

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, January 22, 2019

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, and Atty. Christine McClure (Solicitor)

Absent: Mr. Jeremy Coblentz, and Ms. Kristin Custer

Administration:

Present: Mr. Brian Bronson, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Jennifer Foutz, Mrs. Amy Hartleb, and Mrs. Jeannene Willow

Guests: Dave Kramer (Schneider Electric), Jenn Sheldon, and Dan Sheldon

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 PM on Tuesday, January 22, 2019 in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a motion by Mrs. Bartlett, seconded by Mr. King, the minutes of the annual Board reorganization meeting held on December 4, 2018, were unanimously approved. (7-0)

IV. AGENDA CHANGES: (None)

V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS: (None)

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS: (None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a motion by Mr. Rickrode, seconded by Mrs. Bartlett, the bills that were already paid were unanimously approved. (7-0)

2. UNPAID BILLS:

On a motion by Mrs. Majczyk, seconded by Mr. Rickrode, payment of the unpaid bills was unanimously approved. (7-0)

C. TREASURER'S REPORTS FOR THE PERIOD:

On a motion by Mr. Ragen, seconded by Mr. King, the Treasurer's Reports was unanimously approved. (7-0)

D. BUSINESS ADMINISTRATOR'S REPORTS:

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously approved the reports presented by Mrs. Smith. (7-0)

E. CAPITAL PROJECT REPORTS:

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously approved the project reports presented by Mrs. Smith. (7-0)

F. CAPITAL PROJECT BILLS:

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously accepted the project bills presented by Mrs. Smith. (7-0)

G. CAPITAL PROJECT INVESTMENTS:

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously accepted the investments reports presented by Mrs. Smith. (7-0)

H. STUDENT ACTIVITY FUND REPORTS:

On a motion by Mr. Ragen, seconded by Mr. King, the Board unanimously accepted the reports presented by Mrs. Smith. (7-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the reports presented by Mrs. Smith. (7-0)

VII. CAFETERIA REPORTS:

On a motion by Mr. Rickrode, seconded by Mrs. Majczyk, the Cafeteria Reports was unanimously approved. (7-0)

VIII. COMMITTEE & REPRESENTATIVE REPORTS:

A. STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:

1. Recommendation to approve educational field trip/transportation requests:

- a. 15 IES Garden Club students to TREC, January 8, 2019. Requested by Mrs. Hall. Cost: None.

- b. 63 IES 5th and 6th grade Chorus students to IHS auditorium for rehearsal for the Christmas shows, December 19 and 20, 1:00-2:30 PM. Requested by Mrs. Moser. Cost: None
 - c. 20-25 IHS Middle school gifted students to Allegheny College for college visit, March 26, 2019. Requested by Mrs. Skelton. Cost: \$259. Budget: Gifted.
 - d. 40 IHS Transition students to the Ambassador Hotel and Gold Corral, March 7, 2019 for OVR Career Fair. Requested by Mrs. Weber. Cost: \$785. Budget: Special Education
 - e. 25 IHS 11th and 12th grade and AP Language students to Edinboro University, March 13, 2019. Requested by Mrs. Haslett. Cost: \$315.
 - f. 15-30 Jacket Club students to Erie Insurance Arena, February 5, 2019. Requested by Julie Parker. Cost: None
 - g. Julie Parker and students to Dick's Sporting Goods store to accept grant check for the athletic dept., January 18, 2019. District van used for transportation. No cost to District.
2. Recommendation to approve professional development opportunities:
- a. Devyn Cashdollar (IHS) to ECTS guidance meeting, December 14, 2018. Cost: Mileage.
 - b. Susan Peebles (IHS) to Executive Board of NCFL Winter Meeting, January 17-20, 2019, Ft. Lauderdale, FL. Cost: Sub coverage @ \$156.
 - c. Sarah Skelton (IES) to Project Based Learning for the Gifted Mindset, February 4, 2019, IU5. Cost: Mileage.
 - d. Doug Wilson (IHS) to Future Ready PA Index – Teams, Are You Ready? December 19, 2018, IU5. Cost: None
 - e. Angela Weber (IHS) to Teacher in the Workplace, IU5, January 11, 2019. Cost: Sub
 - f. Jeff Patrick (IHS) to Teacher in the Workplace, IU5, January 11, 2019. Cost: Sub
 - g. Maria Modzelewski (ISD) to Drug Free Communities Grant conference/national leadership forum, National Harbor, MD, February 5-6, 2019. Mandatory attendance required per DFC grant. All costs covered by DFC grant.
 - h. Julia Gabrys (ISD) to Drug Free Communities Grant conference/national leadership forum, National Harbor, MD, February 3-8, 2019. Mandatory attendance required per DFC grant. Traveling by District van with PYD students. All costs covered by DFC grant.
 - i. Shane Murray and Julie Abele (DAO) to 2019 Board Presidents' Panel, Crawford County CDC, January 30, 2019. Cost: \$50 and mileage.

On a motion by Mrs. Majczyk, seconded by Mr. King, Items 1(a-g), and 2(a-i) were unanimously approved. (7-0)

On a motion by Mrs. Majczyk, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (7-0)

B. MANAGEMENT COMMITTEE:

1. Recommendation to approve a RESOLUTION Not to Exceed the Act 1 Index Limit of 3.6%, as calculated by the PA Department of Education for the 2019/2020 Budget: (Attachment M1)
2. Recommendation to approve the Single Audit Report for the Year ended June 30, 2018, prepared by Felix & Gloekler, P.C.: Presentation to Board given by Steve Falk and Natalie Heberlein of Felix & Gloekler, P.C. on 1/14/19.
3. Recommendation to approve the Sub-Grant CONTRACT with the Northwest Tri-County Intermediate Unit for the 2018/2019 SY for IDEA funding, total of \$294,280.22. (Attachment M3)
4. Recommendation to approve the Sub-Grant CONTRACT with the Northwest Tri-County Intermediate Unit for the 2018/2019 SY for IDEA- Section 619 Pass-Through funds, total of \$2,180.00. (Attachment M4)
5. Recommendation to approve new bus drivers through First Student Transportation:
 - a. Alisha McMahon
 - b. Chad Hulings
6. Intents to Retire:
 - a. Christina Myers – School Nurse, effective the conclusion of the 2018-2019 school year.
 - b. Mary Kay Spencer – High School Pupil Services Secretary, effective June 28, 2019.
7. Recommendation to hire individuals in the following positions:
 - a. Margaret (Maggie) Born – long-term substitute high school English teacher (Emergency certificate), retroactive beginning August 28, 2018.
 - b. Kenneth Weston – long-term substitute health/physical education teacher for both Iroquois Elementary and Iroquois Jr./Sr. High School, during teacher medical leave, January 10 through April 18, 2019.
 - c. Tammy Benovic – Instructional Support Partner for Joel Normand
 - d. Josh Bruno – AmeriCorps volunteer (Title I), effective December 18, 2018
 - e. Ruth Homan – IES Lunchroom Monitor, pending receipt of all clearances.

8. Recommendation to approve issuance of Permanent Professional Contracts with tenure to faculty members:
 - a. Jennifer Bayhurst, Iroquois Elementary School, effective October 31, 2018
 - b. Karey Bartlett, Iroquois Elementary School, effective October 31, 2018
9. Recommendation to approve requests for medical leaves of absence (FMLA):
 - a. Bryan Toy – November 27 - December 21, 2018
 - b. Brenda Tombaugh – November 30, 2018 through January 1, 2019
 - c. Debra Hilinski – December 21, 2018 through January 11, 2019
 - d. Karey Bartlett – March 1 – May 20, 2019
 - e. Jennifer Cadden – change in start date of previously approved medical leave. to begin January 11, 2019.
10. Recommendation to approve requests for unpaid days of absence, repayment of insurance to District for these days:
 - a. Mike Cody – January 31 and February 1, 2019
 - b. Julie Parker – March 21-22, 2019, April 24, 25, 26, 2019
11. Recommendation to approve Student Activity Rosters for 2018-2019:
 - a. Class of 2019
President – Virginia Slupski
Vice President – Olivia Lozano
Advisor – Kathleen Haslett
Secretary – Sydney Knapp
Treasurer – McKenzie Juratovic
 - b. Class of 2022
President – Madelynne Pollock
Vice President – Max Nicolussi
Advisor – Jessica Kidd
Secretary – Andrew Mankoski
Treasurer – Ryan Slupski
12. Recommendation to approve request for homebound tutoring services:

IHS 8th grade student – January 3 – March 7, 2019. Tutor – Mr. Carl Zimmerman
13. Recommendation to approve request for use of district facilities:
 - a. DCNR Presque Isle State Park requesting use of IHS pool and track for PI lifeguard assessments, May 15, 16, 18, 19, 25, 27, 28, June 1, 8, 10, 2019, 7:30 AM – 5:15 PM. Requested by Robert North. Category 3. Applicable fees: \$50/day.
 - b. Lawrence Park Township requesting use of IES LGI room, parking lot, lobby, cafeteria and gym for Safety Town Program, June 10-14, 2019. Contact person: Commissioner Tammy Benovic. Category 2. Applicable fees: None.
 - c. Lawrence Park Township requesting use of IES school parking lot for Summer 2019 Community Street Dances, 5:00 PM – 11:00 PM. Contact

person: Commissioner Tammy Benovic. Category 3. Applicable fees: None.

Friday, June 14, 2019
Wednesday, July 3, 2019
Friday, August 9, 2019

- d. Iroquois Little League Baseball requesting use of Iroquois Elementary School lobby for league sign-ups, Saturday, February 9, and Saturday, February 16, 2019, 9:30 AM – 3:15 PM. Contact person: Jenna Crotty. Applicable Fees: None
- 15. Recommendation to approve attached list of books as salvage due to age of content and condition of books. These books will be donated to the National Honor Society's annual book sale: (Attachment M15)
- 16. Recommendation to approve payment of event registration for the Electric Dreams FIRST Lego Team to attend the FIRST Championship at the Detroit World Festival, April 24-27, 2019, in the amount of \$1,000.
- 17. Recommendation to approve non-instructional substitute:

Kimberley Young – substitute custodian
- 19. Motion to approve the Investment Grade Audit with Schneider Electric for the following scope of work (Phase III):
 - a. Iroquois High School air conditioning project.
 - b. Controls retro-commissioning for Iroquois High School

On a motion by Mrs. Majczyk, seconded by Mr. King, Items 1, 2, 3, 4, 5(a-b), 6(a-b), 7(a-e), 8(a-b), 9(a-e), 10(a-b), 11(a-b), 12, 13(a-d), 15, 16, 17, and 19(a-b) were unanimously approved. (7-0)

- 14. Motion to approve RESOLUTION Iroquois School District's Market Value contribution to the Erie County Technical School renovation contingent upon (i) 100% participation of current contributing school districts; (ii) approval by all current participating school districts of a construction contract anticipated to begin in 2020 at a cost not to exceed \$32,500,000 (Thirty-two million, five hundred thousand dollars) and (iii) the Iroquois School District securing funds for its contribution.

On a motion by Mrs. Majczyk, seconded by Mr. King, Item 14 was unanimously approved with the following roll call vote results:

Abele -	Yes	Custer -	Absent	Nicolussi -	Yes
Bartlett -	Yes	King -	Yes	Ragen -	Yes
Coblentz -	Absent	Majczyk -	Yes	Rickrode -	Yes

Motion carried with 7 "Yes" votes and 0 "No" votes, with 2 Absent. (7-0)

C. **POLICY COMMITTEE:** (None)

D. BUILDINGS AND GROUNDS COMMITTEE:

7. Recommendation to approve extending the current landscaping CONTRACT with Hugh J. Schultz, Inc. for the 2019-2020 school year: (Attachment BG1)

On a motion by Mr. Ragen, seconded by Mr. King, Item 7 was unanimously approved. (7-0)

On a motion by Mr. Ragen, seconded by Mr. Rickrode, the Board unanimously accepted the remainder of this report. (7-0)

E. ATHLETICS COMMITTEE:

1. Resignation:

Shelly Respecki – Assistant Coach, Boys' Basketball

2. Recommendation to approve the filling of athletic positions:

a. Corey Bartlett – Junior High Wrestling Coach

b. Connor MacKelvey – Assistant Varsity Track Coach

On a motion by Mr. King, seconded by Mr. Rickrode, Items 1, and 2(a-b) were unanimously approved. (7-0)

On a motion by Mr. King, seconded by Mr. Rickrode, the Board unanimously accepted the remainder of this report. (7-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT:

On a motion by Mrs. Majczyk, seconded by Mr. King, the Board unanimously accepted the report presented by Mr. Rickrode and Mr. Murray. (7-0)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

On a motion by Mr. King, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mrs. Nicolussi. (7-0)

H. LEGAL REPORT:

Mr. Murray provided information about recent Right To Know requests received by the District, including an update on Simon Campbell requests. No vote for approval was required.

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT: (None)

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT: (None)

K. SAFETY COMMITTEE: (None)

IX. ADMINISTRATIVE REPORTS FOR THE PERIOD:

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a motion by Mr. King, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mr. Bronson. (7-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a motion by Mrs. Bartlett, seconded by Mr. Rickrode, the Board unanimously accepted the report presented by Mr. Wilson. (7-0)

X. **NEW BUSINESS:**

- A. Resolution to Remove the Commitment of \$1,300,000 of Fund Balance Reserves for future PSERS increases and Assign said portion of Fund Balance to: \$558,903 to the Air Conditioning Project at Iroquois Jr./Sr. High School and \$741,097 to the Iroquois School District contribution to the Erie County Technical School Renovation Project. (Attachment NB-A)
- B. Recommendation to remove the Assignment of \$325,000 of Fund Balance Reserves for future PSERS increases and Assign said portion of Fund Balance to the Lighting and Auditorium Upgrade that is part of the Schneider Electric Energy Savings Contracted Project.
- C. Recommendation to approve the 2016/2017 School-Based ACCESS Program Billing Agreement with the Northwest Tri-County Intermediate Unit #5 in the amount of \$17,477.23. This amount is the result of the final Cost Settlement for Intermediate Unit Services and funds are released to the I.U. Iroquois will access the funds by invoicing the I.U for reimbursement for ACCESS eligible services. (Attachment NB-C)
- E. Resignation:

Alexa Phelps, Secondary English Teacher, effective January 31, 2019.
- F. Recommendation to hire in the following position:

Samantha Szoszorek - Long-Term Substitute Teacher for Secondary Special Education classroom, beginning January 28, 2019.
- G. Recommendation to approve AGREEMENT with LearnWell to provide ten (10) hours of direct instruction per week to Iroquois students hospitalized at Millcreek Community Hospital at an hourly rate of \$40.00. LearnWell will make its best effort to obtain the student's individual course work from his/her school, complete the assignments with the student in a classroom setting, and return the course work to the student's school system to ensure the student remains up to date with their academics.
- H. Recommendation to approve Motion to approve CONTRACT with Schneider Electric for energy services for Phase II – Air conditioning for the Iroquois Elementary School kitchen, air conditioning for the Iroquois Jr./Sr. High School kitchen and cafeteria, and the pool cover for the High School pool. (Attachment NB-H)
- I. Acceptance of Resignation from School Board Member:

Kristin A. Custer – effective January 22, 2019.

J. Presentation of Awards:

1. PA Department of Education 2018-19 Keystone Award for Academic Excellence, Reward High Progress – awarded to Iroquois Elementary School, accepted by Principal Brian Bronson.
2. United Way Gold Award 2018 presented to the Iroquois School District for outstanding service to the people of our community, accepted by Superintendent Shane Murray.
3. United Way Bronze Award 2018 presented to Iroquois Elementary School for outstanding service to the people of our community, accepted by Principal Brian Bronson.

On a motion by Mr. Rickrode, seconded by Mr. King, Items A, B, C, E, F, G, H, and I were unanimously approved. (7-0)

- D. Motion to inform Lawrence Park Township that the Iroquois School District is willing to pursue the exchange of the District-owned Sand Volleyball Courts and Tennis Courts for the Lawrence Park Township-owned Softball Field.

On a motion by Mr. Rickrode, seconded by Mr. King, Item D was approved (6-1).

XI. **ADJOURNMENT:**

On a motion by Mr. Ragen, seconded by Mrs. Bartlett, and carried as unanimous (7-0), the meeting adjourned at 8:14 P.M.

E.

Executive Session:

The Board met in Executive Session beginning at 8:15 p.m. to discuss a personnel matter. Executive Session was adjourned at 8:30 p.m.

Kelley M. Majczyk, Board Secretary