

IROQUOIS SCHOOL DISTRICT  
BOARD OF DIRECTORS  
School Board Meeting  
Tuesday, February 19, 2019

## MINUTES

### ATTENDANCE

*Board Members and Officers:*

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Jeremy Coblenz, Mr. Wade King, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Mrs. Jennifer Sheldon, and Atty. Christine McClure (Solicitor)

Absent: Mrs. Kelley Majczyk

*Administration:*

Present: Mr. Brian Bronson, Mrs. Jennifer Foutz, Mrs. Amy Hartleb, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, and Mrs. Kelly Titus

Absent: Mrs. Jeannene Willow, and Mr. Douglas Wilson

Guests: Dr. Dean Maynard (IU#5 Executive Director), Brad Whitman (IU#5, Director of Federal Programs), Aaron Hanson, and Dan Shumac

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#### I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 P.M. on Tuesday, February 19, 2019 in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

#### II. MOMENT OF REFLECTION AND PLEDGE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

#### II.a. APPOINTMENT AND SWEARING IN OF NEW BOARD MEMBER BY PRESIDENT:

Mrs. Abele called for nominations for a new Board Member.  
Mr. Rickrode nominated Jennifer L. Sheldon.

MOTION to close nominations:

A motion made by Mr. Coblenz, and seconded by Mr. King, to close the nominations was unanimously approved (8-0).

MOTION to appoint Jennifer L. Sheldon as a Board Member.

On a motion by Mrs. Abele, seconded by Mr. Rickrode, Jennifer L. Sheldon was unanimously appointed to the Iroquois School District Board of Directors for remainder of a 4-Year Term ending December 2019. (8-0)

#### III. MINUTES OF PREVIOUS MEETING:

On a motion by Mr. Ragen, seconded by Mr. King, the minutes of the regular Board meeting held on January 22, 2019, were unanimously approved. (9-0)

#### IV. AGENDA CHANGES:

- A. The Board met in Executive Session at 5:30 p.m. to discuss a real estate-related matter. Executive Session concluded at 6:00 p.m.
- B. Nomination and swearing in of new school board director took place following the Pledge of Allegiance and Moment of Reflection.

**V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:**

- Dr. Dean Maynard, IU#5 Executive Director – Shared programs and services available through the Northwest Tri-County Intermediate Unit 5
- Aaron Hanson, Bible Study advisor – shared information about a Christian program available to high school age students involving excusal from a portion of 1 school day to attend event once each month. Asking for district support.
- Lucia Conti and Elementary Drama Club students – presentation cancelled.

**VI. BUSINESS OFFICE REPORTS:**

A. BUDGET TRANSFERS:

(None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a motion by Mr. King, seconded by Mr. Coblenz, the bills that were already paid were unanimously approved. (9-0)

2. UNPAID BILLS:

On a motion by Mr. Rickrode, seconded by Mrs. Bartlett, payment of the unpaid bills was unanimously approved. (9-0)

C. TREASURER'S REPORT FOR THE PERIOD:

On a motion by Mr. Ragen, seconded by Mr. Coblenz, the Treasurer's Report was unanimously approved. (9-0)

D. BUSINESS ADMINISTRATOR'S REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously approved the report presented by Mrs. Smith. (9-0)

E. CAPITAL PROJECT REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously approved the project report presented by Mrs. Smith. (9-0)

F. CAPITAL PROJECT BILLS:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the project bills presented by Mrs. Smith. (9-0)

G. CAPITAL PROJECT INVESTMENTS:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the investments report presented by Mrs. Smith. (9-0)

H. **STUDENT ACTIVITY FUND REPORT:**

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the report presented by Mrs. Smith. (9-0)

I. **LOCAL TAX REPORTS (EIT and LST):**

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the reports. (9-0)

VII. **CAFETERIA REPORT:**

On a motion by Mrs. Bartlett, seconded by Mr. Coblenz, the Cafeteria Report was unanimously approved. (9-0)

VIII. **COMMITTEE & REPRESENTATIVE REPORTS:**

A. **STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:**

1. Recommendation to approve request for homebound tutoring services:

IHS 12th grade student in need of tutoring services for 8-week period,  
February 4 – April 1, 2019

2. Recommendation to approve requests for educational field  
trips/transportation:

5 IHS students to STEM competition, February 22, 2019, IU#5. Requested by  
Mr. Patrick. Cost of substitute teacher only. Budget: Tech Ed Fund.

3. Recommendation to approve professional development events:

a. Sarah Skelton (ISD) to Dr. Jim Delisle gifted workshop, March 14, 2019,  
TREC.

b. Doug Wilson (IHS) to College and Career Transitions and a Model for  
Career Exploration, January 31, 2019, IU#5. Cost: Mileage.

c. Shane Murray – PASA conference, March 17-18, 2019, Harrisburg, PA, Cost:  
\$567 and mileage.

d. Shane Murray– PARSS conference, May 1-3, 2019, State College, PA. Cost:  
\$500 and mileage.

e. Julie Abele (Board Member)– PARSS conference, May 1-3, 2019, State  
College, PA. Cost: \$500.

f. Jeannene Willow (IHS) to Cleveland Battalion Ed Tour – Fort Sam  
Houston (Army training center), San Antonio, TX, June 10-14, 2019.  
Cost: Mileage and airport parking fee if flight is not out of Erie.

4. Recommendation to approve Iroquois High School 2019-2020 Senior High Curriculum and Career Pathway Guide: (Attachment P4)

On a motion by Mr. King, seconded by Mr. Rickrode, Items 1, 2, 3(a-f), and 4 were unanimously approved. (9-0)

On a motion by Mr. King, seconded by Mr. Coblentz, the Board unanimously accepted the remainder of this report. (9-0)

**B. MANAGEMENT COMMITTEE:**

1. Motion to approve MEMORANDUM OF AGREEMENT between the Iroquois School District, the Iroquois Education Association and Debra Hilinski
2. Intent to Retire:
  - a. Therese Chulick, Elementary Teacher, effective August 20, 2019
  - b. Martha McShane, Non-Instructional Aide, Iroquois Elementary School, effective March 1, 2019
3. Resignation:

Edward Hughes, Custodian, effective March 30, 2019
4. Recommendation to hire individuals in the following positions:
  - a. Justin Goodwill – Long-Term Substitute Teacher, Senior High English, effective February 11, 2019 through end of 2018-2019 school year
  - b. Jessica Kidd – Instructional Support Partner for Samantha Szoszorek, beginning late February 2019 through May 2019.
5. Recommendation to approve continued participation in NRG Curtailment Solutions, Inc. Demand Response Program (POWERPAY) for electricity curtailment for the 2019 delivery year of June 1st to September 30th, 2019: (Attachment M5)
6. Recommendation to approve a new bus monitor through First Student Transportation:

April Clark
7. Recommendation to approve ADDENDUM TO BLENDED LEARNING SERVICES AGREEMENT with VLN Partners, LLP. VLN Partners, LLP manages the Iroquois Cyber Academy program for ISD: (Attachment M7)
8. Recommendation to approve AGREEMENT with LearnWell to provide education tutoring services to Iroquois students in a hospital or behavioral health center setting for 2018-2019 school year: (Attachment M8)
9. Recommendation to approved Emergency Substitute Teachers through the IU#5 consortium:
  - a. Jon Cullen

- b. Ryann Burick
  - c. Elizabeth Remache
  - d. Gunner Loughman
  - e. David George
10. Recommendation to approve CONTRACT with Charlie “The Spaniard” Brenneman, Speaking Contractor/Rider, to speak at school assembly at IHS on March 14, 2019, 1:35 PM. Cost: \$2,500. \$1,000 being paid by PYD grant.
- ~~11. Recommendation to approve the Iroquois SD 2019-2020 academic calendar: (Attachment M11 – will be posted Monday afternoon)~~
- ~~12. Recommendation to approve Iroquois SD 2019-2020 Act 80 Days, pending PDE approval~~
13. Update on Elevate Church’s use of District facilities
14. Recommendation to approve request to use District facilities:

Red Cross Lifeguarding Class (Mike Kujawinski) requesting use of IHS pool. Category 2. Applicable fees: Waived as IHS students benefit from this program.

Friday, March 22, 2019	5-9 PM
Saturday, March 23, 2019	8 AM – 6 PM
Sunday, March 24, 2019	Noon – 6 PM

On a motion by Mr. Coblantz, seconded by Mr. Rickrode, Items 1, 2(a-b), 3, 4(a-b), 5, 6, 7, 8, 9(a-e), 10, and 14 were unanimously approved. (9-0)

On a motion by Mr. King, seconded by Mrs. Sheldon, the Board unanimously accepted the remainder of this report. (9-0)

**C. POLICY COMMITTEE:**

On a motion by Mr. Coblantz, seconded by Mrs. Abele, the Board unanimously accepted this report. (9-0)

**D. BUILDINGS AND GROUNDS COMMITTEE:**

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously accepted this report. (9-0)

**E. ATHLETICS COMMITTEE:**

1. Recommend to employ in athletic position:

Michael Zielewski - Head Coach, Girls’ softball

2. Recommendation to approve request for IHS boys’ baseball team to attend spring training, March 21-24, 2019, Greensboro, NC. Requested by Coach Zack Griggs. Cost: All costs of \$2,277 to be achieved through team fundraising.

On a motion by Mr. King, seconded by Mr. Rickrode, Items 1 and 2 were unanimously approved. (9-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a motion by Mr. Coblenz, seconded by Mr. King, the Board unanimously accepted the report presented by Mr. Rickrode. (9-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT: (None)

H. LEGAL REPORT: (None)

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT: (None)

K. SAFETY COMMITTEE:

On a motion by Mr. Rickrode, seconded by Mrs. Bartlett, the Board unanimously accepted this report. (9-0)

IX. **ADMINISTRATIVE REPORTS FOR THE PERIOD:**

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a motion by Mr. Coblenz, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mr. Bronson and Mrs. Foutz. (9-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a motion by Mr. Coblenz, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mr. Murray. (9-0)

X. **NEW BUSINESS:**

A. Recommendation to approve request for medical leave (FMLA):

Rebecca Dugan, Elementary Teacher, requesting February 26 – March 3, 2019.

B. Recommendation to approve as homebound tutors for the remainder of the 2018/2019 school year:

1. Angela Weber
2. Samantha Szoszorek

C. Recommendation to approve professional development events:

1. Sarah Skelton (ISD) to Mini PAGE Conference, May 9, 2019, Tom Ridge Enviro Center. Cost: \$55
2. Thomas Sovisky (IHS) to Echoes and Reflections: Teaching the Holocaust, April 3, 2019, IU#5. Cost: \$78 for release time sub.

D. Recommendation to approve requests for educational field trips/transportation:

1. 20 IHS Geometry class students to Penn State Behrend, February 26 and April 16, 2019, for geometry lesson. Costs covered by PSB.
2. 2 IHS students to Region II Chorus, March 21k-23, 2019, Clarion Area Jr./Sr. High School. Cost: \$767.
3. IHS Track team members to Slippery Rock's Learn By Doing Clinic, Sunday, February 17, 2019, Slippery Rock University. Requested by Julie Parker. Cost: \$200 registration and transportation costs.

E. Recommendation to approve School Volunteers in area indicated:

Patricia Rial - Concession Stand/Elementary School/High School, Level I/II, Renewal

F. Recommendation to approved extension of previously approved homebound tutoring services:

IHS 8th grade student, requested extension to include March 8 – May 10, 2019.

G. Recommendation to approve Gannon field experience student placements from March 11-29, 2019. Total of 90 required hours:

<u>Gannon Student</u>	<u>Grade Level</u>	<u>IES Cooperating Teacher</u>
1. Daniela Baskin	Kindergarten	Ms. Korin Koeth
2. Mallory Sarkis	First Grade	Mrs. Patty Zukowski

H. Recommendation to approve the SERVICE AGREEMENT with Apptegy for district and school website development and management, and development of a mobile app beginning July 1, 2019. Includes redesign of the district and school websites. Cost: \$17,900.00.

Mobile App Development (one-time fee) One-time app development for iOS and Android apps for 2 schools + district	\$ 10,000.00
Thrillshare (annual fee) Thrillshare Publishing Platform (desktop and mobile) for 1,300 students	<u>\$ 7,900.00</u> \$ 17,900.00

On a motion by Mr. Coblantz, seconded by Mr. Rickrode, Items A, B(1-2), C(1-2), D(1-3), E, F, G(1-2), and H were unanimously approved. (9-0)

XI. **ADJOURNMENT:**

On a motion by Mrs. Abele, seconded by Mrs. Bartlett, and carried as unanimous (9-0), the meeting adjourned at 8:25 P.M.

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Kelley M. Majczyk, Board Secretary