

MEMBERS PRESENT: Larry Doyle, Nancy Addison, Becky Buckingham, Doug McKnight, and Marc Montroy

MEMBERS ABSENT: Chera Davison and Andrea Randle

OTHERS PRESENT: Patrick Farrand, Lauren Morley, Staci Vaughn, Wendy White, Chip Stemples, Sue Houmiel, Beth Whyte, Jamie Albert, Julie Rexford, and Dicky Marcellus

CALL TO ORDER: Larry Doyle called the regular meeting of the Lisbon Central School Board of Education to order at 6:08 p.m., followed by the Pledge of Allegiance.

GREETINGS TO VISITORS: No one wished to speak.

APPROVAL OF MINUTES: Doug McKnight moved to approve the minutes of the October 20, 2016 regular meeting, seconded by Nancy Addison, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Approval of Minutes

PRESENTATIONS:

Beth Whyte gave a summary of the work she did with Emily Griffin-Finnegan over the summer. They worked on Balanced Literacy in the Classroom and aligned their schedules to be the same or as close as possible to enable one to help a substitute more easily, as well as allowing them to ask each other questions as they are teaching.

Jamie Albert spoke about her summer curriculum development. She looked at the general 4th grade curriculum, noting that she knew from being in 5th grade she was aware of what the students needed to know for the following year. She spent time leveling the books in the classroom. She has been working with the other 4th grade teachers.

BUSINESS:

Consideration and Possible Adoption of the 2016-2017 Board of Education Goals

Becky Buckingham moved to adopt the 2016-17 Board of Education Goals as presented, seconded by Nancy Addison, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

BOE Goals
SF #42-2016

Review of the Budget Development Calendar for 2016-2017: The calendar is similar to previous year but there may be a need to have a special meeting on April 11th, based on the state aid runs.

2016-17 Budget Calendar
SF #43-2016

Consideration and Possible Approval of 2016-2017 School Tax Collection

Nancy Addison moved to approve the 2016-2017 School Tax Collection Report as presented, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

School Tax Collection
SF #44-2016

Consideration and Possible Approval of Internal Hearing Officers for 2016-2017

Becky Buckingham moved to approve the list of Internal Hearing Officers for the 2016-17 school year, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

IHO
SF #45-2016

Consideration and Possible Approval of the Application for Facility Use

Doug McKnight moved to approve the updated Application for Facility Use form, seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Facility Use Form
SF #46-2016

Review of Fee Schedule for Facility Use for Non-Residents

Following review of charging non-residents for use of the school facilities, the Board agreed to keep the procedure

Consideration and Possible Approval of an Updated Municipal Cooperative Agreement

Becky Buckingham moved to approve the Updated Municipal Cooperative Agreement, as presented, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Municipal Cooperative Agreement
SF #47-2016

PERSONNEL:

Consideration and Possible Approval of a Letter of Resignation from the National Honor Society and National Junior Honor Society Advisor

Becky Buckingham moved to approve the letter of resignation from Rachel Mouthorp as National Honor Society and National Junior Honor Society Advisor, seconded by Marc Montroy and carried with five (5) yes votes and two (2) absent (Davison and Randle).

R. Mouthorp, Resignation
NJHS and NHS Advisor

Consideration and Possible Appointment of a Teacher Assistant

Nancy Addison moved to appoint Heather Bouchard as Teacher Assistant, at ½ of Step 2A, with a salary of 20,233, effective November 28, 2016, seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

H. Bouchard, Appointment

Consideration and Possible Approval of Managerial Salaries

Nancy Addison moved to table the Approval of Managerial Salaries, seconded by Doug McKnight, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Tabled

FINANCIAL:

Doug McKnight moved to approve the **Treasurer's Report** for October 2016 as presented, seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Treasurer's Report
SF #48-2016

Becky Buckingham moved to approve the **Cash Disbursements** for October 2016 as presented, seconded by Nancy Addison, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Cash Disbursements
SF #49-2016

The, **Budget Expenditure, Revenue Summary, and School Lunch Program Reports** were presented for review.

BE – SF #50-2016
RS – SF #51-2016
SLP - SF #52-2016

Becky Buckingham moved to approve the Budget Transfers as presented, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Budget Transfers
SF #53-2016

DISCUSSION ITEMS: There were none.

PRESIDENT AND BOARD MEMBERS' COMMUNICATION:

Appointment of a Facilities Committee

Doug McKnight, Larry Doyle, and Chera Davison were appointed as members of the Facilities Committee by President Larry Doyle.

Facilities Committee

ADMINISTRATOR'S REPORTS:

Superintendent's Report - Superintendent Farrand gave his report, which included a building use request from the Lisbon Wesleyan Church, an update on APPR, and recognition to Senator Ritchie for her continued support for student leadership programs. He also noted that the holiday celebration at the American Legion was a success last year and would like to continue that tradition again this year.

Elementary Principal's Report - Mrs. Vaughn gave her Elementary Principal's report. She noted that the grandparents lunch, the book fair, and the Halloween parade were all successful.

5-12 Principal's Report - Mrs. Morley gave the 5-12 Principal's report, which included a discussion on the Senior class fundraisers.

Athletic Report - Mrs. Morley gave the Athletic Report, which included an update on the Modified Cheerleaders. They will attend games and will go to competitions as a Developmental Team. She noted that we've had a nice start to winter sports, and a new mascot costume has been ordered.

Buildings and Grounds Report - Mr. Stemples reported that his staff is ready for winter weather. He gave an update on lead testing, and noted that contracts for the Capital Project were sent out and work is expected to start soon.

EXECUTIVE SESSION:

Nancy Addison moved to go into Executive Session at 7:41 p.m. for negotiations conducted pursuant to the Taylor Law involving Managerial salaries, seconded by Doug McKnight, and carried with five (5) yes votes and two (2) absent (Davison and Randle). At 8:15 p.m., Becky Buckingham moved to return to Open Session, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Executive Session

Upon returning to Open Session, Becky Buckingham moved to approve the CSE/CPSE recommendations from CSE/CPSE Chairperson Staci Vaughn as presented, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

CSE/CPSE Recommendations

ADJOURNMENT:

At 8:16 p.m., Nancy Addison moved to adjourn the meeting, seconded by Marc Montroy, and carried with five (5) yes votes and two (2) absent (Davison and Randle).

Adjournment

The next meeting of the Board of Education will be held on December 15, 2016 at 6:00 p.m.

