



COLUMBIA BOROUGH SCHOOL DISTRICT CROWDFUNDING REQUEST FORM

*This request must be made and approved prior to being posted on any crowdfunding platform.
Failure to obtain prior approval may result in disciplinary actions.*

Requestor Name: _____

School/Organization: _____

If Organization, provide names and positions in the organization of two (2) members overseeing the crowdfunding:

Name: _____

Position: _____

Name: _____

Position: _____

Posting start date: _____

Posting end date: _____

Requested item(s): _____

Requested item(s) cost: _____

Program/activity benefited: _____

Crowdfunding site to be used: _____

Social Media being used to promote crowdfunding (include owner of social media platform and account):

When submitting your request, please include a separate sheet with the exact language, as well as any graphics, that will be included in the post on the crowdfunding site.

By signing this form, I am verifying that I have read and agree to the guidelines outlined in the Crowdfunding policy 702.1 and District procedures available on the District's website (<https://www.columbiabsd.org/page/business-office>)

Requestor Signature

Date

FOR OFFICE USE ONLY

Approved

Denied

Building Principal Signature _____

Approved

Denied

Assistant to Superintendent Signature _____

Approved

Denied

Grant Writer Signature _____