

GARFIELD16

PO Box 68
0460 Stone Quarry Road
Parachute, CO 81635
Telephone: 970.285.5701
Fax: 970.285.5711

Certified: August 20, 2019
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
August 20, 2019

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, June 18, 2019
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:32 to 5:49 p.m. for the purpose of planning for the future of Garfield 16 relevant to the competency based personalized learning model.

CALL TO ORDER AND ROLL CALL

District Administration Office/Board of Directors meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Judith R. Hayward	Present
Lauralee C. Patton	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Shore/Patton:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Tomasulo/Patton:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – May 21, 2019

VIII.B.2. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Dale, Jamie M. *	Grand Valley Middle School	English Language Learners (ELL) Teacher
Gutierrez, LeRoy J.	Grand Valley Middle School	Interim Principal
Janes, Abigail R. *	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher
Kerven, Lindsay M.	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher
Manickam, Zoe K. *	Grand Valley High School	Science Teacher

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Fox, Travis J.	Grand Valley High School	Social Studies Teacher

Effective: May 24, 2019

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
McCormick, Kelly J.	Principal Grand Valley Middle School	Principal Grand Valley High School
McCormick, Misty D.	Secondary Mathematics Teacher Grand Valley High School	Mathematics Teacher Grand Valley Middle School
Scott, Amber J.	Student Liaison Bea Underwood Elementary	Behavior Interventionist School Based Family Resource Center

*BACKGROUND CHECK AND/OR LICENSE PENDING

VIII.B.3. Financial Matters – May 2019

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Board of Education Policy Recommendation – EEACA* - Student Transportation Drop-Off Guidelines - 1st Reading/1st Vote

Brad Ray, Superintendent, presented Board of Education policy EEACA* - Student Transportation Drop-Off Guidelines for 1st Reading/1st Vote (*Appendix A*):

A brief discussion was held with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve policy EEACA* - Student Transportation Drop-Off Guidelines for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

**Authorization of Applications for Teacher Scholarship Program –
Board of Education Policy GCIE – Professional Staff Continuing Education
(Teacher Scholarship Program)**

At the regular meeting of the Board of Directors held on May 21, 2019, the Board approved waiving the March 1st deadline for the submission of the Teacher Scholarship Program application as required by Board of Education policy GCIE – Professional Staff Continuing Education (Teacher Scholarship Program) for this year only. By extending this deadline, it has allowed the opportunity for several high school teachers to apply for and enroll in Master's programs in their content area, which will enable these teachers to teach dual enrollment courses.

Brad Ray, Superintendent, presented the following individuals, who submitted teacher scholarship applications for the Professional Staff Continuing Education Teacher Scholarship Program, for consideration and action (*Appendix B 1-3*):

- Jason Arthur
- Mark Jansen
- Alison Teter

The Board was provide with a copy of Board policy GCIE – Professional Staff Continuing Education (Teacher Scholarship Program) as revised January 22, 2019 (*Appendix B-4*).

A brief discussion followed with questions being addressed.

M/S Tomasulo/Hayward:

Motion was made to approve Jason Arthur, Mark Jansen, and Alison Teter for tuition reimbursement under the Teacher Scholarship Program as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

**Proposed Grand Valley High School Graduation Date – Class of 2020 – Board of
Education Policy Exhibit ICA-E 2019-2020 School Calendar**

Continued discussion has been held regarding the suggested revision to the 2019-2020 school calendar (*Appendix C*), which is a result of the state track and baseball meets being scheduled during the same weekend as Grand Valley High School graduation ceremony for the "Class of 2020".

A survey was sent to the junior class being effected at Grand Valley High School pertaining to the proposed change. Each family was allowed one vote. The choices that

were presented to the students/parents were as follows: no change to the graduation date; 1:00 p.m. Sunday, May 24, 2020; or the evening of Sunday, May 24, 2020. A second vote was held, and the results reflected 65% of the students/parents chose the evening of Sunday, May 24, 2020, as the graduation date for the "Class of 2020." Per Board policy, the high school principal along with teachers and the senior class shall work together to plan the graduation exercise. The time of the ceremony will be determined the first couple of weeks of school.

Mr. Ray and Mr. Ellis will communicate any change in the graduation date to Sunday to all religious organizations that may be impacted.

A brief discussion was held with questions being addressed.

M/S Tomasulo/Shore:

Motion was made to approve the revision to Board of Education Policy Exhibit ICA-E 2019-2020 School Calendar reflecting the graduation date for the Class of 2020 being changed to the evening of Sunday, May 24, 2020, with the time to be determined as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

Proposed Adopted Budget and Resolution for Fiscal Year 2020

Rose Belden, Director of Business Services, presented the proposed adopted budget for fiscal year 2020 and resolution for consideration and action (*Appendix D 1-2*), which included the following listing of premises. Ms. Belden indicated that the budget was based on zero growth.

**Garfield County School District No. 16
Premise for FY 20 ADOPTED Budget
Presented May 21, 2019**

General Fund

REVENUE:

FY 19 Adjusted ADOPTED REVENUE General Fund **\$14,084,276.07**

Revenue Adjustments:

Property Tax	129,526.43
Abated Property	(435,182.03)
Delinquent Taxes – Energy Company Audits	(50,000.00)
Interest on Investments	115,000.00
Transportation Fees	1,500.00
BOCES Flow Thru ECEA	(21,594.76)
Athletic Gate Receipts	(14,000.00)
Transportation Reimbursement	5,000.00
Small Rural Funds from State	(61,681.09)
Other Local Revenue (ERate Reimbursement)	55,000.00
State Equalization	645,274.82
BOCES Flow Thru Child Find	3,001.66
BOCES Flow Thru IDEA	7,055.11
BOCES Flow Thru PK IDEA	(101.55)
Additional Transfer to Food Service	(15,000.00)
Transfer reduced from Special Revenue Fund (Masters)	(19,500.00)

Adjustment Total **\$344,298.59**

Revenue Difference between FY 19 and FY 20
Proposed Revenue

FY 20 PROPOSED Budget Revenue Total **\$14,428,574.66**

General Fund**EXPENDITURES:****FY 19 Adjusted ADOPTED EXPENDITURE GF Budget \$14,084,276.07****Expenditure Adjustments:****DISTRICT-WIDE SALARY SCHEDULE/WAGE INCREASES**

1 Step & PERA Increase	453,286.00
Health Insurance Increase 4.9% Average Increase/	71,592.48

Educational Advancement/3% Increase to the Base Salary

Change in FTE:

BUE

CFL

Teacher on Special Assignment Stipend	4,000.00
---------------------------------------	----------

KG Certified Teacher	55,000.00
----------------------	-----------

Master Teacher Stipend	2,500.00
------------------------	----------

GVMS

GVHS

Support Services

Warehouse FTE – Eliminated	(52,839.00)
----------------------------	-------------

Systems Implementation Support Specialist (Salary/Benefits)	126,758.00
---	------------

School Based Health Clinic Purchase Service	(13,500.00)
---	-------------

Outdoor Education Purchased Service	(10,000.00)
-------------------------------------	-------------

PBL EXPLORATION/IMP	(25,000.00)
---------------------	-------------

Professional Development	(15,000.00)
--------------------------	-------------

Attrition	(10,419.00)
-----------	-------------

Audit Fees/Advertising	5,500.00
------------------------	----------

Transportation Fuel/Supplies	8,725.00
------------------------------	----------

Curriculum	82,682.62
------------	-----------

Infinite Campus Support Contract	3,000.00
----------------------------------	----------

District Liability Insurance	56,244.00
------------------------------	-----------

Concurrent Enrollment	32,920.00
-----------------------	-----------

BOCES	18,737.59
-------	-----------

Contingency Account	(\$449,889.10)
---------------------	----------------

Total Increase of (Decrease) in Expenses \$344,298.59Difference between FY 19 Adjusted Expenditures and
FY 20 Proposed Budget**FY 20 PROPOSED Budget Expenditure Total \$14,428,574.66****Revenue to Expenditure Budget Difference \$0.00**

The following appropriation resolution was presented for consideration and action for each fund as specified in the proposed budget for fiscal year 2020:

BE IT RESOLVED, by the Board of Directors of Garfield County School District No. 16, in Garfield County, that the amounts shown in the following schedule be appropriated to each fund as specified in the "ADOPTED Budget FY 20" for the ensuing fiscal year beginning July 1, 2019, and ending June 30, 2020.

Fund	Amount
General Fund	\$14,428,575
Grant Fund	\$ 645,384
Bond Fund	\$ 5,527,496
Capital Reserve	\$ 255,000
Food Service Fund	\$ 585,426
Building Fund	\$ 672,264
Activity Fund	\$ 400,000
Special Revenue Fund	\$ 575,727

President, Board of Education_____
Date

Ms. Belden indicated that there were no changes made to the listing of premises. A letter to the community from Superintendent Ray was added on page 2. Due to growth, full-day Kindergarten, and potentially taking over the Headstart Program, \$60,000.00 was moved from the general fund contingency to the capital reserve fund for building improvements. The old Alternative High School building located on the Grand Valley Center for Family

Learning campus will be remodeled to allow for additional classroom space. There will be eight preschool classes with ½ day and full-day programs being offered. In addition, a procedure was created for the purpose of charging each school for traveled miles for activities/field trip work. The miles will be tracked per building and will be charged at \$1.00 per mile. Ms. Belden indicated that there is approximately \$212,000.00 in the general fund Board contingency.

A brief discussion was held with questions being addressed.

M/S Tomasulo/Hayward:

Motion was made to approve the proposed adopted budget and appropriation resolution for fiscal year 2020 as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

NEW BUSINESS

**Authorization of Official Notice of Intent for the
Garfield County School District No. 16 to Participate in the
Coordinated Mail Ballot Election on November 5, 2019,
and Designation of the Designated Election Official**

Marilyn Mondragon, Executive Assistant to the Superintendent/BOE, presented the following resolution pertaining to the November 5, 2019, Coordinated Election for consideration and action (*Appendix E-1*).

***Official Notice of Intent for the Garfield 16 School District
to Participate in the Coordinated Election on November 5, 2019***

The Board of Education of Garfield 16 School District in the County of Garfield, State of Colorado (Board of Education) shall conduct its regular biennial school election on November 5, 2019, as provided by state law and participate in the election coordinated by the County Clerk and recorder of Garfield County. The Garfield 16 School District shall contract with the County Clerk and Recorder of Garfield County for the administration of the regular biennial school election and enter into an intergovernmental agreement with Garfield County for this purpose. The County Clerk and Recorder shall serve as the coordinated election official for the November 5, 2019, coordinated election.

The Board of Education designates Marilyn A. Mondragon to serve as the school-designated election official for the 2019 regular biennial school election. The school-designated election official shall perform election duties on behalf of the Board of Education, including but not limited to accepting and verifying candidate packets as well as rendering all interpretations and making all initial decisions as to controversies or other matters arising in the conduct of the regular biennial school election to the extent that each of these responsibilities is consistent with the intergovernmental agreement.

A call for nominations for school directors to be elected at the regular biennial school election shall be published by the Garfield 16 School District between August 7, 2019, and August 22, 2019.

The Board of Education directs the school designated election official to forward this notice of intent to participate in the November 5, 2019, to the coordinated election official by July 26, 2019, the deadline established in state law.

Approved this 18th day of June 2019, by a vote of _____.

President, Board of Education

Attest: _____
Secretary, Board of Education

Note: State law requires the board of education to notify the county clerk and recorder in writing at least 100 days before the election that it has taken formal action to participate in the coordinated election. Colo. Rev. Stat. § 22-31-103(1). A resolution such as this could accomplish both these purposes. If there is a possibility that the board will be placing issues on the ballot in November, the board should also notify the county clerk of this possibility. That notice may be informal at this point and does not need to be included in the resolution. Those school districts whose boundaries encompass more than one county will need to modify this resolution to refer to each county.

Ms. Mondragon indicated that there are two open seats on the Board of Education for the upcoming election; both are 4-year terms. The Board was provided with the following: School Board Candidate Guide, Veteran Leader to New Leader Guide, 2019 School Director Election Timeline, Tabor – 2019 School Ballot Issue Election Timeline, School District Ballot Issue Elections, Fair Campaign Practices Act Memo, and FCPA Compliance – Basic Do's and Don'ts (*Appendix E 2-8*). Ms. Mondragon indicated that the Board must take formal action to participate in the Coordinated Election, and the County Clerk must be notified in writing by July 26, 2019. The call for nominations will be posted on August 7, 2019, which is also the first day that nomination petitions can be picked up and circulated; 50 signatures are required. The deadline to submit the nomination petitions is August 30, 2019.

Nathan provided the Board with additional information regarding the ballot question that Garfield 16 will be putting forth to the registered voters. The voters will be considering allowing Garfield 16 the legal ability to provide services specifically described as “advanced service,” “telecommunications services,” and “cable television services,” specifically including new and improved bandwidth services based on best available technologies, utilizing current and new community-owned infrastructure to any existing fiber-optic network, either directly or indirectly, with public or private sector service providers, to potential subscribers that may include telecommunications service providers, and residential or commercial users within Garfield 16 school district. Taxes will not be increased with this ballot question.

A brief discussion was held with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve the official notice of intent for the Garfield County School District No. 16 to participate in the coordinated election on November 5, 2019, and to approve Marilyn A. Mondragon as the designated election official as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

Director of Business Services' Report

There being no other business services' information/financial matters to report, this matter was passed.

Assistant Superintendent's Report

Starting July 1, 2019, Garfield 16 will house the Collaborative Management Program and Systems of Care Program at the School Based Family Resource Center. These programs assist families in gaining access to counseling and other services throughout the district.

Mr. Ellis informed the Board that he has been attending the Latino Engagement Program meetings held twice a month with two different groups. This program's goal is to get more Latino families involved in the schools by either providing translation services or volunteer opportunities.

Garfield 16 officials are getting prepared to conduct a tabletop exercise with the Parachute Police Department, Grand Valley Fire Protection District, Garfield County Sheriff's Department, and the School Resource Officer at the end of July, early August. The different entities are waiting for the SRO and the sheriff department to plan the tabletop exercise. Eventually, Garfield 16 will participate in a mock exercise that would also involve law and fire department services from Grand Junction and Glenwood Springs.

Mr. Ellis indicated that he has been with the district for one year and conversed about the 1st Board meeting he attended. He commended the Board for their dedicated efforts and support of the services that are being provided to the families in Parachute/Battlement Mesa. Representatives from the Colorado Department of Education visited Garfield 16 last week, and they were impressed by the various programs and services being offered.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix F*):

COACHING/SPONSORS RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Fox, Travis J.	Grand Valley High School	Assistant Coach - Boys' Basketball
Fox, Travis J.	Grand Valley High School	Sponsor – Student Council
Kuda, Kimberly R.	Grand Valley High School	Assistant Coach – Cross Country
Kuda, Kimberly R.	Grand Valley High School	Assistant Coach – Track & Field (Distance)
Radel, Doyle L.	Grand Valley High School	Head Coach - Baseball
Weeks, Colin J.	Grand Valley High School	Assistant Coach - Football

EXTRA DUTY STIPENDS

CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Blair, Rhonda G.	Bea Underwood Elementary	Extended School Year - Paraprofessional Stipend: \$18.00 per hour
Bradford, Lynn M.	Bea Underwood Elementary	Extended School Year – Teacher Stipend: \$30.00 per hour
Frees, Kimary L.	Bea Underwood Elementary	Summer School - Administrator Stipend: \$5,000.00
Janicek, Catherine L.	Bea Underwood Elementary	Extended School Year - Paraprofessional Stipend: \$18.00 per hour
Jones, Imelda C.	Bea Underwood Elementary	Extended School Year – Teacher (Classified) Stipend: \$18.00 per hour
Leather, Ryan M.	District-Wide	GOCO Archery Event Stipend: \$50.00

Leather, Jordanne E.	District-Wide	GOCO Archery Event Stipend: \$100.00
Mayfield, Jaime A.	Grand Valley High School	Summer School – Teacher/ Administrator Stipend: \$4,000.00
Mills, Keri C.	Bea Underwood Elementary	Extended School Year - Paraprofessional Stipend: \$18.00 per hour
Murphy, Dalin B.	Bea Underwood Elementary	Extended School Year - Paraprofessional Stipend: \$18.00 per hour
Paskett, Paige	Bea Underwood Elementary	Summer School – Nurse Stipend: \$1,500.00
Stark, Julie A.	Bea Underwood Elementary	Extended School Year - Paraprofessional Stipend: \$18.00 per hour

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bowen, Kellen N.	District-Wide	Seasonal Groundskeeper
Doyle, Seanathan M.*	G.V. Center for Family Learning	Preschool Paraprofessional
Gutierrez, Bobbi J. *	G.V. Center for Family Learning	Preschool Paraprofessional
Longhurst, Amanda R.	School Based Family Resource Center	Family Support Partner
Mattedi, Amanda R.	Bea Underwood Elementary	Classified Summer Advantage Paraprofessional
Ray, Christina L.	Bea Underwood Elementary	Certified Summer Advantage Teacher
Westcott, Katie	School Based Family Resource Center	WRAP Facilitator
Zepeda, Lesly Y.	G.V. Center for Family Learning	Preschool Teacher

RESIGNATIONS

NON-CONTRACTED CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Leather, Ryan M.	Maintenance Department	Groundskeeper

TRANSFERS

NON-CONTRACTED CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Hanakeawe, Katherine L.	Certified Substitute District-Wide	Preschool Paraprofessional G.V. Center for Family Learning
Holman, Roxanne R.	Preschool Paraprofessional G.V. Center for Family Learning	Preschool Teacher G.V. Center for Family Learning

*BACKGROUND CHECK AND/OR LICENSE PENDING

Superintendent Ray provided the Board with the following:

- The construction of the high ropes course located at L.W. St John will commence on July 22, 2019.
- A letter was received commending the sanctity of the graduation ceremony at Grand Valley High School. Mr. Ray will forward that letter to the Board.
- Mr. Ray commended and thanked the Board for their selfless efforts and time given to the district.

A brief discussion was held with questions being addressed.

Board of Directors Reports/Comments

President Coleman recognized Kelly McCormick in his new position.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, August 20, 2019, will be held at the District Administration Offices/Board of Directors meeting room commencing at 6:00 p.m. A work session will not be held. A brief discussion was held regarding the Grand Valley Educational Foundation with questions being addressed.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no additional audience members present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Shore/Hayward:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:40 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.