18, 2019	5:15 PM 6:30 PM	7/8th grade boys' game 7/8th grade girls' game
Wednesday, May 1, 2019	5:15 PM 6:30 PM	4-6th grade girls' game 4-6th grade boys' game
Tuesday, May 7, 2019	5:15 PM 6:30 PM	7/8th grade boys' game 7/8th grade girls' game
Wednesday, May 8, 2019	5:15 PM	4-6th grade boys' game
Wednesday, May 15, 2019	5:15 PM 6:30 PM	4-6th grade boys' game 4-6th grade girls' game
Monday, May 20, 2019	6:30 PM	4-6th grade boys' game
Tuesday, May 21, 2019	5:15 PM	4-6th grade girls' game

Thursday, May 23, 2019	5:15 PM	7/8th grade boys' game
	6:30 PM	7/8th grade girls' game
Friday, May 24, 2019	5:15 PM	4-6th grade girls' game
	6:30 PM	7/8th grade boys' game

- b. PA State Police requesting use of the high school auditorium for memorial service on Wednesday, May 1, 2019, 9:30 AM – 12:30 PM. Contact person: Sgt. Kevin Calkins. Category 2. Fees waived.
  - c. Lawrence Park Fire Dept. requesting use of high school auditorium for presentation, Wednesday, May 1, 2019, 1:30 PM – 3:00 PM. Contact person: Joe Crotty. Category 2. Fees waived.
  - d. DCNR Presque Isle State Park requesting use of high school pool facilities for ARC lifeguard instruction recertification, Monday, May 20, 2019, 8:30 AM – 5:30 PM. Contact person: Bob North. Category 2. Applicable fees: \$50.
  - e. Penn State Behrend Basketball program requesting use of ISD elementary school and high school gymnasiums for Basketball Camp, Friday, June 14, 2019, 11:00 AM – 10:00 PM, and Saturday, June 15, 2019, 7:30 AM – 7:00 PM. Contact person: Coach Dave Niland. Category 3. IHS boys' JV and varsity basketball teams permitted to attend free of charge. Fees to apply: None – In-Kind gift valued at approx. \$600.
6. Recommendation to approve School Volunteers for remainder of 2018-2019:
- Rhonda Longo      Volunteer for IES and IHS      Level I
7. Recommendation to approve the 2018-2019 SITE AGREEMENT between the Iroquois School District and the Rural Regional College of Northern Pennsylvania, dba The Northern Pennsylvania Regional College (NPRC) for \$1,000.

On a MOTION by Mr. Coblenz, seconded by Mrs. Bartlett, Items 1(a-b), 2(-c), 3, 4(-h), 5(-e), 6, and 7 were unanimously approved. (9-0)

**C. POLICY COMMITTEE:**

1. Recommendation to approve proposed revisions to current District policy:  
*(2nd Reading)* (Attachment POL1)  
  
Procurement Federal Program Policy No. 626
2. Motion to dissolve the following Job Descriptions (inactive or no longer applies to ISD):
  - a. Aide – Bridges Program, D4 – dissolved program
  - b. CFF (Classrooms For the Future) Coach - dissolved program
  - c. Cafeteria Manager, Elementary, F3 – position no longer held by a district employee
  - d. Cafeteria Manager, High School, F2– position no longer held by a district employee

- e. Cafeteria Manager Positions, F4– position no longer held by a district employee
- f. Director of Technology and Communications – inactive position
- g. Computer Technician – inactive position

On a MOTION by Mr. Coblenz, seconded by Mr. King, Items 1, and 2(a-g) were unanimously approved. (9-0)

On a MOTION by Mr. Coblenz, seconded by Mr. Rickrode, the Board unanimously accepted the remainder of this report. (9-0)

**D. BUILDINGS AND GROUNDS COMMITTEE: (None)**

**E. ATHLETICS COMMITTEE:**

1. Resignation:

Michael Kujawinski – High School girls' swimming coach, effective March 22, 2019

On a MOTION by Mr. King, seconded by Mr. Coblenz, Item 1 was unanimously approved. (9-0)

On a MOTION by Mrs. Abele, seconded by Mr. Ragen, the Board unanimously accepted the remainder of this report. (9-0)

**F. ERIE COUNTY TECHNICAL SCHOOL REPORT:**

On a MOTION by Mr. Coblenz, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mr. Rickrode. (9-0)

**G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:**

On a MOTION by Mrs. Sheldon, seconded by Mr. Coblenz, the Board unanimously accepted the report presented by Mrs. Nicolussi. (9-0)

**H. LEGAL REPORT: (None)**

**I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)**

**J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT: (None)**

**K. SAFETY COMMITTEE:**

On a MOTION by Mr. Rickrode, seconded by Mr. Coblenz, the Board unanimously accepted this report provided by Dr. Urban. (9-0)

**IX. ADMINISTRATIVE REPORTS FOR THE PERIOD:**

**A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:**

On a MOTION by Mr. King, seconded by Mr. Coblenz, the Board unanimously accepted the report presented by Mr. Bronson and Mrs. Modzelewski. (9-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a MOTION by Mr. Rickrode, seconded by Mrs. Bartlett, the Board unanimously accepted the report presented by Mr. Wilson. (9-0)

X. NEW BUSINESS:

A. Intent to Retire:

Sharon McClard, IES Instructional Aide – effective June 7, 2019

B. Recommendation to approve opening a Money Market account with First National Bank with Kimberly Smith, Business Manager, and Shane Murray, Superintendent, as authorized signers.

C. Motion to approve the Investment Grade Audit AGREEMENT with Schneider Electric for the scope of work for Phase IV – High School Secure Entryway Modification, authorizing Schneider Electric to proceed with final project development: (Attachment NB-C)

D. Recommendation to approve proposal from Pittsburgh Stage, Inc. for Annual Stage Equipment Inspection at Iroquois Jr./Sr. High School including balancing of electric sets, replacement of projection screen supports, bent batten, and demolition and disposal for \$9,482.00.

E. Recommendation to approve AGREEMENT between the Iroquois School District, Erie First Christian Academy, and Mercyhurst Prep School to form a cooperative wrestling program for the 2019-2020 school year. Fee of \$100 per EFCA/MPS student athlete.

F. Recommendation to approve the IU#5 NOTICE OF ADOPTION OF APPROVED LEA POLICIES, PROCEDURES AND USE OF FUNDS BY DISTRICT for the 2019-2020 school year.

G. Recommendation to approve the Emergency Substitute Teacher Consortium AGREEMENT between the IU#5 and Iroquois School District for the 2019-2020 school year. Cost of \$1,967.

H. Recommendation to approve enrollment of Tuition-Waiver non-resident students (ISD Employees' Children) in the Iroquois School District for the 2019-2020 school year:

1. Michael Greider, Grade 7  
Parent/Employee: Michael Greider, IES Custodian  
Address: 3832 Pennsylvania Ave., Erie, PA 16504  
District of Residence: City of Erie SD
2. Riley Greider, Grade 5  
Parent/Employee: Michael Greider, IES Custodian  
Address: 3832 Pennsylvania Ave., Erie, PA 16504  
District of Residence: City of Erie SD
3. Emmalynn Greider, Grade 1  
Parent/Employee: Michael Greider, IES Custodian  
Address: 3832 Pennsylvania Ave., Erie, PA 16504  
District of Residence: City of Erie SD

4. Willow Kidd, Grade 3  
Parent/Employee: Jessica Kidd, IHS Learning Support Teacher  
Address: 2766 East 32nd St., Erie, PA 16510  
District of Residence: City of Erie SD
  5. Elijah Kidd, Grade 3  
Parent/Employee: Jessica Kidd, IHS Learning Support Teacher  
Address: 2766 East 32nd St., Erie, PA 16510  
District of Residence: City of Erie SD
  6. Delaney Prather, Grade 9  
Parent/Employee: Sandra Prather, IHS Instructional Aide  
Address: 12275 Cole Rd., North East, PA 16428  
District of Residence: North East SD
- I. Recommendation to approve proposed Summer 2019 Drama Camp: Schoolhouse Rock, jr., June 10-14, 2019, 9AM – 4PM, Iroquois Jr./Sr. High School, practices with performances on Friday, June 14 @ 7PM and Saturday, June 15 @ 2PM. Tickets: \$2.00 for children 6-12, \$3.00 for 12 yrs. and older. Requested by Mrs. Sarah Moser.
- J. Recommendation to approve professional development requests:
1. Dr. Thad Urban (DAO) to College Board Session: Implementing Systems to Build College and Career Readiness, May 1, 2019, North Allegheny SD, Pittsburgh, PA. Cost: \$75 and mileage.
  2. Susan Peebles (IHS) to Spring Coaches' Meeting for CFL of Erie, May 1, 2019, Meadville. Cost to District: Substitute coverage \$78.
  3. Amy Hartleb (DAO) to Special Education Law Symposium, Lehigh University, Bethlehem, PA, June 23-28, 2019. Cost: \$2,545.
  4. Maria Modzelewski (DAO) to Special Education Law Symposium, Lehigh University, Bethlehem, PA, June 23-28, 2019. Cost: \$2,095.
- K. Recommendation to approve educational field trip/transportation requests:
1. 117 IES 6th grade students to Waldameer Park, June 4, 2019 (or rain date of June 5, 2019). Requested by Mr. Peterman. Costs: \$2,834 – via Student activity funds.
  2. 15 IES Pre-K students to Erie Children's Museum, April 29, 2019. Requested by Mrs. Kiddo. Cost \$57.
- L. Recommendation to approve School Volunteers for remainder of 2019-2020:
- Nicholas Testa                      IES classroom events/field trips                      Level I/II
- M. Recommendation to approve certified substitute teacher:
- Victoria Glover – Secondary Social Studies

P. Recommendation to approve long-term substitute teacher:

Christine Buto - Kindergarten classroom beginning April 11, 2019 through end of 2018/2019 school year.

On a MOTION by Mr. Rickrode, seconded by Mrs. Sheldon, Items A, B, C, D, E, F, G, H(1-6), I J(1-4), K(1-2), L, M and P were unanimously approved. (9-0)

N. Recommendation to open IHS girls' varsity basketball head coach position.

On a motion by Mr. Rickrode, seconded by Mrs. Sheldon, Item N was approved with the following roll call vote results:

Abele – Yes	King – Abstained	Ragen – Yes
Bartlett – Yes	Majczyk – No	Rickrode – Yes
Coblentz – Yes	Nicolussi – No	Sheldon – Yes

Motion carried with 6 “Yes” votes, 2 “No” votes, and 1 “Abstention”. (6-2)

On a MOTION by Mr. King, seconded by Mr. Ragen, the Board unanimously accepted the remainder of New Business. (9-0)

XI. BOARD PRESIDENT’S REPORT: (None)

XII. ADJOURNMENT:

On a MOTION by Mr. King, seconded by Mr. Coblentz, and carried as unanimous (9-0), the meeting adjourned at 8:07 P.M.

---

Kelley M. Majczyk, Board Secretary