

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, March 19, 2019

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode (left at 6:58 p.m.), Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: Mrs. Susan Bartlett, Mr. Jeremy Coblentz

Administration:

Present: Mr. Brian Bronson, Mrs. Jennifer Foutz, Mrs. Amy Hartleb, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mrs. Jeannene Willow, and Mrs. Kelly Titus

Absent: Mr. Douglas Wilson

Guests: Kerrie Grande (IES United Way Community School), Melissa Kingen (The Nutrition Group, Inc.)

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 P.M. on March 19, 2019, in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a MOTION by Mr. Ragen, seconded by Mr. King, the minutes of the regular Board meeting held on February 19, 2019, were unanimously approved. (7-0)

IV. AGENDA CHANGES:

(None)

V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

IES Community School Update – presented by Kerrie Grande

Mr. Rickrode left at this time (6:58 p.m.)

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS:

(None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a MOTION by Mr. Ragen, seconded by Mr. King, the bills that were already paid were unanimously approved. (6-0)

2. UNPAID BILLS:

On a MOTION by Mr. Ragen, seconded by Mr. King, payment of the unpaid bills was unanimously approved. (6-0)

C. TREASURER'S REPORT FOR THE PERIOD

D. BUSINESS ADMINISTRATOR'S REPORT

E. CAPITAL PROJECT REPORT

F. CAPITAL PROJECT BILLS

G. CAPITAL PROJECT INVESTMENTS

H. STUDENT ACTIVITY FUND REPORT

On a MOTION by Mrs. Sheldon, seconded by Mr. King, the Board unanimously accepted C, D, E, F, G, and H business reports presented by Mrs. Smith. (6-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a MOTION by Mr. King, seconded by Mr. Ragen, the Board unanimously accepted the reports. (6-0)

VII. CAFETERIA REPORT:

On a MOTION by Mrs. Sheldon, seconded by Mr. King, the Cafeteria Report was unanimously approved. (6-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. Recommendation to approve request for professional development:

- a. Devyn Cashdollar (IHS) to Guidance ECTS meeting, March 4, 2019, ECTS. Cost: Mileage
- b. Devyn Cashdollar (IHS) to 339 Presentation/Showcase, March 8, 2019, IU5. Cost: Mileage
- c. Lori Hickernell (IHS) to 339 Presentation/Showcase, March 8, 2019, IU5. Cost: Mileage
- d. Leah Johnson (IHS) to Principles of Managing Pain: Non-Drug Interventions, April 9, 2019, Erie Clarion Hotel. Cost: \$79 and mileage.
- e. Sharon McClard (IES) to Online Better Kid Care/Penn State Univ., January-February, 2019. Cost: \$25.00

- f. Doug Wilson (IHS) to College and Career Benchmark, March 20, 2019, IU#5. No cost.
2. Recommendation to approve requested educational field trips/transportation:
 - a. 4 IHS Speech and Debate Team students to Bloomsburg University, March 14-16, 2019, for tournament. Requested by Mrs. Peebles. Cost: \$1,346/Speech and Debate budget.
 - b. 8 IHS Speech and Debate Team students to Gannon University Palumbo Center, March 2, 2019, for competition. Requested by Mrs. Peebles. Cost: \$18/Speech and Debate budget.
 - c. 20 IHS Gifted and Physics class to Gannon University for biomedical, robotics, virtual reality, drone simulator experience, March 29, 2019. Requested by Mr. Trojak and Mrs. Skelton. Cost: \$190/gifted budget.
 - d. 8 IHS students to Math Options Career Day, May 7, 2019, Penn State Behrend. Requested by Mrs. Hart. Cost: \$198/math budget.
 - e. 17 IES 6th grade enrichment students to JET-TV, May 8, 2019. Requested by Mrs. Skelton. Cost: \$93/Gifted budget.
 - f. 15-20 IHS gifted/AP students to Erie County Courthouse and Gannon Univ. library, April 25, 2019. Requested by Mrs. Skelton. Cost: \$112/Gifted budget.

3. Recommendation to approve Student Activity Roster for 2018-2019:

IHS Class of 2024:	Advisor: Mrs. Andrea Myers
President: Mila Gehrlein	Secretary: Grace Abele
Vice President: Grace Freer	Treasurer: Madison Chew

4. Recommendation to approve request for homebound tutoring services:

IHS 12th grade student, for 9 weeks beginning March 11, 2019. Assigned tutor: Mrs. A. Weber

6. Recommendation to approve Iroquois Jr./Sr. High School 2019-2020 Junior High Curriculum and Career Pathway Guide: (Attachment P6)

Changes:

- a. Word Processing (0780) is back in the schedule replacing 7th Coding as a rotation course for 7th grade
- b. Career Exploration (0870) will be replacing intro to French & Spanish as a rotation course for 8th grade

On a MOTION by Mr. Ragen, seconded by Mr. King, Items 1(a-f), 2(a-f), 3, 4, and 6(a-b) were unanimously approved. (6-0)

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (6-0)

B. MANAGEMENT COMMITTEE:

1. Recommendation to approve the Northwest Tri-County Intermediate Unit #5 Proposed 2019/2020 Budget: (Attachment M1)

A MOTION by Mr. King, seconded by Mrs. Majczyk, was made that the Board accept the IU#5's Proposed 2019/2020 Budget. The Board conducted a roll call vote.

Abele -	Yes	King -	Yes	Ragen -	Yes
Bartlett -	Absent	Majczyk -	Yes	Rickrode -	Absent
Coblentz -	Absent	Nicolussi -	Yes	Sheldon -	Yes

MOTION carried with 6 "yes" votes, 0 "no" votes and 3 absent.

2. Recommendation to approve the Erie County Technical School (ECTS) Proposed 2019/2020 Budget: (Attachment M2)

A MOTION by Mr. King, seconded by Mrs. Majczyk, was made that the Board accept the Erie County Technical School's Proposed 2019/2020 Budget. The Board conducted a roll call vote.

Abele -	Yes	King -	Yes	Ragen -	Yes
Bartlett -	Absent	Majczyk -	Yes	Rickrode -	Absent
Coblentz -	Absent	Nicolussi -	Yes	Sheldon -	Yes

MOTION carried with 6 "yes" votes, 0 "no" votes and 3 absent.

3. RESOLUTION to approve the Exoneration of Taxes for Parcel Number 50-001-006.1-001.18, 3224 Ventoura Drive, for remaining taxes due and taxes for all future years (future years include current year's taxes along with any which may be levied prior to this determination). This parcel was recently removed from the assessment records based on the determination of no value or existence of each trailer per field review. (Attachment M3)
4. RESOLUTION to approve the Exoneration of Taxes for Parcel Number 50-001-001.0-002.50, 2706 Pearl Avenue, for remaining taxes due and taxes for all future years (future years include current year's taxes along with any which may be levied prior to this determination). This parcel was recently removed from the assessment records based on the determination of no value or existence of each trailer per field review. (Attachment M4)
5. Recommendation to approve the 2016-2017 School-Based ACCESS Program Billing AGREEMENT with Northwest Tri-County Intermediate Unit #5 in the amount of \$17,477.23. These funds are the result of the final Cost Settlement Reconciliation for the 2016/2017 year which was finalized in 2019. The Business Office will bill the I.U.#5 for reimbursement for eligible expenditures. (Attachment M5)
6. Recommendation to approve an amended Administrative Services AGREEMENT with Benefit Administrators, Inc., to increase to Administrative Fees for our Self-Funded Dental Plan from \$3.50 to \$3.75 per employee per month, effective January 1, 2019: (Attachment M6)
7. Recommendation to hire personnel in the following positions:
 - a. Jennifer Foutz – Elementary Assistant Principal, permanent position, effective March 20, 2019.

- b. Kim Pulvino – Elementary Library Non-Instructional Aide, effective March 20, 2019
 - c. Megan Spangler – Homebound Tutor, on as-needed basis for remainder of 2018-19
 - d. Joshua Bruno – Long-Term Substitute Teacher, Learning Support classroom, IES, anticipated need March 4 through late May 2019. Covering during K. Bartlett's leave.
 - e. Sarah Learn – Instructional Support Partner for Joshua Bruno, from late February through late May, 2019.
 - f. Jessica Kidd - Homebound Tutor, on as-needed basis for remainder of 2018-19
8. Recommendation to approve the following listed athletic uniforms and equipment as salvage:
- Boys Baseball Gray Pinstripe button down jerseys, circa 1998
 - Boys Baseball Black Button Spring Jacket, circa 1998
 - Boys Baseball Mock Turtle Neck... Gold and Black, circa 1998
 - Boys Baseball Wooden Pitching Mound
 - Girls Softball Gold Two Button Jerseys, circa 2006
 - Girls Softball Black Sleeveless Jerseys, circa 2006
9. Recommendation to approve request to use District facilities:
- Peninsula Wave Riders Swim Team requesting use of IHS pool facilities from April 1, 2019 through May 31, 2019. Monday through Friday, 4:45 PM – 8:15 PM. Contact person: Gregg Sarbak. Applicable Fees: \$215/month.
10. MOTION to approve Lease Release Agreement for Elevate Church: (Attachment M10)
11. Recommendation to approve Iroquois SD Academic Calendar for 2019-2020 School Year: (Attachment M11)
12. Recommendation to approve Act 80 Days for 2019-2020 School Year, pending PDE approval:
- November 7, 2019 Parent/Teacher conferences
for Elementary and Junior High Students Only
 - January 27, 2020 Parent/Teacher conferences
for Elementary and Junior High Students Only
13. Recommendation to approve CONTRACT with Bethesda Lutheran Services for 4 seats in the partial classroom for \$48,000: (Attachment M13)
14. Recommendation to approve Emergency Substitute Teachers through the IU#5 consortium:
- a. Jack Engel
 - b. Maryalice Skinner

On a MOTION by Mr. King, seconded by Mrs. Majczyk, Items 3, 4, 5, 6, 7(a-f), 8, 9, 10, 11, 12, 13, and 14(a-b) were unanimously approved. (6-0)

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (6-0)

C. POLICY COMMITTEE:

1. Recommendation to approve revisions to current District policy: (2nd Reading) (Attachment POL1)

School Wellness Policy 246

On a MOTION by Mr. King, seconded by Mrs. Majczyk, Item 1 was unanimously approved. (6-0)

On a MOTION by Mrs. Sheldon, seconded by Mr. Ragen, the Board unanimously accepted the remainder of this report. (6-0)

D. BUILDINGS AND GROUNDS COMMITTEE:

Recommendation to approve request to use District Facilities:

Iroquois Little League requesting to use elementary gym and high school gym for league practices. Contact person: Jenna Crotty. Category 3. Applicable Fees: \$10/month.

On a MOTION by Mr. King, seconded by Mrs. Sheldon, this item was unanimously approved. (6-0)

E. ATHLETICS COMMITTEE:

1. Recommendation to hire athletic staff:
 - a. Samantha Szoszorek – Assistant Coach, Varsity Softball
 - b. Justin Goodwill – Co-Assistant Coach, Junior High Track 50% of set compensation
 - c. Draven Douglas – Co-Assistant Coach, Junior High Track 50% of set compensation

On a MOTION by Mr. Ragen, seconded by Mr. King, Items 1(a-c) were unanimously approved. (6-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the report. (6-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a MOTION by Mrs. Sheldon, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mrs. Nicolussi. (6-0)

H. LEGAL REPORT:

(None)

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:

(None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT:

On a MOTION by Mr. King, seconded by Mrs. Majczyk, the Board unanimously accepted this report. (6-0)

Mr. Ragen asked for revenues and expenditures for each fundraiser conducted.

K. SAFETY COMMITTEE:

(None)

IX. **ADMINISTRATIVE REPORTS FOR THE PERIOD:**

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a MOTION by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the report presented by Mr. Bronson and Mrs. Foutz. (6-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a MOTION by Mrs. Sheldon, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mrs. Willow. (6-0)

X. **NEW BUSINESS:**

- A. MOTION to approve CONTRACT with Schneider Electric for energy services for Phase III – Air conditioning for the Iroquois Jr./Sr. High School building (kitchen and cafeteria included in Phase II), and retro-commissioning of Iroquois Jr./Sr. High School: (Attachment NB-A)

HS Air Conditioning	\$ 1,090,121
Retro-Commissioning	\$ 34,703
	\$ 1,124,824

Total projected savings (20 year)	\$ 71,832
Annual energy savings (retro-cx)	\$ 3,013
Estimated energy cost for air conditioning over next 20 years (Based on 2% escalation rate)	\$ 194,768

- B. Recommendation to hire in the following position:

Tristan Woodring – Part-time, 2nd shift custodian at Elementary School, effective April 1, 2019.

- C. Recommendation to approve staff for the 2018/2019 Extended School Year (ESY) Program at IHS, June 13 – July 18, 2019:

1. Life Skills Support: Instructional sessions 4 hrs./day divided into 2 sessions – Session 1, 8:30 – 10:30 a.m., elementary, and Session 2, 10:30 – 12:30, secondary.

- a. Samantha Szoszorek – ESY Special Education Teacher, 70 hours (including 60 hrs. direct instruction/10 planning/prep/progress reporting.
 - b. Rebecca Peterson – ESY Instructional Aide, up to 60 hours of direct support during scheduled sessions.
 - c. Carrie Sittinger – ESY Instructional Aide, up to 60 hours of direct support during scheduled sessions.
2. Autistic Support: Instructional sessions 2 hrs./day, 8:30 – 10:30 am, secondary.
- a. Elizabeth Clark – ESY Special Education Teacher, 35 hours (including 30 hrs. direct instruction/5 planning/prep/progress reporting.
 - b. Rebecca Stanopiewicz – ESY Instructional Aide, up to 30 hours of direct support during scheduled sessions.
 - c. Amy Blakney– ESY Instructional Aide, up to 30 hours of direct support during scheduled sessions.
3. Lisa Clement - Autistic Support One-On-One Instructional Aide, Harbor Creek Junior High School, up to 30 hours of direct support during scheduled sessions.
4. Melissa Weismiller – ESY Substitute Instructional Aide, as needed.
- D. Recommendation to approve School Volunteers in areas specified:
- 1. Douglas, Draven IHS athletics Level I
 - 2. Moon, Byron IHS Baseball program Level I
 - 3. Regan, Cody IHS Baseball program Level I
 - 4. Dluzozima, Candi IHS Speech & Debate Level II
- E. Recommendation to approve AGREEMENT with OnHand Schools, Inc., for EdInsight instructional management system, for 52-months, effective March 1, 2019:

	Product/Service	2018-19	2019-20	2020-21	2021-22	2022-23
	<u>EdInsight Instructional Management System</u> Annual License to EdInsight Modules and services selected below					
√	EdInsight Data Window™, Data Analyzer, RTI/MTSS System and Resource Tracker		\$8,750	\$8,750	\$8,750	\$8,750
	EdInsight Curriculum Management System, includes Curriculum Mapper					
	EdInsight Assessment Builder					
√	Kandoolu Learning Navigator		Included	Included	Included	Included
√	Coaching Package – 20 hours		\$4,000			
√	Set-up Fee	\$2,500				
√	Annual Hosting Fee		\$800	\$800	\$800	\$800
	Total Investment	\$2,500	\$13,550	\$9,550	\$9,550	\$9,550

- F. Recommendation to accept the proposal from Nutrition, Inc. (The Nutrition Group, Inc.) for Food Service Management Company services for the 2019-2020 School Year. This is an initial year contract award based on responses to the district's RFP on March 12th, and is eligible for four 1-year renewals. Metz Food Service attended the mandatory walk-through but did not submit a proposal. (Attachment NB-F)

Total Operating Costs are projected at \$1,012,309.61, with a profit of \$225,899.67. Services assume the continuation of the Erie Rise contract, Breakfast in the Classroom at IES and the Community Eligibility Provision (CEP) at both Iroquois Elementary School and Iroquois Jr./Sr. High School.

- G. Recommendation to approve athletic equipment as salvage:

1. 3 very old soccer balls
2. 9 bats, illegal for PIAA
3. 4 golf bags – damaged/broken stands

- H. Recommendation to hire a new bus driver through First Student Transportation:

Ustashia Moore

On a MOTION by Mr. Ragen, seconded by Mr. King, Items A, B, C(1-4), D(1-4), E, F, G(1-3), H, and I were unanimously approved. (6-0)

- I. Discussion took place regarding the sale of GE to Wabtec and the financial repercussions for the District.

XI. **ADJOURNMENT:**

On a MOTION by Mr. Ragen, seconded by Mr. King, and carried as unanimous (6-0), the meeting adjourned at 8:23 P.M.

Kelley M. Majczyk, Board Secretary