

Parent/Student Device, Internet Agreement and 1 to 1 Device Permission Slip

Device Use

The Richfield Springs Central School District employs computers and iPads as one way of furthering its mission to teach the skills, knowledge, and behavior that students will need as successful and responsible adults. Students are issued a device to enable them to use a varied and exciting set of resources including applications, multimedia, and the Internet. The following regulations refer to the student use of any and all devices within the school district:

- ◆ No person will deliberately or willfully cause damage, or alter the district-approved student-safe image on any device or software or assist others in doing the same.
- ◆ No software shall be installed on a district owned device, unless it is approved by the district and installed by the RSCS IT Team.
- ◆ At no time will a device not owned by the district be connected to the district network unless done so by and with the permission of the Network Administrator.
- ◆ Each person will respect the rights of others to the privacy of the files they store on a device and not view those files without the owner's permission to view or alter these files.
- ◆ No district owned device will be used for illegal or unlawful use. This includes, but is not limited to: copyrighted material; threatening or obscene material; expressions of bigotry, racism, or hate; or material protected by trade secret.

Internet Use

The Internet is available to students of Richfield Springs Central Schools as a resource to promote educational excellence and communication. The following regulations are in effect relating to use of the Internet:

- ◆ No person will deliberately access educationally inappropriate materials or show others how to do the same.
- ◆ The Internet will not be used for illegal or unlawful use. This includes items listed above.
- ◆ Vandalism, defined as any malicious attempt to harass or destroy data of another user, the Internet, or any networks that are connected to the Internet is prohibited. This includes, but is not limited to the downloading, uploading or creation of viruses.
- ◆ Attempts to log on to the Network as an Administrator may result in immediate and permanent cancellation of network privileges.
- ◆ Any user identified as a security risk or having a history of misuse with other computer systems may be denied access to the Internet through the school district.
- ◆ Any possible problems with Internet security will be reported immediately to the Technology Coordinator. No attempt to correct or demonstrate the problem should be made by the user.
- ◆ Warranties: The school district makes no warranties of any kind, whether express or implied, for the service it is providing hereunder. The school district will not be responsible for any damages you may suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. The school district specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Access and Disclosure

- A. Grounds Required for Access: The Richfield Springs Central School District reserves the right to access and disclose the contents of student, and other authorized users' communications. The district will do so only when it has a legitimate need and only with appropriate authorization. Messages sent or received may be made available for review by any authorized Richfield Springs Central School District official for purposes related to the Richfield Springs Central School District.
- B. Monitoring of Devices: The Richfield Springs Central School District will monitor student devices as a routine matter.
 - ◆ The Richfield Springs Central School District will inspect the contents of devices in the course of an investigation triggered by indications of misconduct, as needed to protect health, safety, and welfare, or as needed to prevent interference with the academic mission of the institution, or as needed to locate substantive information required that is not more readily available by other means. The Richfield Springs Central School District will respond to legal processes and fulfill its legal obligations.
 - ◆ The Richfield Springs Central School District will inspect devices in random checks on a periodic basis. Any detected misconduct will result in consequences for the device user.
 - ◆ The contents of e-mail or any other communications may be disclosed without permission if such disclosure is required to satisfy a legal obligation.

User Responsibilities and Costs

There is no cost associated with the use of each student's individual device. With proper care and responsibility, each device will function for many years. If the device or any of its peripherals is damaged or lost, whether on or off school property, the student and parent are responsible for the reasonable cost of repair or replacement. Items that are not covered under warranty will incur charges for repair or replacement. Students will be charged up to \$250 if the device is lost, damaged or vandalized. Please refer to the Laptop Handbook for Students and Parents for specific charges.

Device and Internet use Agreement

Permission to use the school's devices is dependent upon a student and his or her parent/guardian signing the form below. Signing the form shows that the student understands and will follow the school's device and internet rules. Failure to follow the rules may result in a student being denied the opportunity to use the district's devices.

I understand and I will abide by the above regulations and the regulations listed in the Laptop Handbook for Students and Parents (grades 4-12) or Device Care and Etiquette flyer (grades PK-3). I (the parent or guardian) acknowledge and agree to the responsibility I have to ensure my child uses their device, when it is at home, for school related educational purposes only. I (the student and parent) further understand that any violation of the regulations above described is unethical and may also constitute a criminal offense. Should I commit a violation, my access privileges may be revoked, the school district may commence disciplinary proceedings against me, and I may be subject to appropriate legal action by the school district or others. Should the device become damaged or lost, I understand that I am responsible for the appropriate charges for repair or replacement. Further, I will hold the Richfield Springs Central School District harmless against all damages, judgments, and attorneys fees that may be obtained against them arising out of my use of the Internet.

Richfield Springs Central School Responsible Use Policy Acknowledgement Form

This statement will also acknowledge that we have read, reviewed, and understand the Responsible Use Policy for Network and Internet Access (RUP). We understand that the RUP is in effect whether the device is used at home or at school and applies to all technological devices owned by the district.

Choose One:

_____ I give permission for my child to participate in the Richfield Springs CSD 1 to 1 Device Program. I also give my permission for my child to *bring the device home*, once that decision has been made by the technology team. In checking this, I understand my potential financial obligation.

_____ I give permission for my child to participate in the Richfield Springs CSD 1 to 1 Device Program *in school only*. I DO NOT give my permission for my child to bring the device home. In checking this, I understand my potential financial obligation.

Print Student's Name: _____

Grade: _____

Student's Signature: _____ Date: _____

Print Parents' Names: _____

Parents' Signatures: _____ Date: _____

No student will be issued a laptop until this form is completed and turned in.