

Lisbon Central School Board of Education
Regular Meeting

June 28, 2016
6:00 p.m.

Members Present: Nancy Addison, Becky Buckingham, Chera Davison (arrived at 8:40), Doug McKnight, and Andrea Randle

Members Excused: Larry Doyle and Marc Montroy

Others Present: Pat Farrand, Lauren Morley, Staci Vaughn, Chip Stemples, Sue Houmiel, Kate Spriggs, Mike Spriggs, and Erika Backus

Vice President Nancy Addison called the regular meeting of the Lisbon Central School Board of Education to order at 6:08 p.m., followed by the Pledge of Allegiance.

Greetings to Visitors: No one wished to speak.

Presentations: The Administrative Team recently attended the Leadership Conference in Lake Placid. They focused much of their presentation on the use of technology in the classroom, allowing Board members to try out interactive websites on the district's Chromebooks.

Approval of the Minutes:

Becky Buckingham moved to approve the minutes of the July 5, 2016 Organizational Meeting, seconded by Andrea Randle and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Becky Buckingham moved to approve the minutes of the July 5, 2016 regular meeting, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Approval of Minutes

Business:

Approval of a Revision to the Code of Conduct

The Board was given an amended version of the Interscholastic Athletic/Extracurricular Activity Guide. Lauren Morley reviewed the changes that were made to the version given to the Board in their packet. Following the review, Becky Buckingham moved to approve the amended version of the Interscholastic Athletic/Extracurricular Activity Guide, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Interscholastic Athletic/Extracurricular Activity Guide

SF #4-2016

Approval of the Policy Statement for Free and Reduced Meals

Doug McKnight moved to approve the Policy Statement for Free and Reduced Meals as presented, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Policy Statement for Free and Reduced Meals

SF #5-2016

Approval of an Increase in School Lunch Prices

Becky Buckingham moved to approve an increase of 10 cents to the school lunch prices, which brings them to \$1.95 for Elementary students and \$2.05 for 5-12 students, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

School Lunch Price Increase
SF #6-2016

Personnel:

Acceptance of a Letter of Resignation from an Elementary Teacher

Becky Buckingham moved to accept the letter of resignation from Jill Farrand as presented, seconded by Doug McKnight, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Jill Farrand
Letter of Resignation

Appointment of an Elementary Teacher

Becky Buckingham moved to appoint Kate Spriggs as Elementary Teacher, as Elementary Teacher at Step 11B, with a salary of \$47,242, effective September 1, 2016. This is a 3-year probationary appointment, expiring on August 30, 2019. This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least two (2) of the three (3) preceding years, and if the teacher receives an in-effective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. The motion was seconded by Doug McKnight, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Kate Spriggs, Elementary Teacher
Appointment

Appointment of a Teacher Assistant

Becky Buckingham moved to appoint Emma Carver as Teacher Assistant, at Step 2B, with a salary of \$20,460, effective September 1, 2016, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Emma Carver, Teacher Assistant
Appointment

Appointment of a 5-hour Custodian

Doug McKnight moved to appoint Jason Johnston to the 5-hour Custodian position, at an hourly rate of \$13.50, effective July 29, 2016. The motion was seconded by Becky Buckingham, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Jason Johnston, Custodian
Appointment

Appointment of the Director of Athletics and Assistant Director of Athletics

Becky Buckingham moved to table this item, seconded by Andrea Randle, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Tabled

Financial:

Doug McKnight moved to approve the **Treasurer's Report** for June 2016 as presented, seconded by Becky Buckingham, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Treasurer's Report
SF #7-2016

Becky Buckingham moved to approve the **Cash Disbursements** for June 2016 as presented, seconded by Andrea Randle and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Cash Disbursements
SF #8-2016

The **Budget Expenditure, Revenue Summary, and School Lunch Program** reports were presented for review.

BE – SF #9-2016
RS – SF #10-2016
SLP – SF #11-2016

Andrea Randle moved to approve the **Budget Transfers** as presented, seconded by Doug McKnight, and carried with four (4) yes votes and three (3) absent (Davison, Doyle, and Montroy).

Budget Transfers
SF #12-2016

Discussion Items:

- Tuition Policy – reviewed for possible changes. This topic will be revisited at the next meeting
- 2016-17 Meeting Schedule – Becky Buckingham proposed changing the September meeting to the 15th instead of the 22nd. This topic will be revisited at the next meeting.
- NYSSBA Custom Board Retreat – there was interest in having a custom retreat. Dates and places will be determined.

President and Board Members Communication

- Policy Committee Report – changes to the beginning of Section 1000 were noted and discussed. The committee will continue to review this section on August 8th at 9:00 a.m. and will bring recommendations to the August 28th meeting.

Administrative Reports:

- Chip Stemples gave the Buildings and Grounds Report, announcing that the Capital Project has been approved. He will be meeting with SEI Design to look at the project timeline.
- Staci Vaughn noted that her letter to staff in grades UPK-4 had been sent, along with their schedules.
- Lauren Morley noted that her letter to 5-12 staff had also gone out. They received their schedules as well.
- Erika Backus gave the Athletic Report. Nancy Addison said several parents have expressed an interest in the jackets that are worn by the coaches, suggesting offering them for sale to the community.

Executive Session:

Nancy Addison stated the need for Executive Session for the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, and discussions regarding proposed, pending or current litigation. Chera Davison moved to go into Executive Session at 9:04 p.m., seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent (Doyle and Montroy). Chera Davison moved to return to Open Session at 11:55 p.m., seconded by Chera Davison, and carried with five (5) yes votes and two (2) absent (Doyle and Montroy).

Following the return to Open Session, the following action was taken:

Chera Davison moved to approve the BOE President to sign the contract for Patrick J. Farrand as Superintendent of Schools, provided that the language for cell phone reimbursement is amended to be consistent with the contract of the former Superintendent of Schools, seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent (Doyle and Montroy).

Patrick Farrand Contract

Appointment of Athletic Director and Assistant Athletic Directors

Becky Buckingham moved to appoint Lauren Morley as Athletic Director, Erika Backus as Assistant Athletic Director for Scheduling and Dicky Marcellus as Assistant Athletic Director for Equipment and Fundraising, all with a stipend of \$2,500. The motion was seconded by Andrea Randle and carried with five (5) yes votes and two (2) absent (Doyle and Montroy).

Athletic and Assistant Athletic Directors

Adjournment:

At 11:58 p.m., Doug McKnight moved to adjourn the meeting, seconded by Becky Buckingham, and carried five (5) yes votes and two (2) absent (Doyle and Montroy).

The next meeting of the Lisbon Central School Board of Education will be held on August 18, 2016 at 6:00 p.m.

Respectfully submitted,

Suzanne Houmiel

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District Clerk