



# Tri-Valley School District 49-6



## **Policy DM: Cash in School Buildings**

Moneys collected by school employees and by student treasurers shall be handled with good and prudent business procedures. All moneys collected shall be receipted, accounted for and directed without delay to the proper location of deposit.

In no case shall moneys be left overnight in schools, except in safes provided for safekeeping of valuables.. All schools shall provide for making bank deposits after regular banking hours in order to avoid leaving money in school overnight.

The School Board discourages both teachers and students from leaving money and personal valuables at school. The school will not be responsible for such items.

Adopted: 12/10/12

Revised: 2/14/22

Board Approved: 3/14/22