

**Lake Placid Middle/High School  
Request for Educational Leave  
2023- 2024**

The LPMHS Educational Leave Program is designed to support student-athletes academically while they are training and competing at the state and/or national level. Students interested in participating in this program must fill out this document and turn it into the main office **a minimum of five school days prior** to the planned leave. This will allow teachers time to prepare material for the student. Students being considered for Educational Leave must maintain an 80% average or above in all classes, hand in their paperwork five school days prior to their leave and receive approval from the principal. Student-athletes who are approved and excused for the Educational Leave Program will receive help in getting missed work from their teachers, credit for missed work, and an excused absence on their school attendance record. All students need to check out with the Education Leave Coordinator two school days prior to the leave.

Student's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Student's Cell Phone Number: \_\_\_\_\_

Student's Email Address: \_\_\_\_\_

Dates the student will be **out** of school:      From \_\_\_\_\_  
(ie. Tues., 10/20- Fri., 10/23)                      To \_\_\_\_\_

Where will the student be going?:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the name of the competition? (Please specify if it is a state or national):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Coach's Name: \_\_\_\_\_

Coach's Phone Number: \_\_\_\_\_

Coach's Email: \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Parent Email: \_\_\_\_\_

---

Please return this form to the main office **five school days prior** to your requested leave. Failure to follow these guidelines could result in denial of your educational leave.

\_\_\_\_\_ **Approved**                      \_\_\_\_\_ **Not Approved**                      \_\_\_\_\_  
Principal's Signature

**Reason for denial:** \_\_\_\_\_  
\_\_\_\_\_