

**Job Title:** **MUSIC TEACHER**

**Qualifications:** Proper certification/eligibility certificate to teach from the NH Department of Education. Certification must be maintained during employment.  
Highly qualified teacher requirement necessary if teaching core academic subject area.  
Bachelor's degree from a recognized college or university with a major study in education.

Position requires a valid driver's license.

**Reports to:** Building Principal

**Job Goal:** Responsible for teaching music education to pupils in grades PK-8. Helps pupils grow in their enjoyment, appreciation, and performance of music through a variety of planned music experiences which include singing, moving to music, playing of instruments and listening. Ability to work with all students, including those who possess educational disabilities. Ability to adapt teaching methods to students' individual learning styles. Must be willing to maintain appearance appropriate to assigned duties and responsibilities.

**Type of Position:** 10 Month (183 days per year)    **Wage:** Contract

**Hours per week:** Exempt

**Responsibilities:**

- Teach skills in music understanding/appreciation, harmony, explorations in music and choral music to elementary pupils.
- Plans/executes a balanced music program and organizes class time so that preparation, rehearsal and instruction can be accomplished within the allotted time.
- Provides individual and small group instruction in order to adapt the music curriculum to the needs of each pupil. Encourages students to develop individual musical skills to the greatest extent possible.
- Utilizes repertoire of all types of music literature, including traditional and contemporary that are appropriate for the ages and skill levels of pupils.
- Maintains care/responsibility for school-owned music, musical instruments and equipment to prevent loss of abuse. Makes minor adjustments and requests repairs to instruments as required.
- Evaluates each pupil's musical growth, performance, and musical understanding. Assesses each individual's contribution to the performance of the group.
- Selects appropriate music, books and instructional aides to enhance learning and requisitions musical instruments and instructional supplies as necessary.
- Cooperation with Principal and staff in providing musical programs.
- Communicates with parents and staff on individual student progress.
- Uphold and enforce school rules, administrative regulations, and School Board Policies.
- Attend staff meetings and contributes to school committee and work groups.
- Performs related duties as assigned.
- Other duties as directed by the principal.

This job description lists the general duties and is not intended to list every specific function required.

REVIEWED BY	<i>Title</i>
APPROVED BY	<i>Title</i>
DATE POSTED	
DATE HIRED	

**EVALUATION:** Performance of this job will be evaluated by the Principal, in accordance to job expectations.

**PHYSICAL ACTIVITY REQUIREMENTS (Frequently, Occasionally, Rarely):**

**PRIMARY PHYSICAL REQUIREMENTS**

Lift up to 10 lbs: Frequently  
Lift up to 25 lbs: Frequently  
Lift 26 to 50 lbs: Rarely  
Lift over 50 lbs: Rarely

CARRY up to 10 lbs: Frequently required  
CARRY 11 to 25 lbs: Frequently  
CARRY 26 to 50 lbs: Rarely  
CARRY over 50 lbs: Rarely

REACH above shoulder height: Frequently  
REACH at shoulder height: Frequently required  
REACH below shoulder height: Frequently required  
PUSH/PULL: Frequently

**DURING AN EIGHT HOUR DAY,  
EMPLOYEE IS REQUIRED TO:**

Consecutive hours	Total Hours
Sit: 2	2
Stand: 5	5
Walk: 1	1

**OTHER PHYSICAL CONSIDERATIONS**

Twisting: Frequently  
Bending: Frequently  
Crawling: Frequently  
Squatting: Frequently  
Kneeling: Frequently  
Crouching: Frequently  
Climbing: Frequently  
Balancing: Frequently

**WORK SURFACES:** (describe)

Floor, table  
Mats, Chairs  
Desk, playground  
Office equipment, computer

**HAND MANIPULATION**

Grasping:	Frequently
Handling:	Frequently required
Torquing:	Frequently
Fingering:	Frequently required

**Environment: Inside: 98%      Outside: 2%**

Short Description: (Example: Work is performed inside and out of doors in an environment which includes exposure to physical elements or a number of disagreeable working conditions.)

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**COGNITIVE AND SENSORY REQUIREMENTS:**

Talking:	Necessary for communicating with others.
Hearing:	Necessary for receiving information and instructions.
Sight:	Necessary to do job effectively and correctly.
Tasting & Smelling:	Smelling required to detect noxious fumes and odors.

**SUMMARY OF OCCUPATIONAL EXPOSURES:**

Bacterial and viral infections carried by children  
Cleaning products  
Valid driver's license required for travel outside office.