

MEMBERS PRESENT: Larry Doyle, Nancy Addison, Becky Buckingham, Doug McKnight (arrived at 6:10 p.m.), Marc Montroy, and Andrea Randle

MEMBERS ABSENT: Chera Davison

OTHERS PRESENT: Patrick Farrand, Lauren Morley, Staci Vaughn, Wendy White, Chip Stemples, Sue Houmiel, Koby Jordan, Rita Crowley, Julie Rexford, Laurie Kiah, Greg Kiah, Debby McNally

CALL TO ORDER: President Larry Doyle called the regular meeting of the Lisbon Central School Board of Education to order at 6:00 p.m., followed by the Pledge of Allegiance.

GREETINGS TO VISITORS: Rita Crowley and Koby Jordan represented the Senior Parent Group and Senior Class, who are requesting permission for a trip to Cleveland over Memorial Day Weekend.

Becky Buckingham moved to approve the trip to Cleveland for the Senior Class, seconded by Nancy Addison, and carried with five (5) yes votes and two (2) absent (Davison and McKnight).

Trip to Cleveland

Andrea Randle moved to approve excusing the Seniors on May 26, 2017, seconded by Becky Buckingham, and carried with five (5) yes votes and two (2) absent.

Seniors Excused 5/26/17

APPROVAL OF MINUTES:

Becky Buckingham moved to approve the minutes of the February 16, 2017 regular meeting, seconded by Nancy Addison, and carried with five (5) yes votes and two (2) absent (Davison and McKnight).

Approval of Minutes

Doug McKnight arrived at 6:10 p.m.

PRESENTATIONS:

Laurie Kiah and Julie Rexford gave an overview of the new Extended Day Grant, which has shifted the focus to academics. Mrs. Kiah noted that the funds will depend on improvement in grades. She also noted other changes, including a hygiene and overall wellness program, drama club, bridge building and airplane design through Clarkson, outside activities and archery through Cornell Cooperative Extension, and theater through SUNY Potsdam. Seaway Valley Prevention also provides instruction on anti-bullying and drug and alcohol programs. Mrs. Rexford said the paperwork for this grant is extensive, but the program is a lot better.

BUSINESS:

Review of Pupil Transportation, Employee Benefits, and Debt Service Budgets
This portion of the proposed budget was reviewed.

Approval of the 2017-18 School Calendar

Becky Buckingham moved to approve the 2017-18 School Calendar as presented, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

2017-18 School Calendar
SF #72-2016

Approval of a Plan for Unused Contingency Days

Superintendent Farrand noted that there is one day left, which will be kept until the end of the school year, to be used on June 23rd.

Becky Buckingham moved to approve the plan for Unused Contingency Days, seconded by Andrea Randle, and carried with six (6) yes votes and one (1) absent (Davison).

Unused Contingency Days

Adoption of Section 1000 of the Draft Policy Manual

Becky Buckingham moved to adopt Section 1000 of the Policy Manual, seconded by Andrea Randle, and carried with six (6) yes votes and one (1) absent (Davison).

Policy Manual - Section 1000

Adopted

2nd Reading of Policy 2110, 2210, 2310, and 2320

There were no changes to the policies as presented.

1st Reading of Policy 2330, 2340, 3110, 3120 and 3280

Review of Policy Committee Recommendations on Facility Use

Andrea Randle said the Policy Committee met and put together drafts, which they feel makes it simpler to follow. Mr. Farrand said the committee is doing a great job, adding that the new form is user-friendly but still captures the requirements of the insurance company.

Becky Buckingham moved to approve the Application Form, the Facility Use Requirements, and the Facility Use Fee Schedule as the new procedural implementation to the Building Use Policy, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Approval of Requests for Facility Use on a Sunday

Nancy Addison moved to approve the request for use of the facility on a Sunday for a Boys Basketball Tournament, seconded by Doug McKnight, and carried with six (6) yes votes and one (1) absent (Davison).

Becky Buckingham moved to approve the request for use of the facility on a Sunday for the Lisbon Wesleyan Church for a children's program, seconded by Andrea Randle, and carried with six (6) yes votes and one (1) absent (Davison).

Sunday Facility Use

Approved

PERSONNEL:

Approval of Tenure Appointments

Upon the recommendation of Superintendent Patrick Farrand, Becky Buckingham moved to approve tenure for Alison Spears in the certification area of Childhood Education Grades 1-6, effective September 1, 2017, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Tenure Appointment - A. Spears

Upon the recommendation of Superintendent Patrick Farrand, Becky Buckingham moved to approve tenure for Jennifer ZehrSachs in the certification area of Chemistry Grades 7-12, effective September 1, 2017, seconded by Andrea Randle, and carried with six (6) yes votes and one (1) absent (Davison).

Tenure Appointment - J. ZehrSachs

Upon the recommendation of Superintendent Patrick Farrand, Doug McKnight moved to approve tenure for Kaitlyn Driscoll in the certification area of Childhood Education Grades 1-6, effective September 1, 2017, seconded by Marc Montroy, and carried with six (6) yes votes and one (1) absent (Davison).

Tenure Appointment - K. Driscoll

Upon the recommendation of Superintendent Patrick Farrand, Andrea Randle moved to approve tenure for Taylor Jordan in the certification area of Childhood Education Grades 1-6, effective September 1, 2017, seconded by Becky Buckingham, and carried with six (6) yes votes and one (1) absent (Davison).

Tenure Appointment - T. Jordan

Upon the recommendation of Superintendent Patrick Farrand, Becky Buckingham moved to approve tenure for Stephanie Wilhelm in the certification area of Teaching Assistant, Level III, effective September 1, 2017, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Tenure Appointment - S. Wilhelm

Acceptance of a Letter of Intent to Retire from the Purchasing Clerk

Nancy Addison moved to accept the letter of intent to retire from Connie McGaw, Purchasing Clerk, seconded by Andrea Randle. The motion carried with regret, but congratulations, with six (6) yes votes and one (1) absent (Davison).

C. McGaw
Intent to Retire

Approval of an Unpaid Assistant Coach for Modified Baseball

Marc Montroy moved to approve John McBath as an unpaid Assistant Coach for Modified Baseball, seconded by Andrea, and carried with six (6) yes votes and one (1) absent (Davison).

J. McBath
Unpaid AMBC

FINANCIAL:

Acceptance of the Treasurer's Report

Becky Buckingham moved to approved the Treasurer's Report for February as presented, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Treasurer's Report
SF #73-2016

Acceptance of the Cash Disbursements Report

Nancy Addison moved to approve the Cash Disbursements Report for February, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Cash Disbursements
SF #74-2016

The Budget Expenditures, Revenue Summary, and School Lunch Program Reports were reviewed.

BE – SF #75-2016
RS – SF #76-2016
SLP - SF #77-2016

Approval of Budget Transfers

Marc Montroy moved to approve the Budget Transfers as presented, seconded by Nancy Addison, and carried with six (6) yes votes and one (1) absent (Davison).

Budget Transfers

SF #78-2016

DISCUSSION ITEMS:

New York State High School Clay Target League and B.A.S.S High School Club

Mrs. Morley would like to have a competitive team by next year. She said she is looking at what we need to get the program going, noting that she will also be looking at what other schools have done. No Board member had objections to looking into the option of bringing it to school.

BASS High School Club

Mrs. Morley said there is a student who would like to participate in local tournaments and is looking for a sponsor. The Board thought it was a good idea to pursue both clubs.

Use of Alternate Meeting on April 11, 2017 as Noted on Budget Calendar

There is a need to use this meeting date in order to adopt the 2017-18 proposed budget on time.

PRESIDENT AND BOARD MEMBERS' COMMUNICATION:

St. Lawrence-Lewis Counties BOCES Annual Meeting – April 6, 2017 - Mr. Farrand, Mrs. Morley, and Mrs. Stemples will attend.

Nancy Addison read a letter she wrote to recognize the administrators, staff, and coaches who attended the New York State Cheerleading Competition in Syracuse. She was proud to be a parent and board member of the Lisbon Central School, noting that their presence at the competition and how situations were handled did not go unnoticed. She thanked them on behalf of the cheerleading parents.

ADMINISTRATOR'S REPORTS:

Superintendent's Report – P. Farrand gave his report, which included Senator Ritchie's School Bus Safety Survey, dinner with Commissioner Elia, the NYSCOSS Conference, and an update on the Evacuation Drill, held today. He noted that Liz Hafer attended a National Conference in Texas, where she was a presenter, and also noted that he was a judge for the Jr. Iron Chef competition. He is hopeful that Lisbon sends a team next year.

Elementary Principal's Report – S. Vaughn gave her report, which included her attendance at the Primary Principal's meeting in Ogdensburg, where she was able to do some observations for Writing Workshops. She noted that we will be sending groups from K-2 to see Writing Workshops in progress. She also noted that the Literacy Committee has been meeting monthly.

5-12 Principal's Report – L. Morley gave her report, which included her attendance at the Secondary Principal's meeting, where they have been focused on Distance Learning. She said the Poverty Simulation had taken place today, and complimented Ann Adams for a job well done. She also noted that the senior class has been working on events with the senior parent group. They plan to do another Parent's Night Out, and will host a Craft Show on April 8th.

Athletic Report – L. Morley gave the Athletic report, noting that we had a wonderful send off for the

cheerleaders. She said the spring sports meeting was well attended. On behalf of the varsity softball team, she requested that they be allowed to attend a tournament in Lake Placid. They would stay overnight and return on Sunday, adding that Sunday is also the rain date.

Nancy Addison moved to approve the varsity softball team going to Lake Placid for the tournament, seconded by Becky Buckingham, and carried with six (6) yes votes and one (1) absent (Davison).

Varsity Softball Trip
Lake Placid

Buildings and Grounds Report – C. Stemples gave his report, which included details of the upcoming Fire Inspection, which allows us to receive our Certificate of Occupancy. He noted that the new generator bids being opened on April 5th at 3:00 p.m. He gave an update on the capital project, noting that electricians have been working on-site and the renovations to the library were planned in detail. We should have a rendition of what it will look like soon. He also met recently with Town officials to discuss the current water situation.

CSE/CPSE RECOMMENDATIONS:

Nancy Addison moved to approve the recommendations from CSE/CPSE Chairperson Staci Vaughn, seconded by Marc Montroy, and carried with six (6) yes votes and one (1) absent (Davison).

ADJOURNMENT: Becky Buckingham moved to adjourn the meeting at 8:31 p.m., seconded by Andrea Randle, and carried with six (6) yes votes and one (1) absent (Davison).

Adjourn

The next meeting of the Board of Education will be held on April 11, 2017 at 6:00 p.m.

Respectfully submitted,

Suzanne Houmiel

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District Clerk