

Lisbon Central School Board of Education  
Regular Meeting

August 18, 2016  
7:00 p.m.

**Members Present:** Larry Doyle, Nancy Addison, Becky Buckingham, Chera Davison, Doug McKnight, Marc Montroy, and Andrea Randle

**Members Absent:**

**Others Present:** Pat Farrand, Staci Vaughn, Lauren Morley, Wendy White, Chip Stemples, Sue Houmiel, and Natalie Richards

Lisbon Central School Board President Larry Doyle called the regular meeting of the Lisbon Central School Board of Education to order at 6:02 p.m., followed by the Pledge of Allegiance.

**Greetings to Visitors:** No one wished to speak.

**Approval of the Minutes:**

Becky Buckingham moved to approve the minutes of the July 28, 2016 regular meeting, seconded by Nancy Addison and carried with seven (7) yes votes.

**Approval of Minutes**

**Business:**

**Approval of the 2016-17 Tax Rate**

Becky Buckingham moved to approve the tax rate as presented, seconded by Andrea Randle, and carried with seven (7) yes votes.

**Approval of 2016-17 Tax Rate**  
**SF #12-2016**

**1st Reading of Section 1000 of the Draft Policy Manual**

The first reading of section 1000 of the Draft Policy Manual was held. It was decided to keep the original language of Policy 1210 of the Draft Policy Manual. The changes will be reflected in the second reading.

**Abolishing Policy 1710**

Chera Davison moved to abolish Policy 1710, Subject: Quorum, seconded by Marc Montroy, and carried with seven (7) yes votes. The Board will now follow Robert's Rules of Order for a quorum, which for our Board is four (4) members.

**Abolishing a policy on Quorum**  
**SF #13-2016**

**First Reading of a Policy for Cafeteria Funds and Cash Receipts**

Following the first reading of a policy for cafeteria funds and cash receipts, Becky Buckingham moved to waive the second reading and approve the policy as written. Andrea Randle seconded the motion, which carried with seven (7) yes votes.

**Policy for Cafeteria Funds and Cash Receipts**  
**SF #14-2016**

**Personnel:**

**Acceptance of a Letter of Resignation from a High School English Teacher**

This item was removed from the agenda, as this teacher is expected to be appointed to her new position, but has not been appointed yet. Therefore, she has not submitted her letter of resignation to the Superintendent.

**Appointment of a High School English Teacher**

Mr. Farrand said interviews for this position were held and Natalie Richards was the successful candidate, however he had not received a letter of resignation from the former teacher, but was sure she would submit her letter following her appointment to her new position tonight.

Becky Buckingham moved to appoint Natalie Richards as High School English Teacher, pending the resignation of the current teacher, at step 13B, with a salary of \$49, 826, effective September 1, 2016. This is a 3-year probationary appointment, expiring on August 31, 2019. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. The motion was seconded by Doug McKnight, and carried with seven (7) yes votes.

**Natalie Richards Appointment**  
**HS English Teacher**

**Appointment of a Physical Education/Health Teacher**

Becky Buckingham moved to appoint John Oliver as Physical Education Teacher, at Step 1B, with a salary of \$40,093. This is a 4-year probationary appointment, expiring on August 31, 2020. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. The motion was seconded by Marc Montroy, and carried with seven (7) yes votes.

**John Oliver Appointment**  
**PE Teacher**

**Acceptance of a Letter of Resignation from an Assistant Athletic Director**

Becky Buckingham moved to approve the letter of resignation from Richard Marcellus as Assistant Athletic Director for Equipment and Fundraising, seconded by Marc Montroy, and carried with seven (7) yes votes.

**Dicky Marcellus, Letter of Resignation**  
**Assistant Athletic Director**

## **Appointment of an Assistant Athletic Director**

Becky Buckingham moved to appoint Erika Backus as Assistant Athletic Director for Equipment and Fundraising, with a stipend of \$2,500, seconded by Marc Montroy, and carried with seven (7) yes votes.

**Erika Backus, Appointment  
Assistant AD for Equipment and Fundraising**

## **Financial:**

Becky Buckingham moved to approve the **Treasurer's Report** for July 2016 as presented, seconded by Marc Montroy, and carried with seven (7) yes votes.

**Treasurer's Report  
SF #15-2016**

Marc Montroy moved to approve the **Cash Disbursements** for July 2016 as presented, seconded by Andrea Randle and carried with seven (7) yes votes.

**Cash Disbursements  
SF #16-2015**

The **Budget Expenditure**, and **Revenue Summary**, reports were presented for review. There was no School Lunch Report or Budget Transfers for July.

**BE – SF #17-2016  
RS – SF #18-2016**

## **Discussion Items:**

- Mr. Farrand reviewed the Staff Day Agenda for Opening Day
- Mr. Farrand noted that a hard copy of the Administrative Goals were included in the packet for information. The goals were reviewed at the July 28th meeting.
- Mrs. Morley and Mrs. Vaughn reviewed the Regents and 3-8 test results
- The policy for non-resident students and tuition was discussed again. The Board decided to keep the current policy in place with no changes.
- NYSSBA Board Member Retreat - The Retreat was scheduled for August 22, 2016, however, following discussion, the date was changed to August 29, 2016 at the Hepburn Library in Lisbon.
- The policy for Open Gym was discussed for clarification.

## **President and Board Members Communication**

- Mr. Doyle said he had spoken recently to Jim Reagan from Senator Ritchie's office. Mr. Reagan said the Board did a great job replacing administration.
- The Board will meet at 5:00 p.m. on October 20th, with the regular meeting to follow at 6:00.

## **Administrative Reports:**

- Chip Stemples gave the Buildings and Grounds Report, which included an update on the Capital Project

## **CSE/CPSE Recommendations:**

Doug McKnight moved to approve the recommendations from CPSE/CES Chairperson Staci Vaughn, seconded by Nancy Addison, and carried with seven (7) yes votes.

**CSE/CPSE Recommendations**

**Adjournment:**

At 8:15 p.m., Andrea Randle moved to adjourn the meeting, seconded by Marc Montroy, and carried with seven (7) yes votes.

The next meeting of the Lisbon Central School Board of Education will be held on September 22, 2016 at 6:00 p.m.

Respectfully submitted,

Suzanne Houmiel

Suzanne Houmiel

District Clerk